

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

Thursday December 12, 2019

Called to order: 15:05 (By Commissioner Connor)

In Attendance:

Commissioner Connor (acting Chair), Commissioner Virts, Commissioner Montag (via Phone).

Quorum present.

Chief Long (via phone), Rozalind Plumb, Eric Bosler, Justin Bousquet, Sheri Bousquet.

Approval of agenda:

Motion to approve the agenda as presented made by Commissioner Virts, seconded by Commissioner Montag, (3 yay, 0 nay) motion passed.

Public Discussion:

Chairman will allow comments during the meeting.

Minutes of the last meetings:

- *November 14th 2020 Budget Hearing, -Motion to approve made by Commissioner Virts seconded by Commissioner Montag (3 yay, 0 nay) motion passed.*
- *November 14th Regular business meeting Motion to approve made by Commissioner Virts seconded by Commissioner Montag (3 yay, 0 nay) motion passed*
- *November 25th Special Meeting (2020 Levy) Motion to approve made by Commissioner Virts seconded by Commissioner Montag (3 yay, 0 nay) motion passed.*

Secretary's Report:

1. GENERAL EXPENSE FUND 667.1:

a) County Treasurer's Report for November 2019

Beginning balance	\$285,816.15	Ending Balance	\$277,679.07
Deposits	\$248,654.82	Disbursements	\$256,791.90

Reconciliation of County Treasurer's and Auditor's reports against District Accounts completed 12/12/19 with Commissioner Connor. Covered, credit cards, petty cash, payroll, and general deposits.

The deposits and expenditure reflect the maturation and reinvestment of invested funds.

Debt service Discrepancy: Still no resolution from the County Treasurer’s department on why we show -\$149,986.07 as debt. The ambulance was paid off in June 2019.

b) **Bills and items to be signed:**

Motion to pay the bills as presented made by Commissioner Montag, seconded by Commissioner Connor, (3 yay 0 nay) motion passed.

- **General Fund/Operating Budget:**

- a) 11/20 \$1,500.00 b) 11/27 \$1,008.01 c) 12/4 \$8,786.04
- d) 12/11 \$1,647.27

Payroll – direct deposit \$12,691.52. Timesheets reviewed by Commissioner Connor.

c) **2019 Operating Budget:**

Anticipated budget is \$476,497.53

Operating Expenditure \$423,778.63 (89%)

Remaining Balance for 2019 is \$52,718.37.

[Total Expenditure year to date including grants, investments, and out of budget expenditure = \$872,115.18.]

Notes: The budget table highlights Vehicle Repairs and Rescue Apparatus. Vehicle repairs was over budget for the year. \$1,500 was ‘moved’ from the Rescue Apparatus original Budget amount to the Vehicle line item to balance the vehicles budget. This did not affect the overall budget just cleaned up the vehicle line item.

EMS supplies had been showing it was negative for much of the year, however that was due to spending funds from a grant. The grant expenditure (\$1,267.07) has been pulled down below the ‘budgeted expenditure total’. This is still reported in the Total Expenditure for the year (\$872,115.18).

2. **CAPITAL FUND 667.3:**

Original balance: \$3,220,750.00

a) **County Treasurer’s Report for November 2019**

Beginning balance	\$3,061,125.53	Ending Balance	\$26,456.48
Deposits	\$4,730.54	Disbursements	\$3,039,399.59

- Deposits reflect interest from the invested funds.
- Disbursements reflect the investment of matured funds back in to the investment pool as well as expenditures.

b). **Capital vouchers to be signed:**

Motion to approve the capital expenditure made by Commissioner Connor, seconded by Commissioner Montag (3 yay, 0 nay). Motion passed.

a) 12/4 \$2,905.48

3. INVESTED FUNDS

- General Funds = \$429,536.00, yielding \$4,700.64 interest year to date
- CAPITAL FUNDS = \$3,000,000.00 yielding \$25,303.09 gross interest year to date

4. Correspondence:

- County Auditor requires signatures for authorization of vouchers

5. Current priority projects include:

- IT update
- Archiving project
- Inventory SCBA's
- Stipends and BVFF 2020 membership
- Year-end and prep for new budget cycle.

Chief's Report: See attached.

Chief Long submitted his Chief's report to the Commissioners in advance of the meeting. Updates include; new SCBAs have arrived. Inventory and fit testing and training is needed before they can go into service. Old SCBAs will be added to surplus.

Training Report: See Attached.

Captain Gilmer submitted his report to the Commissioners in advance of the meeting. No additions or questions.

Ongoing business: Chairman Connor suggested changing the agenda order to accommodate Mr. and Mrs. Bousquet. The property line encroachment was addressed 1st so they would not need to wait.

1. Station 31 property line encroachment issue - East side. (I)

It was understood the Bousquet's attorney was to communicate directly with the District's attorney Brian Snure on the matter. It appears the attorneys have not been able to contact one another. Commissioners agreed there was no need for the Bousquets sit through this meeting as there is nothing to report until the attorneys have spoken and advised each party.

