

April 13, 2023

Secretary's Report

County Treasurer's Report for February (March 2023 not available)

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	192,948.65	5,493.40	47,848.61	150,593.44
2	Capital 667.3	113,242.99	188.05	21,790.47	91,640.57
3	Bond 667.2	397,931.71	814.58	0.00	398,746.29
4	Invested Gen	1,116,500.00	3,715.74	0.00	1,120,215.74
5	Invested CAP	137,000.00	0.00	0.00	137,000.00

1. GENERAL EXPENSE FUND 667.1: See 2023 Operating Budget table and graphs.

General Expenditure Scripts for approval

Date	Amount	Date	Amount
3/09/23	4,239.50	4/6/23	7,137.29
3/16/23	3,534.88		
3/20/23	533.34		
3/24/23	1,552.25		

2. CAPITAL FUND 667.3: See 2023 Capital summary.

Capital Expenditure Scripts for Approval

Date	Amount

3. BOND FUND 667.2:

Debt repayment schedule (2023 June 1 \$56,170.57, December 1 \$179,191.92)

2018 12/18	\$3,225,750.00			
year	Principle	Interest	Sub Total	Annual Total
2023 June				
2023 Dec				

4. Internal Review and Reconciliation

	Date	By
Treasurer's Report	4/12/23 (February)	Commissioner Connor
Auditor's Report	4/12/23 (March)	"
Credit Card	4/12/23	"
Petty Cash	4/12/23	"
Payroll	4/12/23	"
General Deposits	4/12/23	"

2023 Operating Budget

Updated 4/11/2023

This budget sheet is connected to the expenditure spreadsheet.

BUDGET 2023

Klickitat County Fire District 3

updated

CATEGORY	Original Budget	March expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	242,536.18	13,329.99	54,425.10	188,111.08	22%	287,047.79
Benefits (excluding employee paid)	44,511.61	2,458.58	12,867.90	31,643.71	29%	
Volunteer Stipend	16,600.00	-	11,229.68	5,370.32	68%	
Volunteer Disability/Pension/lifeflight	13,907.00	90.00	1,455.00	12,452.00	10%	
Volunteer Recognition	3,500.00	1,009.57	1,728.52	1,771.48	49%	
Office Expense/Supplies	4,500.00	336.44	1,392.57	3,107.43	31%	
Professional Services	38,530.00	1,225.51	11,669.24	26,860.76	30%	
Insurance (Enduris)	40,555.00	-	-	40,555.00	0%	
Communications	4,875.00	66.83	870.85	4,004.15	18%	
Advertising	1,000.00	-	-	1,000.00	0%	
Vehicle Parts/Repairs/service	13,500.00	688.00	2,463.96	11,036.04	18%	
Rescue - Apparatus/Supplies	7,970.00	-	-	7,970.00	0%	
Fuel	10,000.00	372.29	1,766.00	8,234.00	18%	
Facilities/Station Repairs/Supplies	4,500.00	29.54	946.06	3,553.94	21%	
Utilities Services	17,150.00	1,304.07	7,955.73	9,194.27	46%	
Travel & Meals	2,500.00	-	149.81	2,350.19	6%	
Training	6,000.00	29.00	1,496.76	4,503.24	25%	
Fire Supplies/service	15,000.00	1,182.35	1,521.37	13,478.63	10%	
EMS Supplies/service	4,330.00	189.84	330.56	3,999.44	8%	
Uniform/apparel	2,500.00	2,374.40	2,751.94	(251.94)	110%	
Prevention	1,700.00	33.50	87.40	1,612.60	5%	
Taxes (for previous year)	2,000.00	2,668.01	2,668.01	(668.01)	133%	
Dues & Fees	2,910.00	(41.50)	(58.00)	2,968.00	-2%	
Municipal Pool Reserve	25,000.00	-	-	25,000.00	0%	
Total budgeted expenditure	525,574.79	27,346.42	117,718.46	407,856.33	22%	
Hale Construction - Str. 32 Collapse/Rebuild	29,230.82	-	13,733.04	15,497.78	47%	
		-	-	-	#DIV/0!	
		-	-	-	#DIV/0!	
Total Actual Expenditure		27,346.42	131,451.50			
Invested funds			7,680.24			
<small>Ave. property tax estimated in November 2022 512,656.97 + 12,917.82 new construction</small>	525,574.79					

