

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

October 12 2016

Minutes

Public Hearing

To receive public comment on the 2017 budget.

Call to order. **19:01.**

Approval of the agenda: ***Motion to approve the agenda for the hearing made by Commissioner Montag, seconded by Commissioner Zoller.*** (3 yay, 0 nay).

Attendance: Commissioner Zoller, Commissioner Connor, Commissioner Montag – Quorum present, Chief Long, Secretary Plumb, Assistant Chief Nelson, Eric Bosler, Tom Andrews.

Review of preliminary 2017 Budget.

The District has predicted expenditures for the 2017 financial year by addressing the anticipated operating and capital requirements of the district. Predicted expenditure costs are set out as line items within the budget and are subject to change as needs arise. The Estimated budget amount is based on 2016 actual levy amount **\$406,984.12**, without making the assumption we would get increased funds. The workshop in September directed the staff to work on projected line item costs. Salaries and benefits have seen the greatest change with the introduction of a full time salaried position, and include a 10% buffer to ensure coverage of hourly staff. This has led to revisions across the operating budget. The provisional budget was presented (see attached).

The Commissioners are confident in the proposed budget, and hopeful the tax revenue will actually be higher than 2016.

Review of the ESTIMATED 2017 LEVY request.

The estimate for the **levy request** is based on the County Assessor's Office data;

1. Last year's (2016) ACTUAL levy total of **\$406,984.12**.
2. The allowed 1% increase would be **\$4,069.84**.
 $\$406,984.12 \text{ plus, } \$4,069.84 = \$411,053.96$
3. The *estimated* increase in revenue resulting from new construction and improvements etc. as assessed by the County is **\$9,593.46**. This would enable the district to submit a levy request for **\$420,647.42**.
4. Last year the district requested \$410,010.12 based on estimated increases in values, but was later informed by the County the confirmed tax revenue would be reduced to \$406,984.12. (Note: this does not include taxes received from forest practices or other miscellaneous revenues). We will base our budget on existing real property tax figures, and hope for increases with property values.

o **Public Discussion:**

Tom Andrews asked how the district manages to keep \$100,000 invested when the budget is so tight. Commissioner Zoller responded, indicating the long term goal of the district is to be able to take care of large projects in the future. The operating budget is dependent on property taxes, and this can fluctuate over time. The invested funds could be used in times of shortage. Also, by maintaining a prudent

operational budget and functioning within its bounds, it proves fiscal responsibility of the tax payer's money which is vital to the future development of the service.

Chief Long commented that, should the levy come in above the estimated budget amount, he asks the commissioners consider which projects they wish to prioritize. (Currently the command vehicle needs replacing, and the bathrooms at each station require updating among other capital projects identified).

Tom Andrews asked how much grant money the district is looking for. Chief Long responded saying there is a FEMA regional grant being written on behalf of several County Fire Districts for new SCBAs but he is not sure what the total will be at this time. There would be a 5% cost share if it is successful.

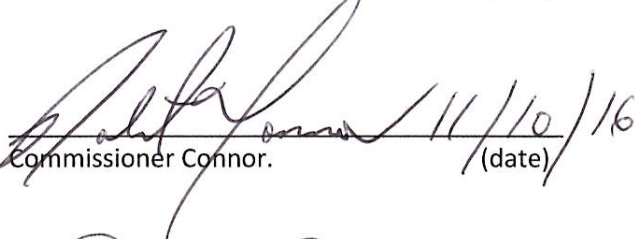
- **Motion to adjourn the public hearing made by Commissioner Connor seconded by Commissioner Montag (3 yay, 0 nay).**
- Meeting adjourned : **19:42**

APPROVED BY:

Attest:

Chairman - Commissioner Zoller. (date)


District Secretary Rozalind Plumb


Commissioner Connor. (date) 11/10/16


Commissioner Montag (date) 11/10/16

AGENDA

Public Hearing to receive public comment on the 2017 budget.

