

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

Thursday October 14, 2021,

Due to COVID-19 and restrictions for in person meetings, this meeting occurred using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to Order: 15:04

ATTENDANCE

Commissioner Montag (Chair), Commissioner Connor, Commissioner Virts (via telephone) (Quorum)
Staff: Chief Wesley Long, Administrative Assistant Jennifer McLean, District Secretary Rozalind Plumb, MHC Consultant Bob Merritt
Citizens: Lloyd Olson, Debbie Olson, Eric Bosler, Melinda Heindel.

AGENDA

Motion to approve amended agenda made by Commissioner Connor, seconded by commissioner Montag. (2 yay, 0 nay). Motion passed

MINUTES

- *Motion to approve minutes of September 9th 12th, 2021, Regular Business meeting made by Commissioner Connor, seconded by Commissioner Montag (2 yay, 0 nay) motion passed.*
- *Motion to approve Annexation Hearing minutes of June 10th, 2021, made by Commissioner Connor, seconded by Commissioner Montag (2 yay, 0 nay) motion passed.*

SECRETARY'S REPORT: *See attached report for details.*

GENERAL EXPENSE FUND 667.1

General Expenditures

- *Motion to approve the General expenditure scripts as presented made by Commissioner Connor, seconded by Commissioner Montag, (2 yay, 0 nay) motion passed.*

CAPITAL FUND 667.3

Capital Expenditures

- *Motion to approve capital expenditure scripts made by Commissioner Connor, Seconded by Commissioner Montag (2 yay, 0 nay) motion passed.*

INVESTMENT OF FUNDS

General Fund: \$729,536.00.

Capital Fund: \$1,947,709.42. Continue to mature funds out of the municipal pool to cover capital costs.

CHIEF'S / TRAINING REPORT – see attached.

Additional comments –

- Training is continuing with emphasis on pump operations. Winter weather will eventually push us indoors but there are several subjects that can be handled inside.

ONGOING BUSINESS:

1. PERSONNEL

- Training Captain. –Joe Yela has been hired as a part time training captain. Joe is a full time Captain with Vancouver Fire and can help fill the current gap for training coordination.
- EXECUTIVE SESSION: RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or **to review the performance of a public employee.** However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

Participants in the executive session: Commissioners Montag, Virts, Connor, Chief Long Secretary Plumb.

Entered executive session: 15:23

Opened public session: 15:33

- I. Performance review of staff was discussed.
- II. Board wishes to look at financial adjustments to contracts (dependent on the 2022 budget).

2. POLICIES:

- Public Records Policy –Tabled – waiting for additional comment from legal counsel.
- Vaccination Policy- This policy is in response to the proclamation for health care providers to abide by a vaccination mandate.

Motion to approve the vaccination policy as presented made by Commissioner Virts, seconded by Commissioner Montag. (3 yay, 0 nay) motion passed.

3. BOND:

CAPITAL PROJECTS Robert Merritt – mHC Associates

- **Station 31**
 - Framing, plumbing. Power, IT and EOC are all in.
 - HVAC unit is being reconsidered in conjunction with preliminary plans for the training room.
 - Paint and flooring colors have been picked. Epoxy flooring may be delayed due to supply chain issues.
 - Concrete is being poured when weather permits, and supply is available.
 - Propane tanks have been delivered. The district owns the tanks so will be able to shop for best prices on propane from year to year.

- Back wall of bay has been framed to achieve a uniform finish. To be covered in plywood (which was cheaper than dry wall).
- Bay floor concrete has been completed.
- Air and power drops will be available in each bay space.
- **Station 32**
 - Bay extension is up.
 - Concrete has been laid.
 - Water tank has been moved to its new location.
 - Apparatus doors are due to be installed next week
- **Change Orders**
 - Change Orders – there have been 17 change orders to date. Some changes will cause a few days delay. Additional costs total approximately \$35,000.
- **Roof Bid**
 - Bid was sent to 7 vendors on the MRSC roster.
 - The specs are detailed to meet the requirements for 50 years and to match station 31 and 33.
 - Of the 7 requests for bids only one responded. Brown Roofing was the only bid.
 - Secretary Plumb opened the bid in public meeting.
 - \$109,910.00 plus tax.
 - 2019 the estimate was for approximately 70,000. The increase is due to the extension of the bay area to be covered, and the increase in supply costs.