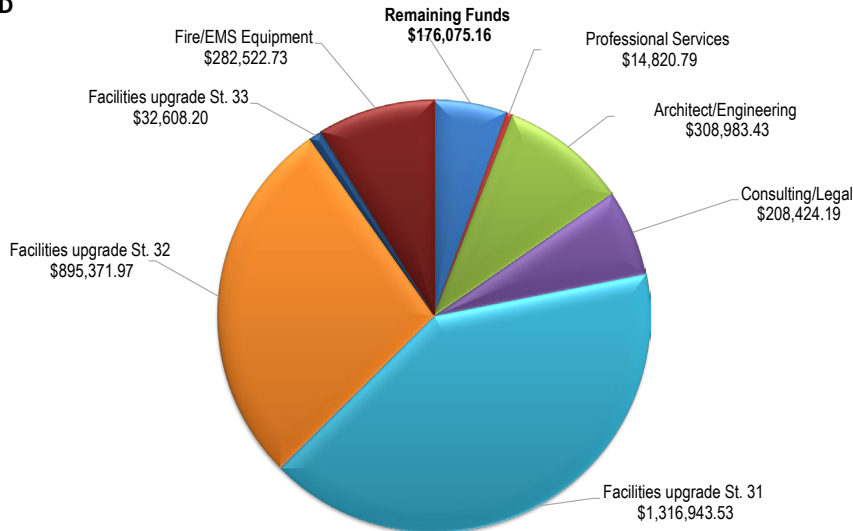
2023 March Capital SUMMARY

3/14/2023

Treasurer Cash Balance **\$ 91,640.57** (includes interest)

Chart Summary	2018	2019	2020	2021	2022	2023	Totals
Remaining Funds	\$ -	\$ 2,845,706.77	\$ 2,579,167.59	\$ 1,141,728.28	\$ 197,865.63	\$ 176,075.16	\$ 176,075.16
Professional Services	\$ -	\$ 8,870.89	\$ 5,949.90	\$ -	\$ -	\$ -	\$ 14,820.79
Architect/Engineering	\$ -	\$ 38,399.02	\$ 197,546.66	\$ 62,413.75	\$ 10,170.25	\$ 453.75	\$ 308,983.43
Consulting/Legal	\$ 15,000.00	\$ 60,841.92	\$ 40,741.15	\$ 79,483.34	\$ 12,357.78	\$ -	\$ 208,424.19
Facilities upgrade St. 31	\$ -	\$ 27,322.65	\$ 1,911.46	\$ 674,540.56	\$ 592,955.65	\$ 20,213.21	\$ 1,316,943.53
Facilities upgrade St. 32	\$ -	\$ -	\$ 3,722.69	\$ 572,965.00	\$ 317,560.77	\$ 1,123.51	\$ 895,371.97
Facilities upgrade St. 33	\$ -	\$ 2,477.00	\$ -	\$ 29,211.00	\$ 920.20	\$ -	\$ 32,608.20
Fire/EMS Equipment	\$ -	\$ 237,131.75	\$ 16,667.32	\$ 18,825.66	\$ 9,898.00	\$ -	\$ 282,522.73

KCFD3 CAPITAL FUND
\$3,235,750



Bond Funds	Hale remaining	Hale Retainage	Remaining Bond	Interest	Available Funds
\$ 176,075.16	\$ -	\$ 93,101.51	\$ 82,973.65	\$ 52,565.41	\$ 135,539.06



KLICKITAT COUNTY
TREASURER REPORT
February 2023

KCF03
 MAR 09 REC'D
 2023

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 192,948.65	\$ 397,931.71	\$ 113,242.99
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	5,493.40	814.58	188.05
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	-
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	5,493.40	814.58	188.05
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	29,258.84	-	21,790.47
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	3,715.74	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	14,874.03	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	47,848.61	-	21,790.47
ENDING CASH BALANCE	16	\$ 150,593.44	\$ 398,746.29	\$ 91,640.57
<u>WARRANTS</u>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 150,593.44	\$ 398,746.29	\$ 91,640.57
<u>INVESTMENTS</u>				
Beginning Inv Balance	23	1,116,500.00	-	137,000.00
Matured Investments	24	-	-	-
New Investments	25	3,715.74	-	-
ENDING INVESTMENT BALANCE	26	1,120,215.74	-	137,000.00
<u>DEBT SERVICE/BOND ACTIVITY</u>				
Beginning Bond Principle Balance	27	-	2,434,636.65	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	-	2,434,636.65	-