On a related matter, Mr. Bousquet noted that a miscommunication occurred when Mr. Merritt (MHC Associates) indicated in his November 20th 2019 email to the Board of Commissioners that Mrs. Bousquet had stated to a Klien and Associates employee "the Fire Department is stealing our land". The Klien employee has sent an email indicating she did not say that. (See attached letter and email). The Commissioners thanked the

Bousquets for their clarification. The hope of both parties is to work effectively together.

The Bousquets were invited to remain for the rest of the meeting, but left when the commissioners moved into executive session.

2. Personnel/Payroll:

- a) Staff evaluations- **Executive session.** RCW 42.30.110(1)(g) ...to review the performance of a public employees.
- b) **Time the session will end:** 20 minutes. 15:55. Commissioners and Chief Long participated in executive session; all others left the room.
- c) **Reopened public session:** 15:55.
- d) **Take action in public session:** During executive session, Commissioners discussed adjusting salaries for the year 2020.

Motion to adjust the salaries in accordance with the budgetary outline for the following employees; Chief Wes Long, Secretary Rozalind Plumb, and training Captain Gilmer for the year 2020. Made by Commissioner Virts, seconded by Commissioner Montag, (3 yay, 0 nay) motion passed.

3. Policies:

- **Lexipol.** Chief has been making progress but has been busy with other projects.

4. Bond:

- **Station 31 Property Line Encroachment:** covered in item 1 above.
- **Station 31-32 Initial conceptual plans:** The initial concept plans are up on the wall in the gymnasium. Architect Jeff Dellis also submitted an email (attached) to the board stating Klien & Associates will continue to work on the baseline plans and budgeting costs.

- **Capital Purchases:**

- a. **SCBAs** (Self Contained Breathing Apparatus) - The City of Bridgeport WA wants to tag on to the SCBA bid and purchase Scott packs. The legal language in the bid document allows for this. In order for Bridgeport to proceed with their purchase they are requesting the Interlocal Agreement be filled out and signed by the board.

Motion to approve the interlocal agreement with the City of Bridgeport made by Commissioner Virts, Seconded by Commissioner Montag (3 yay, 0 nay) motion passed. Document signed.

- b. **IT Upgrades** – Server is in and work is underway to onboard all the computers – Some upgrades are needed to accommodate the upgrades which will add cost to the initial set up process. Commissioner Virts asked if the upgrades will be adding to ongoing costs. There will be some added ongoing costs from Century Link as line upgrades were needed. The district will also move over to Office 365 which will incur monthly fees. Historically the district has purchased home and student versions of the software. The new software will be the professional version. Virts

pointed out that Bond money (Capital Fund) is being used to upgrade equipment but noted the upgrades will have an impact on the operating costs (general fund) in the future. Roz noted that the operating budget planning process for 2020 anticipated this.

Commissioner Montag attended a seminar on cyber security at the last Commissioners Conference, and stressed the importance of protecting the district. A printer lease and service has been established. The existing printer in the office was a reconditioned model that replaced the printer that failed near the end of its warranty. It is inefficient for the current needs of the district. The new printers will increase capabilities at the main office, and replace the problematic printer that has taken up a lot of Captain Gilmer's time. The contract for printers includes full service and maintenance under a monthly fee.

- c. **Used Fire Engine.** Chief updated the board on potential apparatus. As part of doing due diligence and looking for the best financial options for purchasing a fire engine, he had been investigating used vehicles. One apparatus he found was in Alabama and he had anticipated sending the two captains down to look at it. Specs had been shown to the board before the meeting. Commissioner Virts had some reservations about the Alabama vehicle. Virts also did some research and found another used vehicle in California. Chief will look at it while he is down there. Any used vehicle will have to be appraised, and any reconditioning costs (to ensure the vehicle lasts 20 years) would need to be calculated. The cost savings on a used vehicle will need to be set against the cost/ benefits of a new vehicle. Chief requested endorsement from the board to allow travel expenses for inspection of used vehicles. Commissioners did not object to looking at used vehicles, [but no clear approval for travel was given]. Chief also noted we do not have the cost estimates for the building renovations and we will not be pressured into buying a used vehicle. Chief needed to leave the meeting as his phone battery was failing.

- **Outreach to White Salmon City Council Public Safety Committee;** Commissioner Virts had nothing to report from the White Salmon PS Committee.
- **White Salmon Facilities Use/ interoperability:** Last meeting Commissioner Montag was appointed to represent the District, with Chief Long, on a committee to look at interoperability with City of White Salmon. There is nothing to report at this time.
- **Petition to Annex:** Several individual properties are requesting annexation in to the fire district. List of properties (attached) presented with petitions. Hearing will be scheduled for the new year.

