

Klickitat County Fire District 3 Commissioners Meeting

200 Husum Street Husum, WA.

November 10, 2022 at 15:00 (3 pm).

AGENDA

REGULAR BOARD MEETING

Join Zoom Meeting	https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUJlc0RVZmdlZz09
Dial by your location	+1 253 215 8782 US (Tacoma)
Meeting ID	823 2927 1412
Password	493608

The recommendations for in person meetings are subject to change. The district will continue to provide remote access for the public.

- **Open Meeting:** Call to order. **Time** _____
- **Attendance**
- **Approval of agenda**
- **Minutes of last meetings:**
 - October 13th – Regular Business Meeting (3pm)
- **Secretary / Finance Report**
- **Chief's / Training Report**
- **On Going Business**
 1. **Personnel:**

Performance reviews: RCW 42.30.110: Executive sessions.

(1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:....

(g) To evaluate the qualifications of an applicant for public employment or **to review the performance of a public employee.** *However*, subject to RCW [42.30.140\(4\)](#), **discussion** by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
 2. **Policies:**

Resident Program- policy and agreement
 3. **BOND**
 - CAPITAL PROJECTS
 - a) Progress report- Change orders
 - b) Bathrooms (MRSC Small public Works)
 - c) Kitchen
 - d) Training room -kitchenette
 - e) Radio
 - f) Fence
 - CAPITAL PURCHASES
 4. **Station 32 Collapse**
 - Rebuild Complete – billing still in progress
 5. **Surplus**
 6. **Out of District Billing** – (2020 141 fire) collections.
 7. **Engine Replacement-**
 8. **City of White Salmon /Cooperative Services.** Update
 9. **2023 Budget& Levy Certification –**
 - **2023 Budget** – Adoption (motion)
 - **Resolution 2022- 15**, 1% increase in Levy
 - **Levy Certification**

- **New Business:**
 1. **WFOA 2023 Health Insurance** -renewal
 2. **Web Site** – subscription to web hosting for special districts.

- **Public Discussion:**
- **Good of the order:**
- **Next meeting:**
- Regular meeting: Thursday December 8th 3:00 pm.
- **Motion to adjourn:** (A) Time _____

November 10, 2022

Secretary's Report

County Treasurer's Report for September (October 2022 not available)

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	282,721.98	10,824.05	26,533.74	267,012.29
2	Capital 667.3	8,789.26	21,403.68	13,607.78	16,585.16
3	Bond 667.2	452,912.55	5,165.21	0.00	458,077.76
4	Invested Gen	966,418.88	0.00	0.00	966,418.88
5	Invested CAP	253,477.83	0.00	20,944.23	232,533.60

1. GENERAL EXPENSE FUND 667.1: See 2022 Operating Budget table and graphs.

General Expenditure Scripts for approval

Date	Amount	Date	Amount
10/14/22	3,671.83	10/26/22	1,456.00
10/17/22	131.54	11/03/22	4,065.20
10/20/22	1,318.54		
10/25/22	9,960.00		

2. CAPITAL FUND 667.3: See 2022 Capital summary

Capital Expenditure Scripts for Approval

Date	Amount

3. BOND FUND 667.2:

Debt repayment schedule (2022 June 1 \$58,473.18, December 1 \$176,888.74)

2018 12/18	\$3,225,750.00			
year	Principle	Interest	Sub Total	Annual Total
2022 June		58,473.18	58473.18	58,473.18
2022 Dec				

4. Internal Review and reconciliation

	Date	By
Treasurer's Report	11/09/22 (September)	Commissioner Connor
Auditor's Report	11/09/22 (September)	"
Credit Card	11/09/22	"
Petty Cash	11/09/22	"
Payroll	11/09/22	"
General Deposits	11/09/22	"



**KLICKITAT COUNTY
TREASURER REPORT
September 2022**

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 282,721.98	\$ 452,912.55	\$ 8,789.26
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	10,824.05	5,165.21	459.45
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	20,944.23
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	10,824.05	5,165.21	21,403.68
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	9,706.95	-	13,607.78
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	16,826.79	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	26,533.74	-	13,607.78
ENDING CASH BALANCE	16	\$ 267,012.29	\$ 458,077.76	\$ 16,585.16
<u>WARRANTS</u>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 267,012.29	\$ 458,077.76	\$ 16,585.16
<u>INVESTMENTS</u>				
Beginning Inv Balance	23	966,418.88	-	253,477.83
Matured Investments	24	-	-	20,944.23
New Investments	25	-	-	-
ENDING INVESTMENT BALANCE	26	966,418.88	-	232,533.60
<u>DEBT SERVICE/BOND ACTIVITY</u>				
Beginning Bond Principle Balance	27	-	2,557,658.57	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	-	2,557,658.57	-



KLICKITAT COUNTY

Fund Revenue Distribution
As of 09-30-2022

Table with 7 columns: Fund, Account, Description, Year, Daily, Month-To-Date, Fiscal Year-To-Date. Rows include various fund categories like FIRE DISTRICT #3 GENERAL FUND, FIRE DISTRICT #3 BOND FUND, and FIRE DISTRICT #3 CAP FUND with detailed revenue data for 2008-2022.