KLICKITAT COUNTY

Fund Revenue Distribution
As of 02-28-2023

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
667	FIRE DISTRICT #3 GENERAL FUND					
	66731111	Real & Personal Propert	2023	\$278.50	\$753.11	\$753.11
			2022	(\$38.30)	\$547.27	\$5,310.14
			2021	\$0.00	\$33.52	\$33.52
			Fund Totals:	\$240.20	\$1,333.90	\$6,096.77
667001	FIRE DISTRICT #3 GENERAL FUND					
	667136111	Investment Interest	2023	\$3,964.50	\$3,964.50	\$7,680.24
	667138611	Agency Deposits	2023	\$0.00	\$195.00	\$195.00
			Fund Totals:	\$3,964.50	\$4,159.50	\$7,875.24
667002	FIRE DISTRICT #3 BOND FUND					
	667231111	Real & Personal Property	2023	\$169.29	\$457.78	\$457.78
			2022	(\$23.89)	\$335.04	\$3,306.44
			2021	\$0.00	\$21.76	\$21.76
			Fund Totals:	\$145.40	\$814.58	\$3,785.98
667003	FIRE DISTRICT #3 CAP FUND					
	667336111	Investment Interest	2023	\$188.05	\$188.05	\$189.69
			Fund Totals:	\$188.05	\$188.05	\$189.69



KLICKITAT COUNTY

Property Tax/Special Assessment Fund Activity

From 02-01-2023 To 02-28-2023

District: FIRE DISTRICT #3

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 667 FIRE DISTRICT #3 GENERAL FUND					
2023	66712110	\$0.00	\$528,991.60	\$753.11	\$528,238.49
2022		\$9,938.23	\$0.00	\$0.00	\$9,938.23
2022	66712130	(\$1,930.55)	\$0.00	\$547.27	(\$2,477.82)
2021	66712110	\$9,168.34	\$0.00	\$0.00	\$9,168.34
2021	66712130	(\$5,395.23)	\$0.00	\$33.52	(\$5,428.75)
2020	66712110	\$9,173.61	\$0.00	\$0.00	\$9,173.61
2020	66712130	(\$6,970.12)	\$0.00	\$0.00	(\$6,970.12)
2019	66712110	\$8,909.41	\$0.00	\$0.00	\$8,909.41
2019	66712130	(\$8,507.14)	\$0.00	\$0.00	(\$8,507.14)
2018	66712110	\$10,679.64	\$0.00	\$0.00	\$10,679.64
2018	66712130	(\$10,315.06)	\$0.00	\$0.00	(\$10,315.06)
2017	66712110	\$11,252.78	\$0.00	\$0.00	\$11,252.78
2017	66712130	(\$10,951.21)	\$0.00	\$0.00	(\$10,951.21)
2016	66712110	\$8,085.46	\$0.00	\$0.00	\$8,085.46
2016	66712130	(\$7,853.36)	\$0.00	\$0.00	(\$7,853.36)
2015	66712110	\$16,250.93	\$0.00	\$0.00	\$16,250.93
2015	66712130	(\$16,059.12)	\$0.00	\$0.00	(\$16,059.12)
2014	66712110	\$13,012.90	\$0.00	\$0.00	\$13,012.90
2014	66712130	(\$12,864.16)	\$0.00	\$0.00	(\$12,864.16)
2013	66712110	\$14,239.89	\$0.00	\$0.00	\$14,239.89
2013	66712130	(\$14,102.77)	\$0.00	\$0.00	(\$14,102.77)
2012	66712110	\$13,841.57	\$0.00	\$0.00	\$13,841.57
2012	66712130	(\$13,688.24)	\$0.00	\$0.00	(\$13,688.24)
2011	66712110	\$16,235.90	\$0.00	\$0.00	\$16,235.90
2011	66712130	(\$16,149.45)	\$0.00	\$0.00	(\$16,149.45)
2010	66712110	\$14,094.60	\$0.00	\$0.00	\$14,094.60
2010	66712130	(\$14,077.80)	\$0.00	\$0.00	(\$14,077.80)
2009	66712110	\$12,808.98	\$0.00	\$0.00	\$12,808.98
2009	66712130	(\$13,033.90)	\$0.00	\$0.00	(\$13,033.90)
2008	66712110	\$10,546.81	\$0.00	\$0.00	\$10,546.81
2008	66712130	(\$10,523.53)	\$0.00	\$0.00	(\$10,523.53)
2007	66712110	\$5,484.57	\$0.00	\$0.00	\$5,484.57
2007	66712130	(\$5,484.61)	\$0.00	\$0.00	(\$5,484.61)
2006	66712110	\$4,773.07	\$0.00	\$0.00	\$4,773.07
2006	66712130	(\$4,765.50)	\$0.00	\$0.00	(\$4,765.50)
2005	66712110	\$4,923.68	\$0.00	\$0.00	\$4,923.68
2005	66712130	(\$4,923.64)	\$0.00	\$0.00	(\$4,923.64)
2004	66712110	\$4,793.03	\$0.00	\$0.00	\$4,793.03
2004	66712130	(\$4,793.04)	\$0.00	\$0.00	(\$4,793.04)
2003	66712110	\$5,377.15	\$0.00	\$0.00	\$5,377.15
2003	66712130	(\$5,377.06)	\$0.00	\$0.00	(\$5,377.06)
2002	66712110	\$5,623.52	\$0.00	\$0.00	\$5,623.52
2002	66712130	(\$5,623.58)	\$0.00	\$0.00	(\$5,623.58)
2001	66712110	\$5,312.00	\$0.00	\$0.00	\$5,312.00
2001	66712130	(\$5,311.99)	\$0.00	\$0.00	(\$5,311.99)
2000	66712110	\$5,638.64	\$0.00	\$0.00	\$5,638.64
2000	66712130	(\$5,638.66)	\$0.00	\$0.00	(\$5,638.66)
1999	66712110	\$6,404.98	\$0.00	\$0.00	\$6,404.98
1999	66712130	(\$6,430.74)	\$0.00	\$0.00	(\$6,430.74)
1998	66712110	\$5,547.76	\$0.00	\$0.00	\$5,547.76
1998	66712130	(\$5,532.71)	\$0.00	\$0.00	(\$5,532.71)
1997	66712110	\$2,514.98	\$0.00	\$0.00	\$2,514.98
1997	66712130	(\$2,512.65)	\$0.00	\$0.00	(\$2,512.65)