New Business:

- Resolution 2019- 12 – 2020 Regular meeting dates. (A)

Motion to approve Resolution 2019-12 establishing the regular meeting dates for the board of Commissioners for the year 2020 made by commissioner Virts seconded by Commissioner Montag, (3 yay, 0 nay).

- January meeting will require the renewal of resolutions designating Officers for the District (chairman, vice chair, payroll, finance, etc.)

Good of the Order:

Commissioner Connor noted the Volunteer Firefighters Association put on a great Spaghetti feed. Captain Riggelman was recognized for 25 years of service.

Next meeting:

- Regular business Meeting 9 January 2020 at 15:00 (3pm).

Motion to adjourn made by Commissioner Virts, seconded by Commissioner Montag. (3 yay, 0 nay) motion passed.

Meeting adjourned: 16:30

APPROVED BY:

Thomas Montag 1/9/20
Chairman – Commissioner Thomas Montag. (date)

Robert Connor 1/9/20
Commissioner Robert Connor (date)

Charles Virts 9 JAN 2020
Commissioner Charles Virts (date)

Attest:

Rozalind Plumb
District Secretary Rozalind Plumb

Klickitat County Fire District 3 Commissioners Meeting

200 Husum Street Husum, WA.

December 12, 2019 at 15:00 (3 pm).

AGENDA

Regular Board meeting.

(A) = Action (I) = Information

- **Open Meeting:** Call to order. Time _____
- **Approval of agenda (A)**
- **Attendance:**
- **Public Discussion:**
- **Minutes of last meetings: (A)**
 1. November 14 2020 Budget Hearing.
 2. November 14 Regular Business Meeting
 3. November 25 Special Meeting – 2020 Levy documents
- **Secretary's Report:** General and Capital Funds, Treasurer's reports, bills and items to be signed, 2019 Budget, Invested funds, Correspondence.
- **Chief's Report: (I)**
- **Training Report: (I)**
- **On Going Business:**
 1. **Personnel:**
 - EXECUTIVE SESSION:**
 - a) **Announce purpose and topics of discussion:** RCW 42.30.110(1)(g) ...to review the performance of a public employees
 - b) **Announce time the session will end:** _____
 - c) **Reopen public session.**
 - d) **Take action in public session: (A)** If governing body elects to take action regarding hiring, setting the salary of an individual employee or class of employees, that action must be taken in open session.
 2. **Policies:**
 - a) **Lexipol** – in progress
 3. **BOND**
 - CAPITAL PROJECTS**
 - Station 31 property line encroachment issue - East side. (I)
 - Station 31-32 Initial conceptual plans (I)
 - CAPITAL PURCHASES**
 - **SCBA_s** (Self Contained Breathing Apparatus) - The City of Bridgeport WA wants to tag on to the SCBA bid and purchase Scott packs. The legal language in the bid document allows for this. In order for Bridgeport to proceed with their purchase they are requesting the Interlocal Agreement be filled out and signed by the board. (A)
 - **IT Upgrades** – Server is in and work is underway to onboard all the computers – Some upgrades are needed to accommodate the added security methods which will add cost to the initial set up process. A printer lease and service has been established. The existing printer in

the office is inefficient for the needs of the district. The new printers will increase capabilities at the main office, and replace the problematic printer that has taken up a lot of Captain Gilmer's time. The contract for printers includes full service and maintenance. (I)

- **Used Fire Engine.** Board endorsement to research used vehicles, to include travel expenses for inspection of vehicles. (A)

4. **White Salmon City Council Public Safety Committee:** outreach (I) Virts
5. **Joint use facilities** – Consider possibilities with City of White Salmon (I) Montag
6. **Petition to annex** – Several individual properties are requesting annexation in to the fire district. List of properties and schedule hearing.

○ **New Business:**

1. Resolution 2019- 12 – 2020 Regular meeting dates. (A)
2. January meeting will require the renewal of resolutions designating Officers for the District (chairman, vice chair, payroll, finance, etc.)

○ **Good of the order:**

○ **Next meeting:**

Regular meeting **January 9th 3:00 pm**

○ **Motion to adjourn:** (A) Time_____

BVFF Local Trustees meeting – As it is not part of the Commissioner's meeting it can be held after the meeting.