2022 Operating Budget

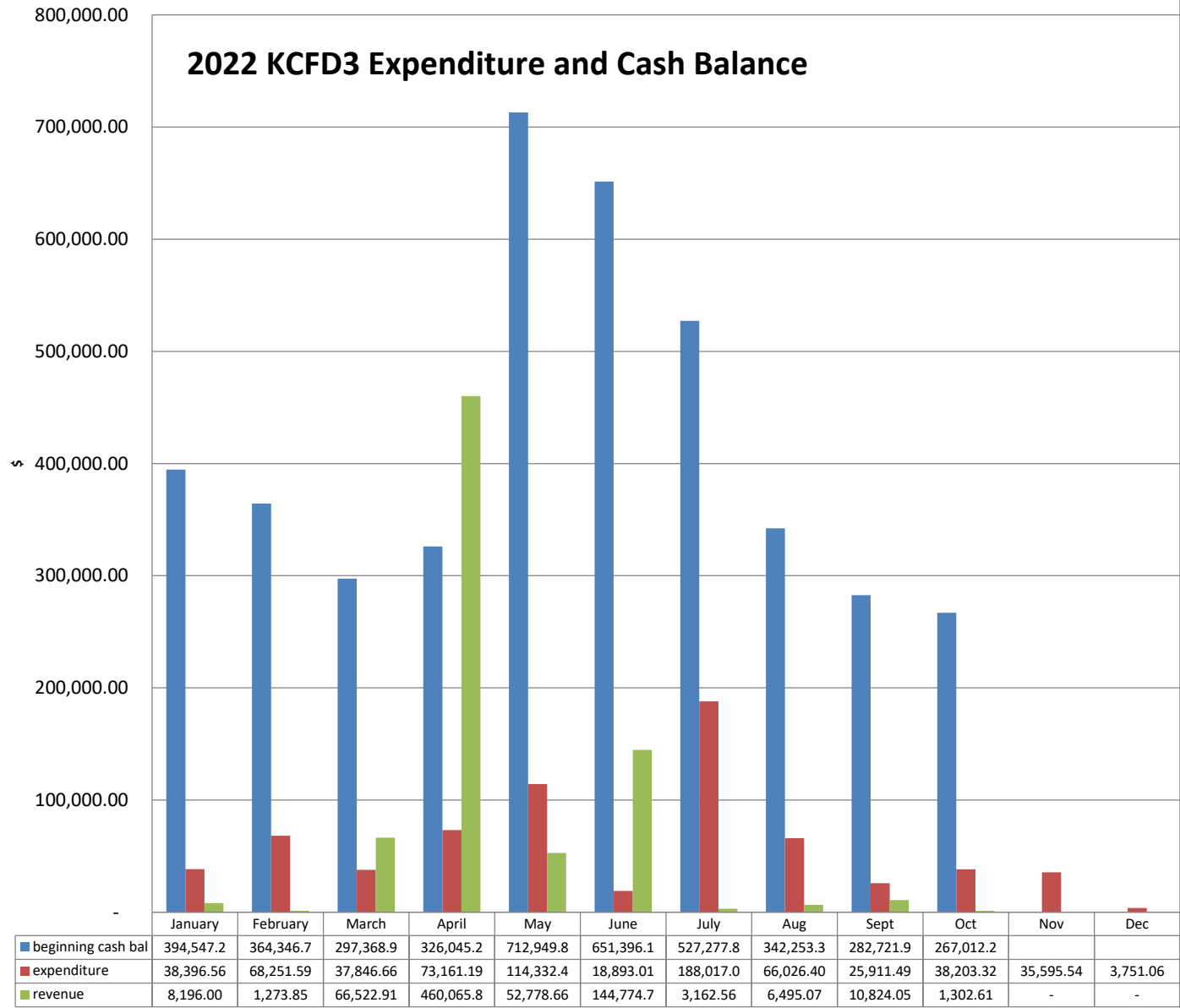
Updated 11/9/2022

This budget sheet is connected to the expenditure spreadsheet.

Klickitat County Fire District 3

BUDGET 2022 CATEGORY	Original Budget	October expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	236,151.92	12,313.68	159,214.05	76,937.87	67%	
Benefits (excluding employee paid)	49,187.00	4,174.15	33,428.23	15,758.77	68%	*includes 2021 stipends
Volunteer Stipend	15,600.00	831.15	16,878.78	(1,278.78)	108%	
Volunteer Disability/Pension/lifeflight	13,907.00	270.00	5,340.70	8,566.30	38%	
Volunteer Recognition	3,500.00	519.25	792.22	2,707.78	23%	
Office Expense/Supplies	5,500.00	235.00	5,997.67	(497.67)	109%	
Professional Services	21,750.00	1,138.91	17,027.11	4,722.89	78%	
Insurance	25,000.00	-	35,266.00	(10,266.00)	141%	premium increased ~20%
Communications	4,742.00	499.89	1,038.20	3,703.81	22%	
Advertising	2,000.00	212.25	403.25	1,596.75	20%	
Vehicle Parts/Repairs/service	15,000.00	213.76	7,418.20	7,581.80	49%	
Rescue - Apparatus/Supplies	13,300.00	1,415.80	5,704.56	7,595.44	43%	
Fuel	11,700.00	672.86	8,435.43	3,264.57	72%	
Facilities/Station Repairs/Supplies	5,000.00	697.48	20,216.45	(15,216.45)	404%	*new heat pump
Utilities Services	19,650.00	1,592.68	12,982.44	6,667.56	66%	
Travel & Meals	3,200.00	-	2,148.85	1,051.15	67%	
Training	7,000.00	2,413.00	2,804.00	4,196.00	40%	
Fire Supplies/service	8,200.00	797.59	7,920.64	279.36	97%	
EMS Supplies/service	9,000.00	69.87	4,336.29	4,663.71	48%	
Uniform/apparel	3,000.00	-	1,989.36	1,010.64	66%	
Prevention	1,700.00	176.00	358.94	1,341.06	21%	
Taxes (for previous year)	2,500.00	-	838.78	1,661.22	34%	
Dues & Fees	2,910.00	-	4,708.88	(1,798.88)	162%	
Municipal Pool Reserve	25,374.32	-	-	25,374.32	0%	
Total budgeted expenditure	504,872.24	28,243.32	355,249.03	149,623.22	70%	
Out of Budget - Station 32 Collapse/Rebuild	382,368.10	9,960.00	353,137.28	29,230.82	92%	
Out of Budget - Stn. 32 - Fire Engine	25,000.00	-	-	25,000.00	0%	
State Grant Dept. of Health	1,125.00	-	-	1,125.00	0%	
Expense for Wildland						
Total Actual Expenditure		38,203.32	708,386.31			
Invested funds			966,418.88			
Ave. property tax estimated in November 2020 + 10,770.76 new construction	507,486.34					