Commissioners voted to accept the bid, authorize staff to evaluate the proposal to ensure it meets all requirements, and authorize Chief to send letter to proceed. (3 yay, 0 nay).

- **Landscape behind Station 31**
 - Commissioners were asked for their input on how to cover the bear dirt in the back of station 31. All agreed that gravel would be the best option. Merritt added that the Hale is discussing options with the excavating contractor.

CAPITAL PURCHASES -Nothing to note.

4. **WHITE SALMON PUBLIC SAFETY /JOINT USE FACILITIES** – Commissioner Virts had nothing to report. Commissioner Montag had nothing to add about joint use facilities.
5. **Out of District Billing** – no updates.
6. **DNR– Husum Workstation Facilities.** Chief communicated the issue to KCIFA. DNR overhead were at KCIFA meeting and as far as they knew the move to Dallesport was still going ahead. Chief noted that Dallesport is central to grasslands and away from the body of DNR timber lands in Klickitat County. Chief commented that he would expect DNR to be communicating the decision with the local fire departments and the citizens about their intent.

7. **BVFF Pension buy back** – The State has approved the buy back for 2014.
8. **Interlocal Training Agreement** – After last meeting Chief sent notice to the White Salmon FD and Skamania FD#3 of intent to terminate the agreement. The district has been unable to fill the position in almost a year. Per the language in the agreement, it can be terminated. No further information at this time.
9. **2022 Budget** – Special meeting for the budget workshop is set for Tuesday October 19th at 10:30am. The Budget Hearing is scheduled for November 9 at 10:30am.

NEW BUSINESS:

1. **None**

PUBLIC DISCUSSION – Commissioner Montag opened the floor for public discussion at a maximum of 5 minutes per participant.

None noted.

Good of the Order:

Commissioner Connor noted that there was a Face book post commending the community for keeping wildfires out of our area.

Next meeting:

- 2022 budget workshop – October 19 at 10:30am
- 2022 Budget Hearing - November 9th at 10:30
- Regular Board Meeting will be WEDNESDAY October 10 at 3pm. (This meeting date was set by Resolution 2020-13 in December 2020 to avoid working on Veterans Day).

Adjourn.

Motion to adjourn made by Commissioner Connor, Seconded by Commissioner Virts (3 yay, 0 nay) motion passed.

Meeting adjourned at 16:25.

APPROVED BY:

Thomas Montag 11/25/21
Chairman – Commissioner Thomas Montag. (date)

Robert Connor 11/10/21
Commissioner Robert Connor (date)

Charles Virts 18 Nov 2021
Commissioner Charles Virts (date)

Attest:

Rozalind Plumb
District Secretary Rozalind Plumb

Klickitat County Fire District 3 Commissioners Meeting
200 Husum Street Husum, WA.
October 14, 2021 at 15:00 (3 pm).

AGENDA

REGULAR BOARD MEETING -virtual meeting via zoom

Join Zoom Meeting	https://us02web.zoom.us/j/81608052163?pwd=RDZTS1pwOXF4eDVOUkgzQmVpOXdyUT09
Dial by your location	+12532158782,,81608052163#,,,0#,,778253# US (Tacoma)
Meeting ID	816 0805 2163
Password	778253

The recommendations for in person meetings are subject to change. The district will continue to provide remote access for the public.

- **Open Meeting:** Call to order. **Time** _____
- **Attendance**
- **Approval of agenda**
- **Minutes of last meetings:**
 - September 9th – Regular Business Meeting (3pm)
 - June 10 – Annexation hearing.
- **Secretary / Finance Report**
- **Chief's / Training Report**
- **On Going Business**
 1. **Personnel:**
 - Training Captain- part time training officer
 - **ECECUTIVE SESSION:** (g) To evaluate the qualifications of an applicant for public employment or **to review the performance of a public employee**. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
 2. **Policies:**
 - Public Records
 - Vaccinations
 3. **BOND**
 - CAPITAL PROJECTS
 - ROOF BIDS -OPEN Station 32 Bids
 - CAPITAL PURCHASES
 4. **White Salmon City Council Public Safety/ Joint use facilities**
 5. **Out of District Billing** – (2017 141 fire).
 6. **DNR** – Husum Workstation Facilities
 7. **BVFF Pension buy back**- Successful- Complete.
 8. **Interlocal Training Agreement**. -Rescinded?
 9. **2022 Budget** – set dates Budget Workshop set October 19th 10:30am and Budget Hearing set for November 9th 10:30am.