**KLICKITAT COUNTY
TREASURER REPORT
November 2019**

Fund No.: 667.1 667.2 667.3

Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 285,816.15	\$ 3,061,125.53
+++ Increases ++++			
Receipts (Revenue Dist Rpt)	2	23,252.82	4,730.54
Netted Transactions	3	-	-
Matured Investments	4	225,402.00	-
Interfund Transfers - In (397)	5	-	-
Other Revenue - JE's	6	-	-
Subtotal Increases	7	248,654.82	4,730.54
<< Disbursements >>			
Other Expenditures - JE & KC AP	8	7,929.01	39,399.59
Interfund Transfers - Out (597)	9	-	-
New Investments	10	229,536.00	3,000,000.00
Disbursements (AP & PR)	11	-	-
E - Transactions (ACH & EFTPS)	12	19,326.89	-
Debt Service P&I	13	-	-
Other	14	-	-
Subtotal Disbursements	15	256,791.90	3,039,399.59
ENDING CASH BALANCE	16	\$ 277,679.07	\$ 26,456.48
WARRANTS			
Previous Month O/S	17	-	-
Issued (+)	18	-	-
Redeemed (-)	19	-	-
Canceled (-)	20	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-
Cash Balance <O/S Warrants >	22	\$ 277,679.07	\$ 26,456.48
INVESTMENTS			
Beginning Inv Balance	23	425,402.00	-
Matured Investments	24	225,402.00	-
New Investments	25	229,536.00	3,000,000.00
ENDING INVESTMENT BALANCE	26	429,536.00	3,000,000.00
DEBT SERVICE/BOND ACTIVITY			
Beginning Bond Principle Balance	27	(149,986.07)	-
Bond Principle Payments	28	-	-
Bond Interest Payments	29	-	-
ENDING BOND PRINCIPLE BALANCE	30	(149,986.07)	-

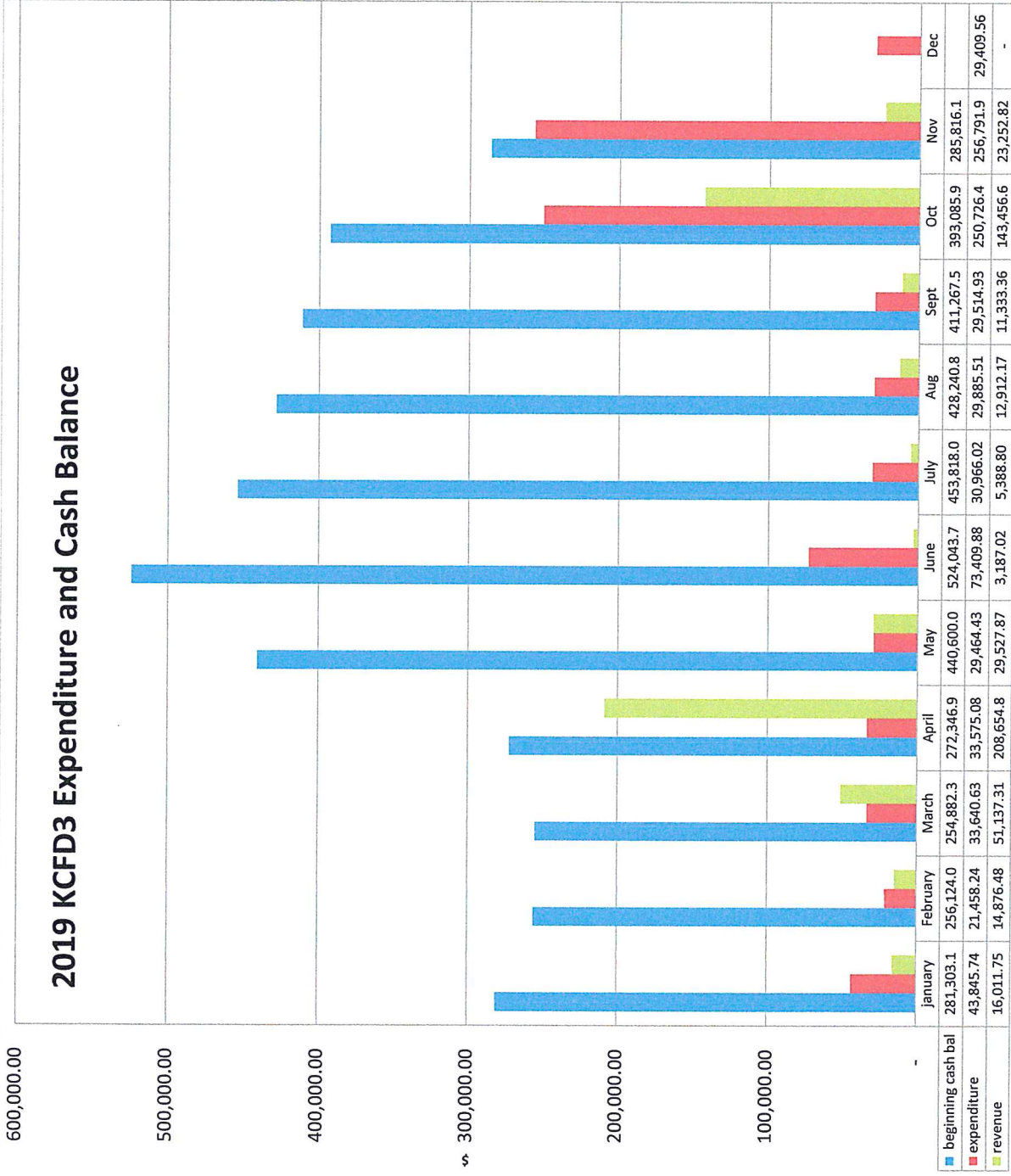
2019 Operating Budget

This budget sheet is connected to the expenditure spreadsheet.