KLICKITAT COUNTY

Property Tax/Special Assessment Fund Activity

From 02-01-2023 To 02-28-2023

District: FIRE DISTRICT #3

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
1996	66712110	\$1,470.72	\$0.00	\$0.00	\$1,470.72
1996	66712130	(\$1,461.93)	\$0.00	\$0.00	(\$1,461.93)
1995	66712110	\$56.80	\$0.00	\$0.00	\$56.80
1995	66712130	(\$54.51)	\$0.00	\$0.00	(\$54.51)
Fund Total:		\$15,827.69	\$528,991.60	\$1,333.90	\$543,485.39
Fund: 667001 FIRE DISTRICT #3 GENERAL FUND					
2009	667112110	\$0.99	\$0.00	\$0.00	\$0.99
2009	667112130	(\$1.00)	\$0.00	\$0.00	(\$1.00)
2008	667112110	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2007		(\$0.01)	\$0.00	\$0.00	(\$0.01)
2006		\$17.33	\$0.00	\$0.00	\$17.33
2006	667112130	(\$17.32)	\$0.00	\$0.00	(\$17.32)
Fund Total:		(\$0.02)	\$0.00	\$0.00	(\$0.02)
Fund: 667002 FIRE DISTRICT #3 BOND FUND					
2023	667212110	\$0.00	\$320,846.01	\$457.78	\$320,388.23
2022		\$6,547.62	\$0.00	\$0.00	\$6,547.62
2022	667212130	(\$1,204.42)	\$0.00	\$335.04	(\$1,539.46)
2021	667212110	\$5,861.57	\$0.00	\$0.00	\$5,861.57
2021	667212130	(\$3,378.00)	\$0.00	\$21.76	(\$3,399.76)
2020	667212110	\$6,151.07	\$0.00	\$0.00	\$6,151.07
2020	667212130	(\$4,673.00)	\$0.00	\$0.00	(\$4,673.00)
2019	667212110	\$6,300.30	\$0.00	\$0.00	\$6,300.30
2019	667212130	(\$6,016.79)	\$0.00	\$0.00	(\$6,016.79)
Fund Total:		\$9,588.35	\$320,846.01	\$814.58	\$329,619.78