2022 KCFD3 Expenditure and Cash Balance



2022 October Capital SUMMARY

10/17/2022

ORIGINAL BOND	\$ 3,235,750.00
2018 Bond Council included in engineering and admin serv. Total.	15,000.00
Beginning balance (dec 2018)	3,220,750.00
2019 total expenses	375,043.23
2020 Beginning balance	2,845,706.77
2020 total expenses	266,539.18
2021 Beginning balance	2,579,167.59
2022 Beginning balance	1,141,728.28

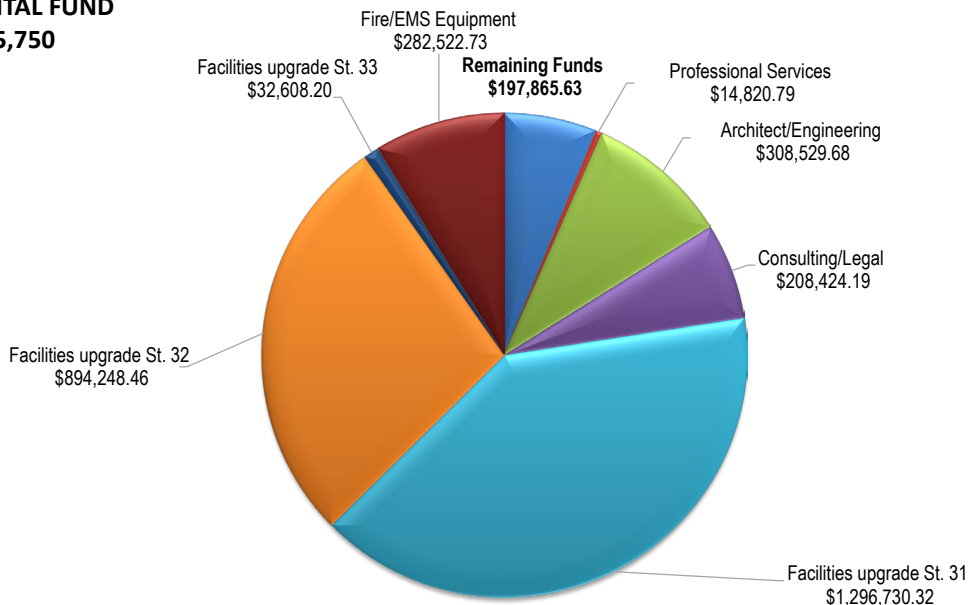
		2019	2020	2021	2022	Total
Facilities Upgrade/Admin	Professional Serv	8,870.89	5,949.90	-	-	2,740,361.64
	Architect/Engineering	38,399.02	237,546.66	62,413.75	10,170.25	
	Architect deposit return	-	(40,000.00)	-	-	
	Consulting/Legal	60,841.92	40,741.15	79,483.34	12,357.78	
	Facilities Upgrade 31	27,322.65	1,911.46	674,540.56	592,955.65	
	Facilities Upgrade 32	-	3,722.69	572,965.00	317,560.77	
	Facilities Upgrade 33	2,477.00	-	29,211.00	920.20	
Equipment	Vehicles/Fire Equipment	234,713.55	16,667.32	18,825.66	9,898.00	282,522.73
	EMS Equipment	2,418.20	-	-	-	
	MISC	-	-	-	-	
TOTAL		375,043.23	266,539.18	1,437,439.31	943,862.65	3,022,884.37
REMAINING FUNDS		2,845,706.77	2,579,167.59	1,141,728.28	197,865.63	
INVESTED		2,822,552.04	2,430,000.00	-	232,533.60	
Balance (does not include interest)		23,154.73	109,167.59	1,141,728.28	(34,667.97)	

						Total Interest Earned
Interest Earned		25,877.67	20,714.90	2,368.77	1,701.80	50,663.14

Treasurer Cash Balance **\$ 15,995.17** (includes interest)

	\$ 15,000.00	\$ 375,043.23	\$ 266,539.18	\$ 1,437,439.31	\$ 943,862.65	
Chart Summary	2018	2019	2020	2021	2022	Totals
Remaining Funds	-	\$ 2,845,706.77	\$ 2,579,167.59	\$ 1,141,728.28	\$ 197,865.63	\$ 197,865.63
Professional Services	-	\$ 8,870.89	\$ 5,949.90	\$ -	\$ -	\$ 14,820.79
Architect/Engineering	-	\$ 38,399.02	\$ 197,546.66	\$ 62,413.75	\$ 10,170.25	\$ 308,529.68
Consulting/Legal	15,000.00	\$ 60,841.92	\$ 40,741.15	\$ 79,483.34	\$ 12,357.78	\$ 208,424.19
Facilities upgrade St. 31	-	\$ 27,322.65	\$ 1,911.46	\$ 674,540.56	\$ 592,955.65	\$ 1,296,730.32
Facilities upgrade St. 32	-	-	\$ 3,722.69	\$ 572,965.00	\$ 317,560.77	\$ 894,248.46
Facilities upgrade St. 33	-	\$ 2,477.00	-	\$ 29,211.00	\$ 920.20	\$ 32,608.20
Fire/EMS Equipment	-	\$ 237,131.75	\$ 16,667.32	\$ 18,825.66	\$ 9,898.00	\$ 282,522.73

KCFD3 CAPITAL FUND
\$3,235,750



Fire Chief's Report to Board of Commissioners
November 10, 2022

No injuries, illness, or accidents to report

Customer Service (emergent and non-emergent):

1. 24 calls within SW Fire's service area since your October regular meeting.
2. No out of ordinary calls for service.

Projects:

• **Bond:**

1. Bob Merritt finalizing remaining construction items.
2. Remaining projects to be completed in house:
 - a. Install ADA sink to wall
 - b. Purchase/install countertops
 - c. Assemble last PPE gear rack Station 32
 - d. Replace kitchen faucet Station 32 (worn out/less than functional)
 - e. Determine final grading for Station 32 and Station 31 grounds. (Dirt? Gravel? Grass?) (2023 budget planning?)
 - f. Finish radio connections for Station 31 radio base station. **(Station 31 radio re-located. Not working correctly. Day Wireless requested to troubleshoot.)**
 - g. Order/provide Station 31 and Station 32 Minitors for Kitchen RSO switches
 - h. Purchase / Install Gas stove for Station 32 (2023 Budget item – on hold)
 - i. Plan and improve ADA access to "Public" entrance to training/meeting room at Station 31. (2023) budget item)
 - j. Install sink/faucet and countertop Station 31 meeting room.
 - k. Station 32 air compressor repair (install new pressure switch)
3. Station 33 new rock and grading in front of station. (Needs new base and 5/8" minus)
4. Station 32 air drop/compressor: Need to finish air drop for Engine. Finish plumbing air compressor to building wall plumbing.