Klickitat County Fire District 3

BUDGET 2019 CATEGORY	Original Budget	November expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	194,725.00	17,485.53	185,878.83	8,846.17	95%	
Benefits (excluding employee paid)	42,510.00	3,014.57	43,659.59	(1,149.59)	103%	237,235.00 Use Municipal Pool funds to cover additional staffing
Volunteer Stipend	18,000.00	-	2,216.40	15,783.60	12%	
Volunteer Disability/Pension/lifeflight	9,807.00	-	5,446.36	4,360.64	56%	
Volunteer Recognition	2,700.00	-	2,627.17	72.83	97%	Reimbursed \$506 from Association \$1,111 remains
Office Expense/Supplies	6,000.00	168.26	3,272.50	2,727.50	55%	
Professional Services	11,850.00	214.93	11,729.06	120.94	99%	Lexipol annual fee for 2019 & 2020
Insurance	17,800.00	-	18,429.00	(629.00)	104%	
Communications	8,300.00	488.50	5,995.12	2,304.88	72%	
Advertising	1,400.00	-	1,288.60	111.40	92%	
Vehicle Parts/Repairs/service	16,500.00	108.45	16,148.06	351.94	98%	
Rescue - Apparatus/Supplies	8,400.00	1,048.60	7,307.90	1,092.10	87%	\$1,500 moved to Vehicle Parts/Repairs
Fuel	9,000.00	890.85	7,379.37	1,620.63	82%	
Station Repairs/Supplies	7,142.00	77.72	7,905.41	(763.41)	111%	
Utilities Services	17,000.00	1,056.73	14,868.60	2,131.40	87%	
Travel & Meals	4,000.00	1,134.87	2,312.05	1,687.95	58%	
Training	9,500.00	(125.00)	4,758.02	4,741.98	50%	
Fire Supplies/service	21,000.00	191.89	16,101.14	4,898.86	77%	
EMS Supplies	9,500.00	-	9,426.79	73.21	99%	\$54.00 remaining credit w/ boundtree
Uniform/apparel	4,000.00	-	637.56	3,362.44	16%	
Prevention	1,500.00	-	938.93	561.07	63%	
Long Term Loans (Ambulance)	51,813.00	-	51,813.00	-	100%	Exact amount
Taxes (for previous year)	2,000.00	-	1,489.17	510.83	74%	
Dues & Fees	2,050.00	1,500.00	2,150.00	(100.00)	105%	WFOA Dues \$22,725.00 moved to salaries
Municipal Pool Reserve	-	-	-	-	0%	
Capital Pool	-	-	-	-	0.00%	
Total budgeted expenditure	476,497.00	27,255.90	423,778.63	52,718.37	89%	
EXTRA projects using cash balance			17,533.48			
Invested funds		229,536.00	429,536.00			
State Grant Dept. of Health	1,266.00	-	1,267.07	(1.07)	100%	*Included (replaced 2 station doors & locks)
Expense for Wildland						
Total Actual Expenditure		256,791.90	872,115.18			
Ave. property tax estimated in November 2018 +22,000 TO share	476,497.53					