KLICKITAT COUNTY TREASURER INVESTMENT LEDGER

Month: February-2023

Date	Bal Fwd	Deposits (+)	Withdrawls (-)	Int Pd	Balance
2/1/2023	1,120,673.16	-	-	-	1,120,673.16
2/2/2023		-	-	-	1,120,673.16
2/3/2023		-	-	-	1,120,673.16
2/4/2023		-	-	-	1,120,673.16
2/5/2023		-	-	-	1,120,673.16
2/6/2023		-	-	-	1,120,673.16
2/7/2023		-	-	-	1,120,673.16
2/8/2023		-	-	-	1,120,673.16
2/9/2023		-	-	-	1,120,673.16
2/10/2023		-	-	-	1,120,673.16
2/11/2023		-	-	-	1,120,673.16
2/12/2023		-	-	-	1,120,673.16
2/13/2023		-	-	-	1,120,673.16
2/14/2023		-	-	-	1,120,673.16
2/15/2023		-	-	-	1,120,673.16
2/16/2023		-	-	-	1,120,673.16
2/17/2023		-	-	-	1,120,673.16
2/18/2023		-	-	-	1,120,673.16
2/19/2023		-	-	-	1,120,673.16
2/20/2023		-	-	-	1,120,673.16
2/21/2023		-	-	-	1,120,673.16
2/22/2023		-	-	-	1,120,673.16
2/23/2023		-	-	-	1,120,673.16
2/24/2023		-	-	-	1,120,673.16
2/25/2023		-	-	-	1,120,673.16
2/26/2023		-	-	-	1,120,673.16
2/27/2023		-	-	-	1,120,673.16
2/28/2023		3,715.74	-	4,173.16	1,120,215.74

Total 3,715.74 -

Average Daily Balance: 1,120,656.82
 Net Earnings Rate: 4.6085%
 Gross Earnings: 3,961.84
 Ending Balance: 1,124,177.58

KLICKITAT COUNTY TREASURER INVESTMENT LEDGER

Month: February-2023

Date	Bal Fwd	Deposits (+)	Withdrawals (-)	Int Pd	Balance
2/1/2023	137,197.95	-	-	-	137,197.95
2/2/2023		-	-	-	137,197.95
2/3/2023		-	-	-	137,197.95
2/4/2023		-	-	-	137,197.95
2/5/2023		-	-	-	137,197.95
2/6/2023		-	-	-	137,197.95
2/7/2023		-	-	-	137,197.95
2/8/2023		-	-	-	137,197.95
2/9/2023		-	-	-	137,197.95
2/10/2023		-	-	-	137,197.95
2/11/2023		-	-	-	137,197.95
2/12/2023		-	-	-	137,197.95
2/13/2023		-	-	-	137,197.95
2/14/2023		-	-	-	137,197.95
2/15/2023		-	-	-	137,197.95
2/16/2023		-	-	-	137,197.95
2/17/2023		-	-	-	137,197.95
2/18/2023		-	-	-	137,197.95
2/19/2023		-	-	-	137,197.95
2/20/2023		-	-	-	137,197.95
2/21/2023		-	-	-	137,197.95
2/22/2023		-	-	-	137,197.95
2/23/2023		-	-	-	137,197.95
2/24/2023		-	-	-	137,197.95
2/25/2023		-	-	-	137,197.95
2/26/2023		-	-	-	137,197.95
2/27/2023		-	-	-	137,197.95
2/28/2023		-	-	197.95	137,000.00

Total - -

Average Daily Balance: 137,190.88
 Net Earnings Rate: 4.6085%
 Gross Earnings: 485.01
 Ending Balance: 137,485.01

February 2023 Disbursement Detail
Matches to E-Transactions on Line 12

Rpt Ttl 11,670,811.06

Bank	Date	Fund	Fund_A	Sub	BAR	Description	Amt
CB	2/9/2023	667.1	667	1	158610	FD3 - Payroll	9,252.38
CB	2/9/2023	667.1	667	1	158610	FD3 - Payroll Tax	5,621.65
		667.1 Total					14,874.03

Fire Chief's Report to Board of Commissioners
April 13, 2023

No injuries, accidents, or illnesses to report since your last meeting.