• **Apparatus/Fleet:**

1. Parts are ordered for WT 31 spray bars. AA&L will be installing next week.
2. Wheel chocks for the large apparatus, ordered.
3. Travel to Toyne Factory for pre-construction meeting with Chris Helton. **November 10**, 11, and 12.
4. 2022 pump testing is complete. Thank you to Eric and Ron Reynolds for taking care of that task.

• **Other items:**

1. **Station 32 Water Tank:** Will be working on winterizing the plumbing to prevent freeze breaking.
2. **KCIFA.** No specific activities
3. **Joint Fire Discussions:** Roz completed data requests for Bob Merritt.
4. **Inter-Agency Type 3:** Operations Section Chief for the Bolt Fire in King County. 114K acres.
5. **Fire Defense Committee:** Nothing to report
6. 2023 Budget – Budget preparations. Beginning to see effects of falling levy rate, inflation, insurance premiums and 1% cap. 2022 budget appears to be normal for 4th quarter.

• **Personnel**

1. New firefighters are doing well in the academy in Hood River.

2. Ron Reynolds has, once again, relocated to Arizona for the winter.

- **Community Building/pre-planning:**

1. Fuel break – Dialog with property owner on Childs Rd.
2. Working with DNR with Wildfire Ready Neighbors program and the White Salmon Fuel Break project.

- **Training officer Local-Agreement:** To be addressed in 2023

- **Burn Ban:**

1. Zone 3 fire chiefs to meet at the next KCIFA meeting in Trout Lake to discuss the burn ban issue.

- **Training Report:**

1. Four topics:

- Business Meetings/Apparatus Inspections
- RIT Training (RIT Kits, UIC Connections, donning SCBA mask etc)
- Fire Extinguisher training
- White Salmon FD (meeting with mHc Associates)

Upcoming training:

1. Strategies/Tactics

- Residential structure fire
- Commercial fire alarm
- Vehicle accidents
- Commercial incidents.

2. Emergency Vehicle Accident Prevention

- New drivers classroom/rodeo
- Repeat driver's classroom (two modules)

1. MCI Drill in Hood River

Community Events: N/A

Personal Activities and Achievements: N/A

Respectfully submitted:

Wesley W. Long – Fire Chief November 7, 2022

DRAFT 2023 OPERATING BUDGET
 Klickitat County Fire District 3

10/18/2022

Category		2022 figures	2023 figures	sub total	notes	
		\$	\$			
admin	Salaries & Wages + employee paid benefits	200,100.00	204,035.21		8% increase	
admin	Benefits (excluding employee paid)	49,187.00	44,511.61			288.10
	buffer OT (wage and bens)	12,464.35	12,427.34			2,469.67
	wildland outlay to be reimbursed	10,000.00	-		wildland will be paid up front and reimbursed	
	archive assistant	-	-			
	misc		2,181.57			
	5% buffer over total	13,587.57	-		cost of living /salary increases/State agency rate increases	
	Salaries & Benefits			263,155.73	Includes estimate to accommodate future PT Training	
		285,338.92				
admin	Volunteer Stipend	12,000.00	13,000.00		residency program may cause increase?	-
	Captain stipend	3,600.00	3,600.00		3,600 retainer for 3 captains	
	BVFF Dis/Pension	5,600.00	5,600.00		pension and dis premium increases to 140 per FF 40x140= 5600	
	LifeFlight	2,500.00	2,500.00		\$59 per person	2,360.00
	Accidental H &D ins LOD	3,807.00	3,807.00		new policy in jan 2021 so payment in Dec 2020 (\$10,313). Set aside 3807 for yearly premiums	
	AD&D 24/7	2,000.00	2,000.00		2,000.00 cost of 24/7 coverage (\$5,408 paid 3 yrs in dec 2020)	
	Volunteer Stipend & Benefits			30,507.00		
		29,507.00				
admin	plaques/dinner	3,500.00	3,500.00		dinner/plaques/retirement/pins	
	Volunteer Recognition			3,500.00		
	printers (rent,ink, service)	2,500.00	2,500.00		printer lease estimate	175/month
	supplies (paper, misc,	3,000.00	2,000.00			
admin	Office Expense/Supplies			4,500.00	budget for disruption?	
admin	legal	3,000.00	2,500.00		legal fees	
	Emergency Reporting		2,970.00		anticipate 10% over 2021	
	mHc		7,500.00		WSFD joint project	
	Lexipol	3,500.00	3,675.00			
	web site maint	600.00	600.00		web site only	
	IT services- Radcomp	10,000.00	10,500.00		5% increase	
	MRSC	150.00	160.00			
	payroll	2,500.00	2,625.00			
	nov election cost	2,000.00	1,500.00			
	STATE AUDIT	-	6,500.00			
	Professional Services			38,530.00		
		21,750.00				