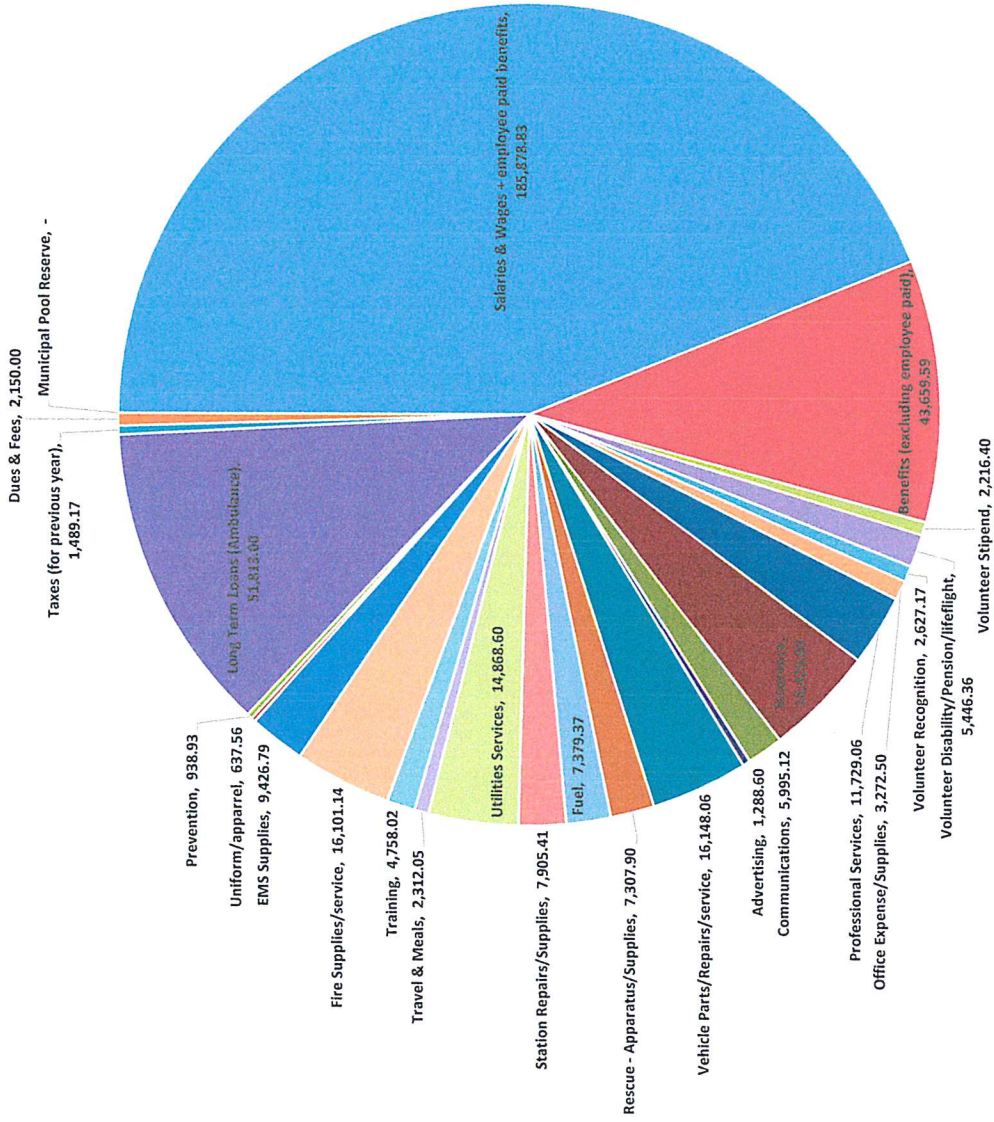
2019 KCFD3 Expenditure and Cash Balance



2019 Operating Budget

Updated 12/11/2019

2019 Budget



2019 Capital SUMMARY

Updated 12/11/2019

ORIGINAL BOND

\$ 3,235,750.00

15,000.00	2018 Bond Council
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Beginning balance

3,203,752.00

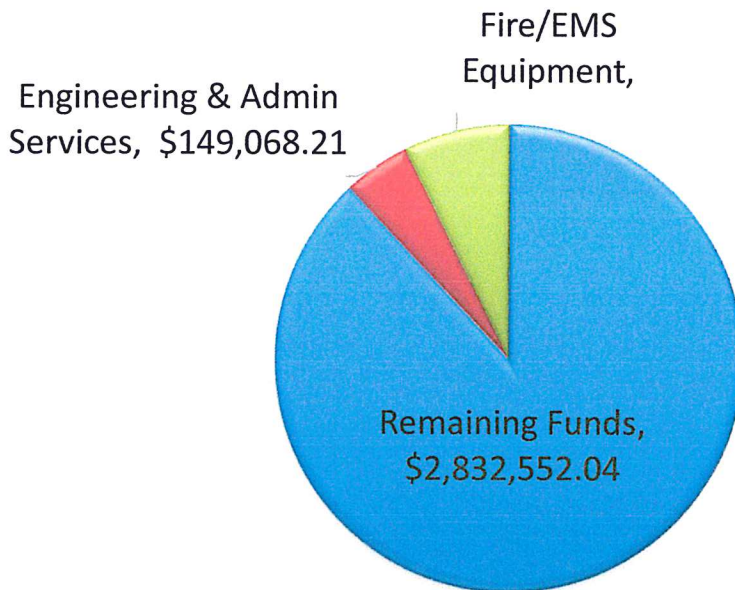
Capital Service	Professional Serv. Admin	104,268.56	
	Professional Serv. Fire	29,799.65	
			134,068.21
Capital Goods	Fire Equipment	234,713.55	
	EMS Equipment	2,418.20	
			237,131.75
TOTAL		371,199.96	371,199.96
REMAINING FUNDS		2,832,552.04	
INVESTED		2,822,552.04	
CASH BALANCE		10,000.00	

nb interest should have been added to this fund.

Chart Summary

Remaining Funds	\$	2,832,552.04
Engineering & Admin Servi	\$	149,068.21
Fire/EMS Equipment	\$	237,131.75

KLICKITAT COUNTY FIRE DISTRICT 3
2019 CAPITAL FUND SUMMARY



Fire Chief's Report to Board of Commissioners

December 12, 2019

No injuries or accidents since your last meeting.

