

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

November 9 2017

Minutes

Public Hearing

To receive public comment on the 2018 budget.

Call to order. 19:00.

Approval of the agenda: *Motion to approve the agenda for the hearing made by Commissioner Montag, seconded by Commissioner Connor.* (3 yay, 0 nay).

Attendance: Commissioner Zoller, Commissioner Connor, Commissioner Montag – Quorum present, Chief Long, Secretary Plumb, Assistant Chief Nelson, Sandy Montag, Sverre Bakke (White Salmon Enterprise).

Review of preliminary 2018 Budget.

The District has predicted expenditures for the 2018 financial year by addressing the anticipated operating and capital requirements of the district. Predicted expenditure costs are set out as line items within the budget and are subject to change as needs arise.

At the Workshop on October 19th 2017 the district was working with a maximum Levy estimate from the County Assessor's Office of \$437,118.85, which includes estimated increased funds from new construction and development. It was later discovered that this estimate was incorrect and so the new estimated Levy for 2018 is **\$431,916.33**. This created a slight difference in the total earmarked for the municipal reserve as we have designated 5% of the maximum total levy amount to be put into the reserve. It was also noted that the full amount of \$431,916.33 has not been designated, there is still \$10,260.21 in reserve (this helps to anticipate shortfalls in the tax revenue).

The workshop in October directed the staff to work on projected line item costs. Salaries and benefits include a 2% increase. It is noted that the training Officer position will be empty for a few months as the district is still investigating ways to fund a full time position. Other changes from 2017 budget year include increased funds for prevention, and funding for additional insurance to protect the volunteers' income should they be injured in the line of duty and be unable to work in their regular job.

ESTIMATED 2018 LEVY request.

The estimate for the **levy request** is based on the County Assessor's Office data;

1. Last year's (2017) ACTUAL levy total of **\$418,014.18.**
2. The allowed 1% increase would be **\$4,180.15.**
$$\$418,014.18 \text{ plus, } \$4,180.15 = \mathbf{\$422,194.96}$$
3. The *estimated* increase in revenue resulting from new construction and improvements etc. as assessed by the County is **\$9,721.37**. This would enable the district to submit a levy request for **\$431,916.33**.
4. Last year the district requested \$420,647.42 based on estimated increases in values, but was later informed by the County the confirmed tax revenue would be reduced to \$418,014.81. (Note: this does not include taxes received from forest practices or other miscellaneous revenues). We base our budget on existing real property tax figures, and hope for increases with property values.

AGENDA

Public Hearing to receive public comment on the 2018 budget.

- **Open Meeting:** Call to order. Time _____
- **Approval of agenda (A)**
- **Attendance:**
- **Review of preliminary 2018 Budget.**

District's 2018 budget is based on the **Estimated** 2018 levy amount of **\$431,916.33.**

Estimate for the **levy** is based on;

1. Last year's (2017) ACTUAL levy total was **\$418,014.81.**
(2017 requested/estimated amount was \$420,647.42).
2. The allowed 1% increase would be **\$4,180.15.**
[418,014.81 plus 4,180.15 = 422,194.96].
3. The *estimated* increase in revenue resulting from new construction and improvements etc. as assessed by the County = **\$9,721.37.** [422,194.96 plus 9,721.37 = 431,916.33].
4. Last year the district requested to levy \$420,647.42 based on estimated increases in property values.
5. The District has predicted expenditures for the 2018 financial year by addressing the anticipated operating and capital requirements of the district. Predicted expenditure costs are set out as line items within the budget and are subject to change as needs arise.

- **Public Discussion:**
- **Motion to adjourn: (A) Time** _____

2018 BUDGET

Klickitat County Fire District 3

11/6/2017 FINAL

		2018		
BARS	Category	No bond cost	sub totals	notes
admin	Salaries & Wages + employee paid benefits	139,398.30		increased 2%
admin	Benefits (excluding employee paid)	42,432.00		anticipate no training officer for a time
	Salaries & Benefits		181,830.30	
admin	Volunteer Stipend	18,000.00		possible retainer for captains
admin	Volunteer Dis/Pension/LF	5,100.00		add accident benefit for volunteers
	Accidental D &D ins	3,807.00		208,737.30 all personnel
	Volunteer Stipend & Benefits		26,907.00	
admin	Volunteer Recognition	2,700.00	2,700.00	slight increase to cover volunteer retirees
admin	Office Expense/Supplies	6,000.00	6,000.00	replace computer, back up service
admin	Professional Services	5,000.00		cost of bond to be paid from budget OR from cash balance?
	payroll	1,500.00		
	nov election cost	1,500.00		
	Professional Services			
	bond election/legal fees			
	Professional Services		8,000.00	
admin	Insurance	16,500.00	16,500.00	3%increase
admin	Advertising	1,300.00	1,300.00	hiring
ops	Communications	4,500.00	4,500.00	station radios
ops	Vehicle Parts/Repairs	10,000.00		
	service fleet	4,100.00		
	Vehicle Parts/Repairs		14,100.00	

ops	Rescue - Apparatus Supplies	2,500.00		
	hose test	3,500.00		
	pump test	1,500.00		
	Rescue - Apparatus Supplies		7,500.00	
ops	Fuel	8,000.00	8,000.00	
ops	Station Repairs - Supplies	10,000.00	10,000.00	garage door openers. Lighting, drop cords
ops	Utilities Services	17,000.00	17,000.00	
ops	Travel & Meals	3,000.00	3,000.00	milage, hotels, meals
ops	Training	9,000.00	9,000.00	ALL training, admin , fire and EMS
ops	Fire Supplies & serv	15,000.00	15,000.00	Fire related supplies - PPE,
ops	EMS Supplies &serv	9,500.00	9,500.00	physio control services, and EMS supplies
ops	Uniform apparel	2,000.00	2,000.00	new employee and refresh current staff and volunteers
ops	Prevention	1,500.00	1,500.00	
admin	Long Term Loans (ends June)	51,223.00	51,223.00	exact amount
admin	Taxes (for previous year)	2,000.00	2,000.00	sales tax owed from purchases and sales
ops	Wild land in	12,000.00		should equalize / create revenue
ops	Wildland out	(12,000.00)		
admin	Dues & Fees	2,500.00	2,500.00	WA Fire Commissioners, WA Fire Chiefs, NFPA
admin	Municipal Pool Reserve	21,855.95	21,855.95	5% of expected max tax rev 437,118.85
	Capital Pool	-		
	Total	421,916.25	421,916.25	
	av property tax estimated in October 2017	437,118.85	434,575.26	nov 1 found discrepancy in estimated budget 2,543.59 difference.
		15,202.60	12,659.01	remaining