	enduris	25,000.00		40,555.00	40,555.00	15% over actual paid in 2022
admin	Insurance					
	legal notices/roster	200.00		100.00		\$112/notice annexations etc for capital projects and surplus
	bids	200.00		100.00		
	special meetings/hearings	200.00		100.00		
	annexations	500.00		100.00		
	other	900.00		600.00		
admin	Advertising				1,000.00	WSFD joint project flyers
	Active 911	400.00		515.00		purchased in 2022 - need installed need pagers replaced \$16/month \$120/mo Look at purchasing district phones
	911 station phones	1,000.00		-		
	yahoo domain	150.00		160.00		
	Misc			-		
	Maintenance radios/pagers	1,500.00		3,000.00		
	zoom for meetings	192.00		200.00		
	Ops Cell phone	1,500.00		1,000.00		
ops	Communications				4,875.00	
ops	Vehicle Parts/Repairs	7,000.00	7,000.00	6,000.00		unknown repairs
	service fleet	5,000.00	5,000.00	5,000.00		replaced in 2021
	supplies	3,000.00	3,000.00	2,500.00		
	tires			-		
	Vehicle Parts/Repairs		15,000.00		13,500.00	
ops	Rescue - Apparatus Supplies	1,500.00		1,000.00		tools ,PP fans
	Tender spray project	5,000.00		-		\$275/truck 2022 2023 *new expense -\$89+SHIPPING 4X/YR bi yearly
	hose test	3,600.00		3,600.00		
	pump test	1,700.00		1,450.00		
	scba bottle hydro test	-		-		
	scba flow test	1,500.00		1,920.00		
	SCBA Compressor 1/4 testing			240.00		
	SCBA Compressor Service			-		
	Fit test machine service			-		
	Rescue Apparatus		13,300.00		7,970.00	
ops	Fuel (vehicles)	11,700.00		10,000.00	10,000.00	anticipated 30% increase

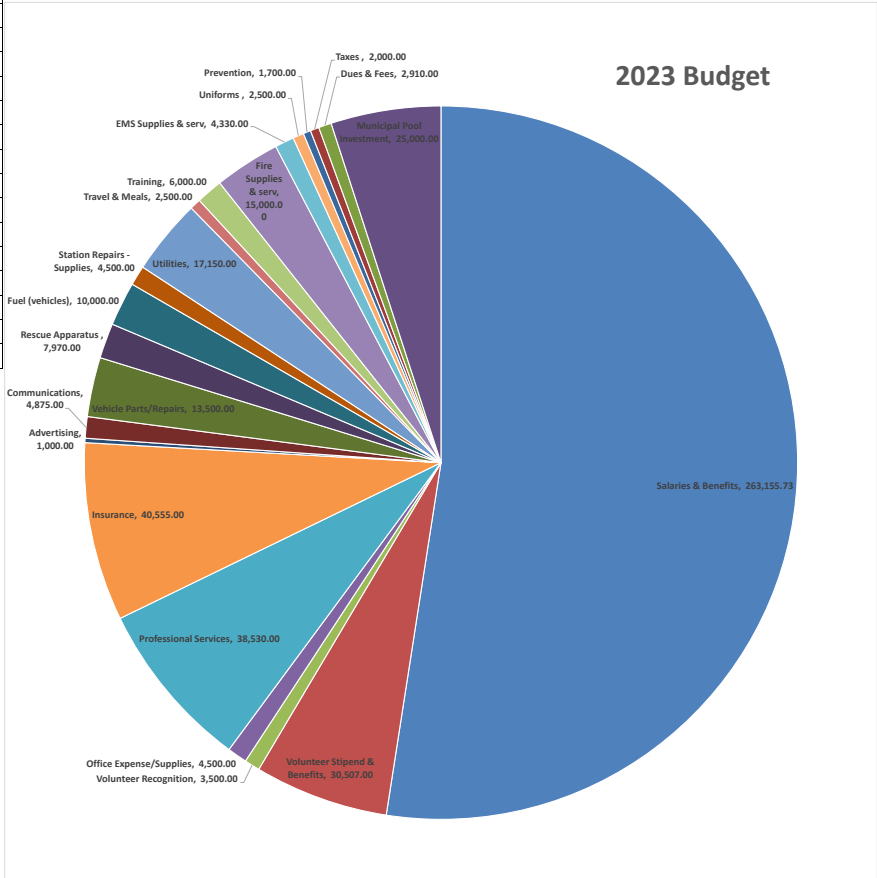
	general supplies	3,000.00		2,500.00		cleaning/maint.
	ground maint	2,000.00		2,000.00		Pending Stn. 31, 32, 33 grounds
	station updates					Fence & stn. 31 bathrooms
ops	Station Repairs - Supplies		5,000.00		4,500.00	
	PUD stn 31	4,500.00		4,500.00		
	PUD stn 32	2,000.00		2,000.00		
	PUD stn 33	1,000.00		1,000.00		
	Water	650.00		650.00		
	Century Link	5,000.00		5,000.00		
	propane	5,000.00		3,000.00		Based on 2500gal at \$2/gallon
	misc/buffer	1,500.00		1,000.00		
ops	Utilities		19,650.00		17,150.00	
	out of district travel hotels meals	3,200.00		2,500.00		mileage, hotels, meals
ops	Travel & Meals				2,500.00	
	EMS	2,000.00		2,000.00		EMT
	Fire	2,000.00		2,000.00		academy and other training
	Admin	1,500.00		1,000.00		WFOA conf. State Auditors/WFOA/ Chief's Conference
	Training Supplies	1,500.00		1,000.00		Materials purchased & used during drill
ops	Training		7,000.00		6,000.00	
	Turnouts x 3	6,000.00		12,800.00		last 3 cost \$12,800 in 2021.
	wildland (pants, boots,)	1,000.00		1,000.00		
	misc	1,200.00		1,200.00		
	fire training props			-		connex box/ Roof prop
ops	Fire Supplies & serv		8,200.00		15,000.00	Fire related supplies - PPE,
	EMS licences	500.00		500.00		
	EMS Supplies	4,000.00		3,000.00		2024 purchase 1 AED = ~2500.
	AED & monitor service	3,500.00		-		
	Ambulance c02 hydro test			80.00		
	Stryker cot service	1,000.00		750.00		Waiting on EMS
	budget to replace monitor					
ops	EMS Supplies & serv		9,000.00		4,330.00	
	Paid staff	1,000.00		500.00		
	Volunteers class B & A	2,000.00		2,000.00		tshirts and shirts, commissioners
ops	Uniforms				2,500.00	