Customer Service (emergent and non-emergent):

1. **Captain John Riggleman awarded Moltese Axe for 25 years of Service to KCFD3 on 12/08/19.**
2. 29 incidents since your last regular public meeting (current up to 12/09/2019)

Projects:

1. Bond project:
 - (a) Continued working with Project Manager Merritt and Klein Associates as we move toward construction documents. Conceptual drawings etc.
 - (b) Self-contained breathing apparatus arriving 12/10/19. Invoice received and will be processed as soon as we verify shipment. Equipment will then be inventoried. We will conduct an training / in-service and fit testing for firefighters. Once that is completed, new SCBA's will be positioned in service. Our old equipment will be moved to Station 31, inventoried and removed from our current inventory to be declared surplus in January or February. Working with a vendor who has possible interested agencies in our old equipment.
 - (c) Spending considerable time searching for used fire apparatus. Working with Brindlee Mountain Fire Apparatus in Alabama on a potential truck. Potential cost savings to our taxpayers if this apparatus can be thoroughly serviced (pump, chassi, tires, etc).
 - (d) Computer/IT project nearing completion. Roz primary for project.
 - (e) Office copier lease contract signed. New unit should arrive soon. Again, Roz primary for project.
 - (f) Radio Frequency Project. In holding pattern while waiting for SDS Lumber to provide information on tower lease costs.
 - (g) Snowblowers purchased and in service at Station 31 and 32.
 - (h) (HOLDING ON THIS ITEM AT THIS TIME.....
Misc. Equipment purchases pending: NFPA wheel chocks for engines, brush apparatus. (Safety item).
Positive Pressure fans
Extrication equipment (Bid Requirement)
Air monitors
Turnouts (fleet purchase) (Bid requirement)
2. **RADIO GRANT: 12/09/2019 "Still Pending" status with Department of Ecology.**
3. 2020 Budget: Complete
4. Did not attend December KCIFA in Lyle. Again - no agenda announced to the body.
5. Efforts to find possible buyers continues: Seeking possible interested persons with Station 32 kitchen equipment that was declared surplus.
6. Will create a "SEALED BID" for the surplus fire engine (ARFF) and the Chevrolet in January
7. Lexipol – as time permits. Ongoing.
8. Firefighter One Academy in Hood River continues. Our personnel are still attending and doing great in academics and didactive skills. (Captain Gilmer lead)

Training: See Captain Gilmer's report

Community Events: Sunday December 8, 2019 Spaghetti Dinner went well. ~ 150 persons served.

Personal Activities and Achievements: Traveling to California on 12/11 due to family needs. Anticipate returning on 12/22. Minor surgery re-scheduled for January 7, 2020.

Respectfully submitted: Wesley W. Long – Fire Chief 11/12/2019

Training report to the Fire Commissioners
November 2019

Statistically beginning of 4th Quarter:

20 hours of training provided

	KCFD3 (26 members)	WS (18)	SKA3 (16)
Attendance average:	40%	51%	35%

Activities:

Maintaining 6 recruits in attendance of the FFI Academy. The Academy is remarkable, and I am confident all recruits are enjoying and learning. Truly the strongest asset in the Academy in addition to the instructor cadre is the training facilities.

White Salmon F.D. has two new volunteers and Skamania F.D. has one volunteer in this quarter.

Working collaboratively with KCEMS1 to ensure needs are met through quality training and attendance is shared with no burden to KCEMS1, in meeting expectations. EMS1 (an online training site) will likely be the replacement for EMS On-Line and tentatively KCEMS1 will be the training coordinator supported through the EMS District.

The Comprehensive Mental Health First Aid class was cancelled although recognized as a valued added that needs to be rescheduled in the future allowing for volunteers timeframes.

A used training prop for forcible entry was received at Sta31 to be inventoried and eventually located at Sta32. This item was used in the Academy and built locally by a firefighter; I am confident this will be an excellent asset in our training program.

Personal development:

Current with FFI Academy expectations.

Successfully completed one year probation.

Safety Committee:

Safety Committee will be scheduling our 4th quarter meeting.

Respectfully submitted,
Tony Gilmer, Training Captain

December 12, 2019

I am publically submitting to KCFD3 Board of Commissioners an email from, Craig with Kline and Associates, where Craig clearly states that he is sure I did not say that "they (the Fire District) is stealing our property." during our phone call as Bob Merritt stated I did in his email to the Board of commissioner on November 20, 2019.

Recognizing that Craig is the person I spoke to with Kline and Associates, I submit that this email from, Craig with Kline and Associates, shows evidence that, Bob Merritt with MHC associates, is advising the KCFD3 Board of Commissions based on fabrications and is practicing deceitful business.

I will be happy to forward KCFD3 the original email from Craig with Kline and Associate if requested.

Respectfully,
Sheri Bousquet



Survey

Sheri Bousquet <[redacted]@m>
To: craigm@kleinassocinc.com
Bcc: Justin Bousquet [redacted]

Wed, Nov 20, 2019 at 8:01 AM

Thank you for the survey.