- **New Business:**
 - 1.
- **Public Discussion:**
- **Good of the order:**
- **Next meeting:**
 - Special Meeting: **2022 Budget Workshop** TUESDAY October 19th 10:30 am
 - Special Meeting: **2022 Budget Hearing** TUESDAY November 9th 10:30 am
 - Regular meeting: **WEDNESDAY** November 10th 3:00 pm. (scheduled by resolution to not fall on Veterans Day).
- **Motion to adjourn: (A) Time**_____

October 14, 2021 Secretary's Report

County Treasurer's Report for September 2021

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	273,341.37	17,120.66	31,232.21	259,229.82
2	Capital 667.3	9,601.27	214,379.25	214,780.17	9,200.35
3	Bond 667.2	361,050.31	361,050.31	8,594.38	369,644.69
4	Invested Gen	729,536.00	0	0	729,536.00
5	Invested CAP	2,161,948.09	0	214,238.67	1,947,709.42

1. GENERAL EXPENSE FUND 667.1:

See 2021 Operating Budget table and graphs.

Operating BUDGET

Budget	Year to date expenditure	% of operating budget	Ending Balance
\$489,403.55	\$292,871.21	60%	\$196,532.34

Total Expenditure from General Fund	\$
Operating Budget	489,403.55
Additional expenditure	23,893.56
Total expenditure from General Fund	316,764.77

General Expenditure Scripts for approval

Date	Amount	Date	Amount
9/15/21	1,614.79	10/7/21	828.22
9/29/21	1,038.12	10/12/21	2,609.08
10/7/21	4,001.26		
10/7/21	554.10		

2. CAPITAL FUND 667.3:

Original balance: \$3,220,750.00 See 2021 Capital summary

Capital Expenditure Scripts for Approval

Date	Amount
10/7/2021	329,642.70

3. BOND FUND 667.2:

Debt repayment schedule (2021 June 1 \$58,473.18, December 1 \$176,888.74)

2018 12/18	\$3,225,750.00		
year	Principle	Interest	Total
2019	115435.14	119,926.78	235,361.92
2020	113,981.67	121,380.24	235,361.91
2021		58,473.18	58,473.18

4. **Invested General Funds:** \$729,536.00

5. **Invested Capital Funds:** \$1,947,709.42 (matured \$214,238.67 in September)

6. Internal Review and reconciliation

	Date	By
Treasurer's Report	10/12/21	Commissioner Connor
Auditor's Report	10/12/21	"
Credit Card	10/12/21	"
Petty Cash	10/12/21	"
Payroll	10/12/21	"
General Deposits	10/12/21	"

7. Correspondence:

i) Public Record Request

- **Rain Garden** –In progress. Inquiry about design of rain gardens. Technical question directed to Civil Engineer.
- **Meeting recordings** – closed.
- **September meeting** – closed.

8. Current priority projects include:

- Public Record requests
- 2022 Budget
- 2020 Annual Report



**KLICKITAT COUNTY
TREASURER REPORT
September 2021**

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 273,341.37	\$ 361,050.31	\$ 9,601.27
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	17,120.66	8,594.38	140.58
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	214,238.67
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	17,120.66	8,594.38	214,379.25
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	12,560.25	-	214,780.17
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	18,671.96	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	31,232.21	-	214,780.17
ENDING CASH BALANCE	16	\$ 259,229.82	\$ 369,644.69	\$ 9,200.35
WARRANTS				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 259,229.82	\$ 369,644.69	\$ 9,200.35
INVESTMENTS				
Beginning Inv Balance	23	729,536.00	-	2,161,948.09
Matured Investments	24	-	-	214,238.67
New Investments	25	-	-	-
ENDING INVESTMENT BALANCE	26	729,536.00	-	1,947,709.42
DEBT SERVICE/BOND ACTIVITY				
Beginning Bond Principle Balance	27	-	2,676,074.13	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	-	2,676,074.13	-