	preplanning supplies	200.00		200.00			
	signs	500.00		500.00			
	schools	400.00		400.00			
	misc	600.00		600.00			
ops	Prevention		1,700.00		1,700.00		up \$200 for driveway sign identification. Disaster supplies
admin	Long Term Loans						
	Use Tax	2,500.00		2,000.00			for items purchased out of state
	WA State Sales & Licensing Tax						2024 item New apparatus
admin	Taxes		2,500.00		2,000.00		sales tax owed from purchases and sales
							notes
	WA Fire Chiefs Assoc.	1,260.00		1,260.00			increased for 2020-21
	WFCA member	1,500.00		1,500.00			
	WFOA	150.00		150.00			admin x2 @75
admin	Dues & Fees				2,910.00		
	5% of tax rev	25,374.32		25,000.00			5% goal of tax rev.
	anticipated annexation out						
admin	Municipal Pool Investment				25,000.00		25,632.85
	Capital Reserve						
	Total				501,682.73		Total Budget
	av property tax estimated in October	496,715.58		\$512,656.97			
	av estimated increase -new construction	10,770.76		12,917.82		26,278.74	\$551,853.53 5%
	FD training Officer position	0		0		52,557.48	\$578,132.27 10%
		507,486.34			\$525,574.79	\$78,836.22	\$604,411.01 15%
					\$23,892.06	\$105,114.96	\$630,689.75 20%
							TOTAL EXPECTED remaining

2023 budget summary			
	\$		%
Salaries & Benefits	263,155.73		0.00
Volunteer Stipend & Benefits	30,507.00		#DIV/0!
Volunteer Recognition	3,500.00		#DIV/0!
Office Expense/Supplies	4,500.00		#DIV/0!
Professional Services	38,530.00		#DIV/0!
Insurance	40,555.00		#DIV/0!
Advertising	1,000.00		#DIV/0!
Communications	4,875.00		#DIV/0!
Vehicle Parts/Repairs	13,500.00		#DIV/0!
Rescue Apparatus	7,970.00		#DIV/0!
Fuel (vehicles)	10,000.00		#DIV/0!
Station Repairs - Supplies	4,500.00		#DIV/0!
Utilities	17,150.00		#DIV/0!
Travel & Meals	2,500.00		#DIV/0!
Training	6,000.00		#DIV/0!
Fire Supplies & serv	15,000.00		#DIV/0!
EMS Supplies & serv	4,330.00		#DIV/0!
Uniforms	2,500.00		#DIV/0!
Prevention	1,700.00		#DIV/0!
Taxes	2,000.00		#DIV/0!
Dues & Fees	2,910.00		#DIV/0!
Municipal Pool Investment	25,000.00		#DIV/0!

NOTES: Where are we padded?

Total 501,682.73





Ordinance / Resolution No. 2022-15
RCW 84.55.120

WHEREAS, the Commission of Klickitat County Fire Dist. 3 has met and considered its budget for the calendar year 2023 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 507,581.16 ; and,

WHEREAS, the population of this district is less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2023 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 5,075.81 which is a percentage increase of 1.0 % from the previous year.

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 10 day of November, 2022 .

Three horizontal lines for signatures on the left and right sides.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I _____ (Name),
 _____ (Title), for _____ (District name),
 do hereby certify to the _____ (Name of county) County legislative authority
 that the _____ (Commissioners, Council, Board, etc.) of said district requests
 that the following levy amounts be collected in _____ (Year of collection) as provided in the district's
 budget, which was adopted following a public hearing held on _____ (Date of public hearing).

Regular levies

Levy	General levy	Other levy*
Total certified levy request amount , which includes the amounts below.		
Administrative refund amount		
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
Total certified levy request amount , which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ **Date:** _____

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.



WASHINGTON FIRE COMMISSIONERS ASSOCIATION HEALTH CARE PROGRAM

2023 - Employer Application and Eligibility/Contribution Form

PLEASE CHECK APPROPRIATE BOX:

- | | | |
|--|--|---|
| <input type="checkbox"/> Add Additional Line of Coverage | <input type="checkbox"/> Renewal January 1 | <input type="checkbox"/> New Organization |
| <input type="checkbox"/> Eligibility Change | <input type="checkbox"/> Change in Program | <input type="checkbox"/> Organization Name Change |
| | <input type="checkbox"/> Address Change | <input type="checkbox"/> Other _____ |

I. ORGANIZATION INFORMATION		Employer Tax ID Number: <u>23-7244001</u>	
Fire Service Organization <u>Klickitat County Fire District 3</u>		TPSC Case # _____	
County <u>Klickitat</u>			
Street Address	<u>200 Husum Street</u>	City	<u>Husum</u>
		State	<u>WA</u>
		ZIP	<u>98623</u>
P.O. Box	<u>151</u>	City	<u>Husum</u>
		State	<u>WA</u>
		ZIP	<u>98623</u>
Organization Name	<u>Rozalind Plumb</u>	Title	<u>District Secretary</u>
Contact		Phone	<u>509 493 2996</u>
	Email <u>secretary@kcf3.com</u>	Fax	_____
		Chief	<u>Wesley Long</u>

II. MEDICAL BENEFIT SECTION	
Medical administered by TPSC, PO Box 1894, Tacoma, WA 98401-1894	
Vision administered by Vision Service Plan, 333 Quality Drive, Rancho Cordova, CA 95670.	
Vision is included in all self-funded medical plans	
MEDICAL/VISION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If "Yes": check all the medical plans you wish to have available to eligible people in your organization</i>	
<input type="checkbox"/> Traditional Plan (LEOFF I ONLY)	
Combo Plans: Active LEOFF I Dependent(s) only:	
<input type="checkbox"/> Combo PP0-100 Plan	<input type="checkbox"/> Combo *PPO-Plus Plan
<input type="checkbox"/> Combo PP0-300 Plan	<input type="checkbox"/> Combo PPO-750 Plan
<input type="checkbox"/> Combo HD Plan	
<input type="checkbox"/> PP0-100 Plan	<input type="checkbox"/> *PPO-Plus Plan
<input type="checkbox"/> PP0-300 Plan	<input type="checkbox"/> HD Plan
<input type="checkbox"/> PP0-750 Plan	
Insured Medical/Vision Options: offered and underwritten by:	
<input type="checkbox"/> Kaiser Foundation Health Plan of Washington 1300 SW 27th Street Renton, WA 98057	<input type="checkbox"/> Kaiser Foundation Health Plan of the Northwest 500 NE Multnomah St. Suite 100. Portland. OR 97232-5398
* Enrollment in the PPO Plus Plan is only available to organizations that were enrolled in the PPO Plus Plan before 1/1/2021	