Customer Service (emergent and non-emergent):

1. 27 calls for service since your last meeting.

• **Apparatus/Fleet:**

1. Water Tender 31 spray bar project. Complete
2. Fleet maintenance is completed for 2023.
 - a. Oil/air/fuel filters on all apparatus (Note* Tenders are on their "off year". Under 600 miles).
 - b. Annual DOT inspections for safety and documentation.
 - c. Oil leak fixed on Tender 31.
 - d. Hose reel repaired on Brush 32 (bad motor)
 - e. Turn signal switch repaired on Brush 32
 - f. Small motors serviced (engine generators, fans, pumps etc)
 - g. Brush pumps inspected and serviced.
 - h. Foam systems flow tested and inspected / Foam cells inspected to detect sludging and clogging. (Brush 31 found to be not functional – repaired)
 - i. Engine 32 Kusmall charging system (Shore Power) Found to be not functional and a potential fire hazard. Removed from service and parts ordered. Estimated cost: \$650.

• **Other items:**

1. **Fire Defense Committee:** Submitted Lower Columbia Fire Defense plan – in review process by the committee.
2. Continuing to provide WSRB with documentation for the upcoming evaluation in June.
3. Continued activities with mHc Associates regarding RFA activities.

• **Personnel:**

1. Resident program is working. FF/EMT Craft completing four shifts per month. Increased call response from Husum by having a firefighter in the station. Still seeking a second resident.
2. FF/EMT Craft signed up for Annual Fire School in Wenatchee in May.

• **Community:**

1. Fuel break – No additional activities as of report date. WDOT/SR 14 project is still in the planning phase with DNR.
2. Continued efforts to provide citizens with Wildfire Ready Neighbors program information.
3. Another customer came to the station explaining they will be losing insurance coverage for their property. Provided that person with information and their Property Protection Classification to use as they shop for another policy. Also provided them with DNR's WRR program information. Lyons Road property owner already involved cost share program with DNR. ** Insurance companies are still dropping policy holders in our district due to wildfire concerns.
4. Tom Andrews, Eric Bosler and I met with the maintenance supervisor for White Salmon Valley School District and began a comprehensive "Fire Safety Survey" inspection for the Middle School, Pre-School and Transportation building. Will continue with all remaining facilities on 4/12/23. A written report will be provided to both the schools and the county when completed.

- **Training Report:**
 1. Multi – company tender operations
 2. Search and Rescue training
 3. Apparatus inspections / Tool Maintenance

Upcoming training:

11-Apr	Wildland Tool - Rehab, care and maintenance	White Salmon	Jaqueline Buce
Sat. 15-Apr	Red Card Refresher Class ** to include Heat Related Illness	Station 31	Long
	0900 - 1200		
4/18/2023	Radios, Communication procedures/Mayday Calling/Fireground radio Procedures	Station 32	Gros
25-Apr	Tender Operation/MCO	Station 31	Riggleman/Roc

Community Events: N/A

Personal Activities and Achievements: N/A

Respectfully submitted: Wesley W. Long – Fire Chief April 11, 2023

DISCUSSION
ITEM
COVERSHEET

AGENDA DATE	THURSDAY—April 13, 2023
AGENDA ITEM	DISCUSSION ITEM: WKRFA Plan Elements
PRESENTER	R. Merritt
PREVIOUS DISCUSSION	<ul style="list-style-type: none"> ✦ On Monday, April 10th, the Board of Commissioners executed a “Workshop” and was introduced to the scope, template, and elements of a DRAFT West Klickitat Regional Fire Authority PLAN [RFA Plan] ✦ The RFA Plan is the demonstrative elements and defining document that is to be created by both “participating jurisdictions” which develops, defines and expresses the creation of an entirely new regional amalgamation of fire/rescue/ems services into a newly formed “special purpose district” --- dubbed “a regional fire authority” as authorized under RCW 52.26 ✦ The basis for this movement is centered on the excellent efforts of a Community Task Force of citizens from both the City of White Salmon and from the Fire District. ✦ Their expertly crafted FINAL REPORT recommended to the elected bodies of both the City and District the formation of a united effort to provide emergency services in the form of an RFA ✦ At Monday’s Special Meeting, the Fire Action Plan consultant walked the Board through all of the elements of developing an RFA Plan – which is the basis for forming this regional entity. ✦ The RFA Plan typically is constructed with up to ten (10) separate “Sections” that define all of the moving parts necessary to form this new special purpose district. ✦ The Board had the opportunity to unpack the elements and language of six (6) of the key Sections which generated a need for further discussion at the Regular Board Meeting.