KLICKITAT COUNTY

Fund Revenue Distribution
As of 09-30-2021

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
667	FIRE DISTRICT #3 GENERAL FUND					
	66731111	Real & Personal Propert	2021	\$0.00	\$13,389.61	\$309,605.02
			2020	\$0.00	\$0.00	\$4,942.34
			2019	\$0.00	\$31.22	\$1,150.63
			2018	\$0.00	\$20.32	\$1,755.65
			2017	\$0.00	\$0.00	\$27.83
			2015	\$0.00	\$13.11	\$72.52
			2014	\$0.00	\$0.00	\$6.73
			2012	\$0.00	\$0.00	\$3.89
			2011	\$0.00	\$0.00	\$3.39
			2010	\$0.00	\$0.00	\$2.70
			2009	\$0.00	\$0.00	\$1.35
			Fund Totals:	\$0.00	\$13,454.26	\$317,572.05
667001	FIRE DISTRICT #3 GENERAL FUND					
	667131131	Sale of Tax Title Property	2021	\$0.00	\$0.00	\$9,789.95
	667131211	Private Harvest Tax;	2021	\$0.00	\$0.00	\$2,618.80
	6671317200000	Leasehold Excise Tax	2021	\$0.00	\$0.00	\$210.48
	6671332152301	USDOI;FOREST SERV & CORP ENG	2021	\$0.00	\$0.00	\$98.87
	667136111	Investment Interest	2021	\$0.00	\$48.83	\$478.29
	667136251	Space&Facil.Leases(StForest)	2021	\$0.00	\$0.00	\$2,127.55
	667138611	Agency Deposits	2021	\$0.00	\$3,617.57	\$187,707.07
	667139511	Procds. FromSales of Fixed Assets	2021	\$0.00	\$0.00	\$86,238.13
			Fund Totals:	\$0.00	\$3,666.40	\$289,269.14
667002	FIRE DISTRICT #3 BOND FUND					
	667231111	Real & Personal Property	2021	\$0.00	\$8,572.38	\$199,795.50
			2020	\$0.00	\$0.00	\$3,289.62
			2019	\$0.00	\$22.00	\$811.04
	667231131	Sale of Tax Title Property	2021	\$0.00	\$0.00	\$5,729.26
	667231211	Private Harvest Tax;Timber	2021	\$0.00	\$0.00	\$2,458.56
	667239511	Procds.FromSales of FixdAssesl	2021	\$0.00	\$0.00	\$56,105.63
			Fund Totals:	\$0.00	\$8,594.38	\$268,189.61
667003	FIRE DISTRICT #3 CAP FUND					
	667336111	Investment Interest	2021	\$0.00	\$140.58	\$2,002.62
			Fund Totals:	\$0.00	\$140.58	\$2,002.62

2021 Operating Budget

This budget sheet is connected to the expenditure spreadsheet.