III. DENTAL BENEFIT SECTION	
Dental administered by: Delta Dental of Washington, 9706 4th Ave NE, Seattle, WA 98115	
DENTAL <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If "Yes", choose only one (1) of the following Dental plans for all eligible people in your organization:</i>	
<input type="checkbox"/> PPO INCENTIVE PLAN With Orthodontia	<input type="checkbox"/> PPO BASIC PLAN With Orthodontia
<input checked="" type="checkbox"/> PPO INCENTIVE PLAN Without Orthodontia	<input type="checkbox"/> PPO BASIC PLAN Without Orthodontia

IV. LIFE and AD&D BENEFIT SECTION - Available if organization enrolls in Medical and/or Dental	
Plan offered and underwritten by: Standard Insurance Company, 1100 SW 6th Ave, Portland, OR 97204	
1. CORE LIFE AND AD&D PLAN: \$2,000 per employee -automatic for employees and commissioners enrolled in the Traditional, PP0-100, PP0-300, PPO-750 *PPO-Plus, HD. or Combo medical plans.	
2. BASIC LIFE / AD&D for employees and commissioners <input type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes", choose employee/commissioner amount:	
<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$10,000 <input type="checkbox"/> \$25,000 <input type="checkbox"/> \$50,000 <input type="checkbox"/> \$75,000 <input type="checkbox"/> \$100,000
3. BASIC LIFE / AD&D for volunteers (paid by employer) <input type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes", Choose Volunteer amount: <input type="checkbox"/> \$5,000 <input type="checkbox"/> \$10,000	

<p>V. ELIGIBILITY</p> <p>1. Total number of employees on your payroll: <u>3</u> <i>(Include full time, union, part-time, temporary people, LEOFF I employees. Do not include volunteers, retirees, or commissioners)</i></p> <p>2. Number TO BE COVERED: <u>1</u></p> <p>2.a. Total number of LEOFF I employees in above figure: <u>0</u></p> <p>2.b. Total number of LEOFF II employees in above figure: <u>1</u></p> <p>2.c. Total number of PERS employees in the above figure: <u>0</u></p> <p>2.d. Total number of LEOFF I Retirees to be covered: <u>0</u></p> <p>2.e. Total number of Non-LEOFF I Retirees to be covered: <u>0</u></p> <p>2.f. Total number of Commissioners to be covered: <u>0</u></p> <p>2.g. Total number of Former Commissioners to be covered: <u>0</u></p> <p>3. TOTAL NUMBER OF ELIGIBLE ENROLLEES TO BE COVERED: (2a + 2b + 2c + 2d + 2e + 2f + 2g) <u>1</u></p>	<p>VI. DOMESTIC PARTNER ELIGIBILITY SECTION</p> <p>WASHINGTON STATE REGISTERED DOMESTIC PARTNERS ARE TREATED THE SAME AS A SPOUSE In addition, Organizations can choose to cover other domestic partners (as described on the WFCFA Affidavit of Domestic Partnership)</p> <p>Do you want to add Domestic Partner Coverage, in addition to State Registered Domestic Partners? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If "Yes", choose one of the following: <input type="checkbox"/> Same-sex only* <input type="checkbox"/> Opposite-sex only* <input checked="" type="checkbox"/> Both Same-sex and Opposite-sex</p> <p><i>*The Washington State Human Rights Commission may consider same-gender only or opposite-gender only selections to be discriminatory.</i></p> <p><i>**Washington State Domestic Partner Registry is only applicable when at least one partner is age 62 or older</i></p>
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VII. 2023 ELIGIBILITY & EMPLOYER CONTRIBUTION LEVELS
 Notes for completing this form:

- Fire Service Organization's contributions for an employee's coverage under Medical and Dental must be noted below (either as a dollar amount or as a percentage of premium). Organization contributions can be any amount (including \$0)*; however, all eligible employees must be enrolled (i.e. the employee cannot waive coverage).
IMPORTANT: The Organization's contribution for an employee's coverage under either the Kaiser Foundation Health Plan of Washington medical plan or the Kaiser Foundation Health Plan of the Northwest medical plan must be at least 50% and contributions must be non-discriminatory.
- Organization contributions for dependents' coverage under Medical and Dental must be noted below (either as a dollar amount or as a percentage of premium). Organization contributions can be any amount (including \$0).
- Organization contributions for an employee's coverage under Basic Life must be 100% of the premium.

All Employees	Eligibility	Employer Contribution (Employee / Dependent)	
		Medical	Dental
<input checked="" type="checkbox"/> Full-time employees**	<u>30</u> Minimum hours per week* (Maximum of 30 hours / week (Fire service organization can choose hourly requirements ranging from 20 to 30 hours per week))	<u>100%</u> / _____	_____ / _____
<input type="checkbox"/> Qualified Volunteers [‡] (Qualified volunteers must complete the volunteer affidavit)		<u>0</u> / <u>0</u>	<u>N/A</u>
	<input type="checkbox"/> Employer contributes towards the premium	<u>0%</u> / <u>0%</u>	<u>N/A</u>
	<input type="checkbox"/> Self-Pay Basis		
<input type="checkbox"/> Part-time employees	From _____ To _____ Hours per week (No less than 20 hours and no more than 29 hours per week)		
	<input type="checkbox"/> Employer contributes towards the premium**	_____ / _____	_____ / _____
	<input type="checkbox"/> Self-Pay Basis [‡]	<u>0%</u> / <u>0%</u>	<u>N/A</u>

* The Affordable Care Act (ACA) defines full-time employment for purposes of health care coverage as working an average of 30 hours or more per week. Should fire service organizations wish to provide health care coverage to an employee working less than 30 hours per week, the employee must work no less than 20 hours per week to be eligible for WFCFA health care coverage.

** For employees covered under either Kaiser Foundation Health Plan of Washington or Kaiser Foundation Health Plan of the Northwest, the organization contribution must be at least 50%.