<p>DISCUSSION</p>	<ul style="list-style-type: none"> ✚ There are three [3] particular “pieces” of the DRAFT RFA Plan whereby both participating jurisdictions will need to attain consensus: <ol style="list-style-type: none"> 1. Governance Board 2. Funding 3. Transfer of assets ✚ The Board fully vetted the nature, relevance and impacts of all three of these elements and arrived at a form of consensus in regard to their construction and implementation. ✚ <u>GOVERNANCE BOARD:</u> The Board, after much discussion, expressed a preference for a Governance Model that is populated by “sitting” elected members of both jurisdictions. A FINAL RECOMMENDATION OF THAT CONCEPT AND POPULATION OF THE PROPOSED GOVERNING BOARD IN THE RFA PLAN IS A PART OF THIS DISCUSSION ✚ <u>FUNDING:</u> The DRAFT RFA Plan reads <i>“The WKRFA shall be funded beginning in fiscal year 2024 by an authorized ad valorem property tax of \$._____ per thousand of assessed valuation. The initial levy shall serve as WKRFA’s highest lawful levy under RCW 84.55.010 and shall establish the tax base for the calculation of subsequent tax levies. The WKRFA Plan shall not be construed as creating any banked capacity under RCW 84.55.010 or RCW 84.55.092.</i> <p>Fire District #3 and WSVFD Executive staff will be working on the final draft of a combined budget/funding package for the four (4) fire station and 20+ vehicle fire department. Final draft numbers will drive a recommended “ad valorum” tax levy rate to fulfill the mission of the Fire Department and the recommendations of the West Klickitat Task Force.</p> ✚ <u>TRANSFER OF ASSETS:</u> RCW 52.26.100 (1-3) states “Except as otherwise provided in the regional fire protection service authority plan . . .” all aspects and assets of the participating jurisdictions are to be TRANSFERRED to the new RFA. <p>The Board in their preliminary discussions have indicated that without exception [except the debt service of the General Obligation Bond] ALL aspects and assets of Klickitat County Fire District #3 will be transferred to the West Klickitat Regional Fire Authority. It is anticipated that the City of White Salmon will express the same preference as the final pieces of the RFA Plan are amalgamated.</p>
<p>Decision Options</p>	<ol style="list-style-type: none"> 1. Further Discussion for a decision at a later date 2. Discuss and formally state the intentions and recommendations for the respective

	RFA Sections in regard to the three identified subjects
<i>Additional Document -Attachments ?</i>	No
BUDGET IMPACT	<input checked="" type="checkbox"/> None; begins RFA Plan process



Klickitat County Fire District 3

200 Husum Street – P.O. Box 151 Husum, WA 98623

(509) 493-2996

RESOLUTION 2023-08

Resolution to annex properties into the Fire District

Whereas, RCW 52.04.031 requires that a petition for annexation of an area within reasonable proximity to a fire district shall be in writing, addressed to and filed with the Board of Fire Commissioners of the District to which annexation is desired: and

Whereas, RCW 52.04.041 requires that a public hearing be advertised in the newspaper of general circulation in the area proposed to be annexed, and a notice be posted in three public areas within the area; and

Whereas, RCW 52.04.051 requires the Board of Fire Commissioners shall determine, by resolution, whether the area shall be annexed.

Now therefore be it resolved that the Board of Fire Commissioners of Klickitat County Fire Protection District 3 hereby approve the following parcels to annex into Klickitat County Fire Protection District 3.

The private residence properties are:

Parcel # 04113300000500
Legal Description: W252SENE; 33-4-11
85 Billette Rd, White Salmon, WA 98672

Parcel # 04112800000400
Legal Description: N2NE4SE4 28/4N/11E W.M.
110 McVey Rd, White Salmon, WA 98672

Adopted after a public hearing of the Board of Fire Commissioners of Klickitat County Fire Protection District 3, during the hearing held on the 13th Day of April 2023.