Klickitat County Fire District 3

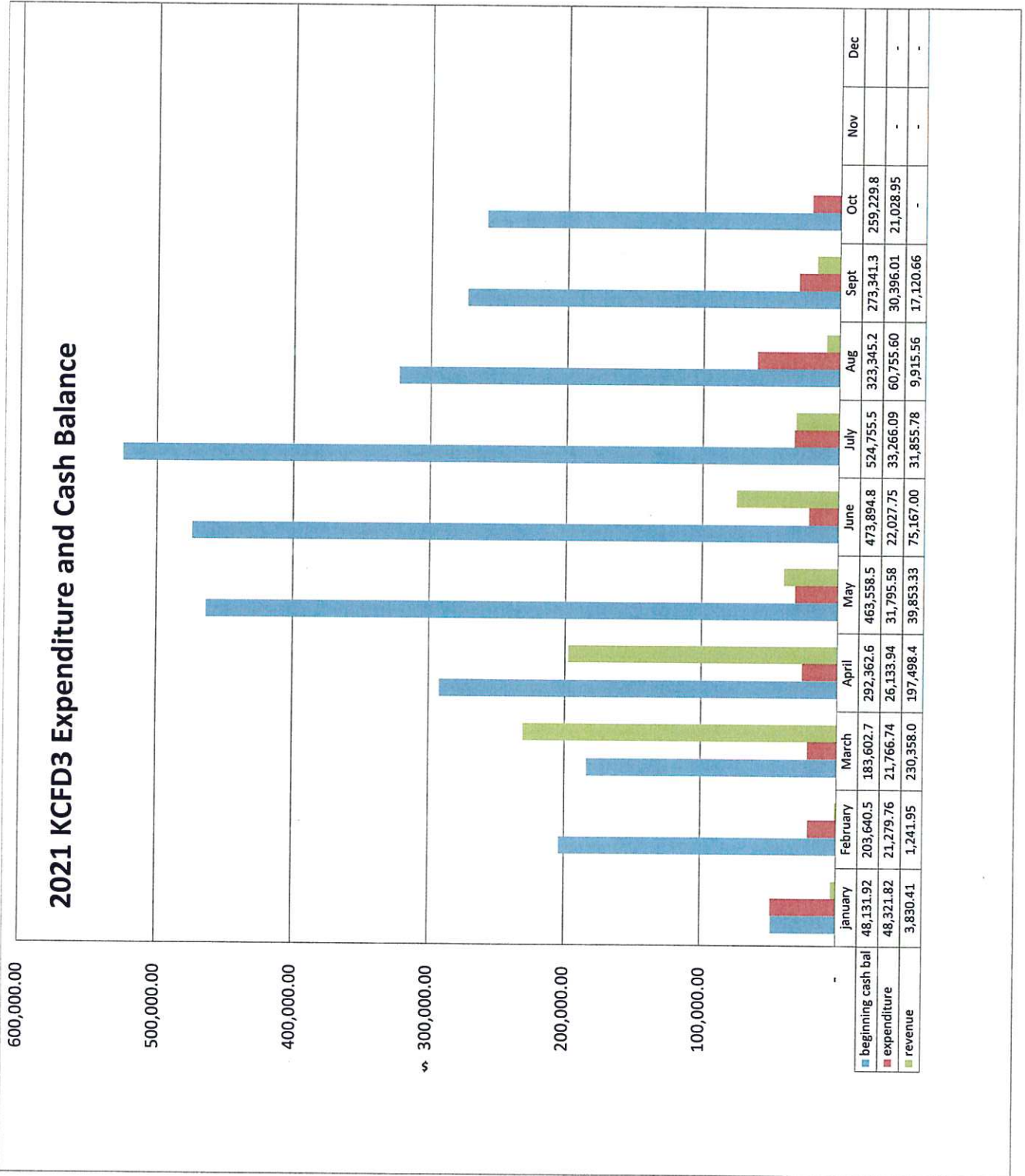
BUDGET 2021 CATEGORY	Original Budget	SEPTEMBER expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	236,151.55	17,806.97	141,751.49	94,400.06	60%	
Benefits (excluding employee paid)	49,187.00	2,328.53	32,815.46	16,371.54	67%	
Volunteer Stipend	15,600.00	-	1,662.30	13,937.70	11%	
Volunteer Disability/Pension/lifeflight	13,957.00	-	1,534.00	12,423.00	11%	
Volunteer Recognition	3,200.00	-	115.00	3,085.00	4%	
Office Expense/Supplies	5,500.00	165.78	4,459.58	1,040.42	81%	
Professional Services	21,750.00	1,486.75	13,745.19	8,004.81	63%	
Insurance	21,500.00	-	28,432.00	(6,932.00)	132%	
Communications	4,692.00	433.33	1,404.86	3,287.14	30%	
Advertising	1,600.00	-	1,608.75	(8.75)	101%	
Vehicle Parts/Repairs/service	20,000.00	4,349.23	14,310.56	5,689.44	72%	
Rescue - Apparatus/Supplies	6,800.00	-	3,158.10	3,641.90	46%	
Fuel	9,000.00	1,198.93	6,171.90	2,828.10	69%	
Facilities/Station Repairs/Supplies	5,000.00	51.46	3,384.67	1,615.33	68%	
Utilities Services	18,150.00	1,122.75	10,652.78	7,497.22	59%	
Travel & Meals	3,206.00	13.76	1,292.57	1,913.43	40%	
Training	7,000.00	740.00	1,696.00	5,304.00	24%	
Fire Supplies/service	8,200.00	305.72	17,417.01	(9,217.01)	212%	
EMS Supplies	9,000.00	-	2,547.34	6,452.66	28%	
Uniform/apparel	3,000.00	300.00	1,177.41	1,822.59	39%	
Prevention	1,500.00	-	50.10	1,449.90	3%	
Taxes (for previous year)	2,500.00	-	1,535.10	964.90	61%	
Dues & Fees	2,910.00	92.80	1,949.04	960.96	67%	
Municipal Pool Reserve	20,000.00	-	-	20,000.00	0%	
Total budgeted expenditure	489,403.55	30,396.01	292,871.21	196,532.34	60%	
EXTRA projects using cash balance		-	-			
State Grant Dept. of Health	1,266.20	-	-	1,266.20	0%	
Radio Grant		-	23,893.56			
Expense for Wildland						
Total Actual Expenditure		30,396.01	316,764.77			
Invested funds			300,000.00			
Ave. property tax estimated in November 2019 + 29,000 TO share	499,422.35					