- **Open Meeting:** Call to order. Time _____
- **Approval of agenda (A)**
- **Attendance:**
- **Review of preliminary 2017 Budget.**

Estimated **budget** amount is based on 2016 Actual levy amount **\$406,984.12**

Estimate for the **levy** is based on;

1. Last year's (2016) ACTUAL levy total of **\$406,984.12**.
2. The allowed 1% increase would be **\$4,069.84**.
406,984.12 plus 4,069.84 = 411,053.96
3. The *estimated* increase in revenue resulting from new construction and improvements etc. as assessed by the County = **\$9,593.46**.
4. Last year the district requested \$410,010.12 based on estimated increases in values, but was later reduced to \$406,984.12. We will base our budget on existing numbers and hope for increases with property values.

The District has predicted expenditures for the 2016 financial year by addressing the anticipated operating and capital requirements of the district. Predicted expenditure costs are set out as line items within the budget and are subject to change as needs arise.

- **Public Discussion:**
- **Motion to adjourn: (A) Time** _____

District: FIRE 3

Previous year's levy amount	\$406,984.12	
Above plus 1% increase	411,053.96	
Maximum lawful levy since 1985		406,984.12
Above plus 1% increase		411,053.96

Estimated additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made	9,593.46	9,593.46
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Estimated total request:		
using maximum lawful levy		\$420,647.42
using previous year's levy	\$420,647.42	

Estimated dollar amount of increase	\$4,069.84	\$4,069.84
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Estimated percentage over last year's levy amount		
using previous year's levy	1.00%	
using maximum lawful levy	1.00%	

Estimated total district value	\$452,064,206.00	
	\$444,792,294.00	total real and personal certified value
	\$7,271,912.00	last year's state-assessed

Levy Real and Mobile Taxable Value	\$438,597,202.00	
Levy Personal & Structure Taxable Value	<u>\$6,195,092.00</u>	
	\$444,792,294.00	

Category	Original	YTD	Balance	% Used
Salaries + employee paid benefits	136,665.00		136,665.00	0%
Benefits	41,600.00		41,600.00	0%
Volunteer Stipend	20,000.00		20,000.00	0%
Volunteer Disability/Pension/Life/flight	5,100.00		5,100.00	0%
Volunteer Recognition/appreciation dinne	2,500.00		2,500.00	0%
Office Expense/Supplies	6,000.00		6,000.00	0%
Professional Services	3,000.00		3,000.00	0%
Insurance	15,700.00		15,700.00	0%
Communications	5,000.00		5,000.00	0%
Advertising	500.00		500.00	0%
Vehicle Parts/Repairs	14,000.00		14,000.00	0%
Rescue - Apparatus Supplies	7,500.00		7,500.00	0%
Fuel	8,000.00		8,000.00	0%
Station Repairs - Supplies	20,000.00		20,000.00	0%
Utilities Services	17,000.00		17,000.00	0%
Travel & Meals	4,000.00		4,000.00	0%
Fire Training - supplies	13,500.00		13,500.00	0%
EMS Training - Supplies	9,500.00		9,500.00	0%
Uniform/Duty apparel				
prevention/public ed	1,000.00		1,000.00	0%
Long Term Loans (amb)	51,766.67		51,766.67	0%
Taxes	3,000.00		3,000.00	0%
Dues & Fees	2,500.00		2,500.00	0%
Revenue from Wildland	(5,000.00)		(5,000.00)	0%
Expense for Wildland	5,000.00		5,000.00	0%
Health and Wellness	500.00		500.00	0%
Municipal Pool Reserve	15,000.00		15,000.00	0%
Capital Pool * (Future Planning)	-		-	0%
	403,331.67		403,331.67	0%
actual 2016 levy 0.92c	406,984.12			
estimated increase 1%				
2016 levy	406,984.12			
remaining	3,652.45			
estimated increase 1%	4,059.84			
estimated tax increase	9593.46		13,663.30	

See previous list for future planning