Commissioner Chair Thomas Montag

Commissioner Robert Connor

Commissioner Charles Virtz

Attest: _____
District Secretary Rozalind Plumb

JOINT RESOLUTION NO. 2023-09 (KCFD3)

JOINT RESOLUTION NO. 2023-04-558 (White Salmon)

A JOINT RESOLUTION of the City Council of the City of White Salmon, Washington, and the Board of Commissioners of Klickitat County Fire Protection District No. 3, accepting the recommendation of the West Klickitat Task Force to consider the formation of a Region Fire Authority as the preferred future method of providing emergency services to the West Klickitat County region and, thus, recommending the joint decision to proceed with a Regional Fire Protection Service Authority Planning Committee in accordance with RCW 52.26;

RECITALS

A. The City of White Salmon (“the City”) and Klickitat County Fire Protection District No. 3 (“the District”) have had a cooperative partnership, striving to provide the highest level of fire protection, rescue and emergency medical services to their citizens within the confines of available resources. This cooperative effort began a decade ago and has grown in substance and effectiveness while attempting to provide these services as separate, local government entities with limited funding.

B. The City and the District have been discussing Cooperative Services Opportunities fueled by a jointly crafted and adopted FIRE ACTION PLAN in July of 2022 --seeking more effective means and a form of dedicated funding for emergency fire, rescue and emergency medical services efforts. In enacting the FIRE ACTION PLAN, both elected bodies agreed to seek input from their constituents and thus created a Community Task Force to identify options and make recommendations; hence, the “West Klickitat Task Force”.

C. After extended deliberations and analysis of agency data, finances and current gaps in emergency services, the West Klickitat Task Force has recommended the formation of a Regional Fire Protection Service Authority in accordance with RCW 52.26 as the best option for funding and governing emergency services in the Greater White Salmon community.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON, WASHINGTON, AND THE BOARD OF COMMISSIONERS OF KLICKITAT COUNTY FIRE PROTECTION DISTRICT NO. 3, DO HEREBY RESOLVE AS FOLLOWS:

RESOLUTION

SECTION 1. – *Findings of White Salmon City Council and Klickitat County Fire Protection District No. 3.* The City Council of the City of White Salmon Washington and the Board of Commissioners of Klickitat County Fire Protection District No.3 hereby find that it is in the best interests of the City and the District to accept the recommendation of the West Klickitat Task Force and proceed with the process of exploring the formation of a Regional Fire Protection Service Authority.

SECTION 2. - *West Klickitat RFA Planning Committee.*

a) By the adoptive action of both entities, the City Council of the City of White Salmon, Washington and the Board of Commissioners of Klickitat County Fire Protection District Number 3 hereby declare the activation and creation of the **West Klickitat Regional Fire Protection Services Authority Planning Committee ("RFA Planning Committee")** in accordance with RCW 52.26 with the assigned mission to develop for review and subsequent adoption of the **West Klickitat RFA Plan** by both elected bodies.

b) Said **RFA Planning Committee** shall be populated by three (3) elected City Council Members [as appointed by the Mayor] and the three (3) sitting members of the Klickitat County Fire Protection District Number 3 Commissioners.

c) Recognizing the shortened time-frame for the construction, review, approval and recommendation to both elected bodies by the West Klickitat RFA Planning Committee, both White Salmon Volunteer Fire

Department and Fire District #3 Executive Staffs shall focus all resources to provide the RFA Planning Committee with concise and legally reviewed segments of the West Klickitat RFA Plan in a timely manner to enable finalization within the requirements of the West Klickitat RFA Plan timeline.

SECTION 3. – *Severability.* If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

SECTION 4. - *Ratification.* Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

SECTION 5. - *Effective Date.* This resolution shall take effect and be in force immediately upon its passage.

PASSED at a Special open public meeting by the City Council this 19th day of April 2023.

CITY OF WHITE SALMON

Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

ADOPTED by the Board of Commissioners of Klickitat County Fire Protection District No. 3, Klickitat County, Washington, at a regular open public meeting of such Board on the 13th day of April 2023, the below commissioners being present and voting.

COMMISSIONER Thomas Montag

COMMISSIONER Robert Connor

COMMISSIONER Charles Virts

ATTEST:

FIRE DISTRICT SECRETARY Rozalind Plumb