We have been confronted by Bob Merrit again, threatening us to get off the land ASAP because of my conversation with you. I am confused about what I may have said on our conversation that was mistaken for me saying "the fire department is stealing our land". Please be corrected that I do not feel this way and I did not say this. This land use situation has turned into way more than it ever should be even without miscommunications.

Thank you again for sending me this survey.

Sheri

[Quoted text hidden]

Survey

craigm@kleinassocinc.com <craigm@kleinassocinc.com>
To: Sheri Bousquet <sheri@soul-essentials.com>

Thu, Nov 21, 2019 at 9:02 AM

Sheri,

I am not sure how Bob came up with that. I am sorry if anything I said could have been misconstrued as that. I am sure that you did not say that to me on our phone call.

[Quoted text hidden]

Bousquets driveway on public property. Also, to give you a heads-up, potentially, to some conceivable changes to the status of the resolution of this issue.

Nov. 20, 19
Portion of email from Bob Merritt
to KCFD3 Board of Commissioners

CLARIFICATION

We were briefed yesterday by Klein and Associates staff in regards to the Bousquets 'visit' in regards to the currently recorded survey and subsequent query regarding the reference information used. Klein staff relayed that the term used by your party was [specifically] "they [the Fire District] are stealing our property". That message was transmitted to the Board. Obviously, this reference is disturbing to the Board in light of the current standing offer by the Board of Commissioners. Our legal counsel has also been contacted by the Bousquets attorney in regards to this manner.

In previous communications, the Bousquets have been adequately briefed and informed that their driveway [which they inherited] "encroaches" [see definitions above] on public property by nearly fifty (50) feet. Further, I believe that the Board has been repetitive that they desire to resolve this issue "in a neighborly fashion" --- far from 'stealing' Bousquet property in my humble opinion. We further made it very clear on numerous verbal and written communications that, under WA State statute, Fire District #3 is not obligated to offer assistance or provide mitigation means to resolve the encroachment of said property on public land. It was, at the time, a 'neighborly' thing to do.

These two parcels of property [now merged into one] have always been public property as evidenced by the Purchaser's Sale Agreement included below. Up to this point, the Fire District [School District] property had never been surveyed --- a "due diligence" detail that should not have been overlooked at the time of sale/purchase by and to the Fire District. It is my understanding that Klein and Associates offered the same opinion yesterday to the Bousquets at the time they investigated and purchased their parcel/property.



Wes Long <wlong34@gmail.com>

Husum

Jeff Dellis <jeffd@kleinassocinc.com>

Mon, Dec 9, 2019 at 4:00 PM

To: Bob Merritt <bob.merritt@yvn.com>, Wes Long <chief@kcf3.com>, K-3 Commissioner Montag <commissionermontag@kcf3.com>

For my part by Thursday I think the update would be that we're kicking around some conceptual designs for both stations. I'm working on filling out the baseline project (a spreadsheet which will eventually be filled in with anticipated costs by line item). In order to fully develop that I'll need to toss the concepts over to the various engineers, which I'm staging right now. Additionally, and relatively soon after getting it in the engineers' hands, we'll need to get it in front of the AHJ – still thinking through the timing of that. I guess, in short we're making headway to something more tangible, but I think before we broadcast any solution we should do some coordination with authorities and get a rough budget check to have a feel for where we're at (and generally what flexibility we have or don't have).

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Board of Fire Commissioners

RESOLUTION

KCFD 3

RESOLUTION 2019-12

Klickitat County Fire District 3
200 Husum Street – P.O. Box 151 Husum, WA
98623
(509) 493-2996

“ A RESOLUTION ESTABLISHING THE REGULARLY SCHEDULED BOARD OF FIRE COMMISSIONER MEETINGS FOR 2020”

Background:

WHEREAS: Regularly scheduled meetings of the Board of Fire Commissioners are to be established annually by resolution in accordance with RCW 42.30 as to date, time and typical location;

RESOLUTION OF THE BOARD:

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FIRE DISTRICT 3, COUNTY OF KLICKITAT, STATE OF WASHINGTON, THAT:

Effective January 1, 2020, the Regular Board Meetings for Klickitat County Fire District 3 will be scheduled on the second Thursday of each month; scheduled to convene at 15:00 hours (3:00 p.m.) and will typically be held at Klickitat County Fire District 3, Station 31, 200 Husum Street, Husum, WA on the day / dates as follows:

Table with 2 columns: Thursday, Date (January 9th to June 11th)

Table with 2 columns: Thursday, Date (July 9th to December 10th)

ADOPTION:

ADOPTED at a Regular Meeting of the Board of Fire Commissioners of Klickitat County Fire District 3 on December 12th, 2019 -- the following Fire District Board Members being present and voting:

SIGNATURES

TOM MONTAG, Fire Commissioner (position 1)

ATTEST: [Signature] ROZALIND PLUMB, District Secretary

[Signature] Charles Virts, Fire Commissioner (position 2)

[Signature] ROBERT CONNOR, Fire Commissioner (position 3)