‡ Volunteers and Part-time employees on a self-pay basis are only eligible for the PPO-300, PPO-750 and HD Plans.

Fire Organization: _____

APPLICATION AGREEMENT

To Become a Participating Member of the Washington Fire Commissioners Association Employee Benefit Program:

The undersigned applicant hereby applies for membership in the Washington Fire Commissioners Association Employee Benefit Program and hereby adopts such Program in accordance with the terms, conditions, and representations set forth herein and in the insurance or service contracts. The WFCA health care committee has oversight of the account (the IRSRA) established for purposes of this Program. Trusteed Plans Service Corporation, herein called "Administrator" is hereby requested to approve this application for participation and to request the insurer or service providers to effect desired coverage, subject to group underwriting rules of the insurer, and subject to any required underwriting for employees, including dependents under individual applications for insurance or service which may be submitted by or on behalf of the applicant, its owners, officers and employees, including their dependents.

Applicant hereby represents, covenants, warrants, and agrees as follows:

- 1) Applicant is a member in good standing of the Washington Fire Commissioners Association. Applicant agrees that at such a time as the preceding statement is no longer true, participation in the program shall automatically terminate without notice, as shall all insurance or other coverage provided through the plans of the Program for the Applicant, its employees and its employees' dependents.
- 2) Any rights of the Applicant, its employees, or employee's dependents, and the beneficiaries of any of them or any person claiming by or through such person to any insurance, self-funded benefits, or service benefits shall be subject to the terms and conditions, including any future modification thereof, of the standard operating procedures of the Administrator, the self-funded plan document, and of any insurance policy or service contract issued by an insurer or service provider.
- 3) Any organization enrolling in the Washington Fire Commissioners Association self-funded medical plan accepts that the program is subject to audit by the Office of the State Auditor and review by the Department of Enterprise Services Risk Management Division.
- 4) Applicant adopts the Washington Fire Commissioners Association Program and appoints Trusteed Plans Service Corporation of Tacoma, WA as Administrator. The Administrator shall have total and exclusive administrative control over the Program. The Administrator may directly bill and collect premiums, self-funded plan rates, contributions, and fees from members. The Administrator shall provide administrative, accounting, and other services as required for the Program. The Administrator is appointed the agent of the Washington Fire Commissioners Association and shall be held harmless by it for any Liability arising out of the performance of its duties, except liability arising out of its own negligence or willful misconduct. It is understood that all computer hardware and software, programs, are the exclusive property of Trusteed Plans. The data and other records are the sole and exclusive property of The Washington Fire Commissioners Association.
- 5) No coverage shall be in force until the inter-local agreement, this membership application and the individual applications for coverage have been approved, notice of the effective date of each individual's coverage has been furnished to them by the Administrator in writing, and the full premium, self-funded plan rates, and administrative fees has been received by the Administrator or Insurer.
- 6) Washington Fire Commissioners Association, in its sole discretion, for what it deems the overall benefit of the Program and a majority of the participating members, may accept, deny, and terminate membership in the Program.
- 7) Applicant will at its own expense provide any and all information and documentation that may be required for the purposes of providing information to comply with an insurer's underwriting rules or the terms of any contract.
- 8) Applicant will distribute to eligible individuals and/or participants all applicable plan materials and documents as required by Washington Fire Commissioners Association or the Administrator.
- 9) If dependent children are covered, they are covered through the age of 25 regardless of marital status, student status, or eligibility for coverage under another plan.
- 10) Applicant agrees that it will submit an individual application for each person as he/she becomes eligible as a member of a covered classification, and the amount of coverage once in force on an insured or covered individual will not change until written application for the change has been made and approved by the insurer or the Administrator and the proper premium has been paid to the Administrator.

Fire Organization: _____

- 11) To control premium costs to applicant, applicant agrees to immediately submit the appropriate notice to the Administrator as soon as the Applicant is aware that a person is no longer eligible under any of the benefit plans.
- 12) Applicant shall pay all premiums, self-funded plan rates, contributions, and administrative fees billed to it by the Administrator or its agent on or before the due date. Applicant understands that its failure, or the failure on the part of any member firm, to make proper payments on or before the due date could jeopardize the plan for all covered individuals as there would not be sufficient funds to submit the premium to the insurer. Consequently, Applicant understands that coverage will cease retroactively on the due date for all individuals of the Applicant and their dependents if payment is not in the hands of the Administrator or its representatives **ON OR BEFORE THE TENTH OF THE MONTH IN WHICH IT IS DUE**. In order to eliminate any possibility of lapse of coverage due to inadvertent failure to make timely payment, the Administrator will accept two monthly payments initially and bill one month in advance in the future upon your checking "Yes" below.
- Yes, we desire to make two monthly payments initially and be billed one month in advance in the future. (If you choose this option, your organization would make a two month initial premium payment. This will ensure that your plan eligibility is always up-to-date and will reduce on-line eligibility delays for your employees, since eligibility is based on payment.)
- No, we do not desire to make two monthly payments initially.
- 13) Applicant certifies that it has established policies and procedures to secure protected health information (PHI), in accordance with the HIPAA privacy and security rules, codified at 45 C.R.F. Parts 160- 164 as it pertains to the Washington Fire Commissioners Association plan.
- 14) Applicant certifies that it has taken affirmative action by resolution or by ordinance of the local board to adopt the required interlocal agreement in accordance with RCW 48.62.031(2) and RCW 39.34.
- 15) Upon offering a HSA, HRA, FSA or any other method of contribution, Applicant agrees to sign and adhere to the Association's Certificate of Compliance requirements consistent with Internal Revenue Rules and Regulations found in IRS Publication 969 and WFCAs Policies.
- 16) Applicant acknowledges that it is a crime to knowingly provide false, incomplete, or misleading information to the WFCAs for the purposes of defrauding the Healthcare Program. Penalties include imprisonment, fines, and denial of employee health and welfare benefits.
- 17) It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits

AUTHORIZED SIGNATURE _____ **DATE** _____

PRINT COMMISSIONER NAME AND TITLE _____

MAIL COMPLETED and SIGNED FORM TO:

TPSC, PO Box 1894,
Tacoma, WA 98401-1894