Anticipate 15% increase ~\$3,225

(3 sets of turnouts)

285,338.55

2021 KCFD3 Expenditure and Cash Balance



2021 September Capital SUMMARY

Updated 10/11/2021

ORIGINAL BOND	\$ 3,235,750.00
2018 Bond Council included in engineering and admin serv. Total.	15,000.00
Beginning balance (dec 2018)	3,220,750.00
2019 total expenses	375,043.23
2020 Beginning balance	2,845,706.77
2020 total expenses	306,539.18
2021 Beginning balance	2,539,167.59

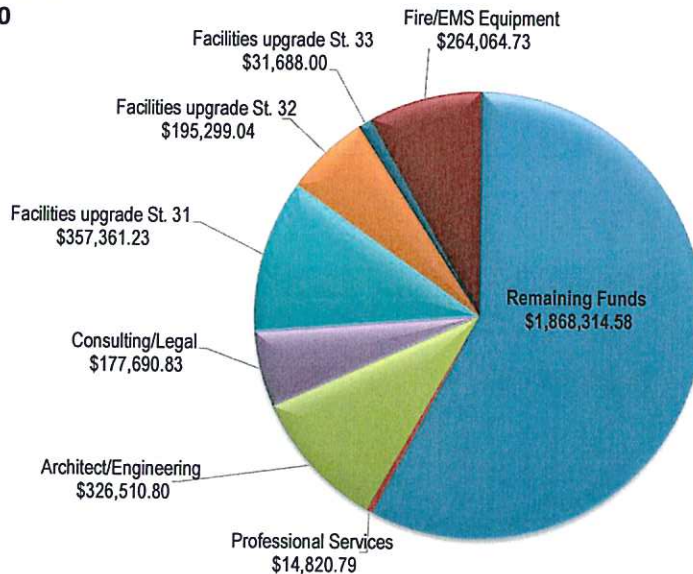
		2019	2020	2021	2021 Totals	Totals
Facilities Upgrade/Admin	Professional Serv	8,870.89	5,949.90	-		
	Architect/Engineering	38,399.02	237,546.66	50,565.12		
	Consulting/Legal	60,841.92	40,741.15	61,107.76		
	Facilities Upgrade 31	27,322.65	1,911.46	328,127.12		
	Facilities Upgrade 32	-	3,722.69	191,576.35		
	Facilities Upgrade 33	2,477.00	-	29,211.00	660,587.35	1,088,370.69
Equipment	Vehicles/Fire Equipment	234,713.55	16,667.32	10,265.66		
	EMS Equipment	2,418.20	-	-		
	MISC			-	10,265.66	264,064.73
TOTAL		375,043.23	306,539.18	670,853.01	670,853.01	
REMAINING FUNDS		2,845,706.77	2,539,167.59	1,868,314.58		
INVESTED		2,822,552.04	2,430,000.00	1,947,709.42		
Balance (does not include interest)		23,154.73	109,167.59	(79,394.84)		

					Total Interest Earned
Interest Earned		25,877.67	60,714.90	2,002.62	88,595.19

Treasurer Cash Balance **\$ 9,200.35** (includes interest)

Chart Summary	\$ 15,000.00	\$ 375,043.23	\$ 306,539.18	\$ 670,853.01	Totals
	2018	2019	2020	2021	
Remaining Funds	-	\$ 2,845,706.77	\$ 2,539,167.59	\$ 1,868,314.58	\$ 1,868,314.58
Professional Services	-	\$ 8,870.89	\$ 5,949.90	-	\$ 14,820.79
Architect/Engineering	-	\$ 38,399.02	\$ 237,546.66	\$ 50,565.12	\$ 326,510.80
Consulting/Legal	15,000.00	\$ 60,841.92	\$ 40,741.15	\$ 61,107.76	\$ 177,690.83
Facilities upgrade St. 31	-	\$ 27,322.65	\$ 1,911.46	\$ 328,127.12	\$ 357,361.23
Facilities upgrade St. 32	-	-	\$ 3,722.69	\$ 191,576.35	\$ 195,299.04
Facilities upgrade St. 33	-	\$ 2,477.00	-	\$ 29,211.00	\$ 31,688.00
Fire/EMS Equipment	-	\$ 237,131.75	\$ 16,667.32	\$ 10,265.66	\$ 264,064.73

KCFD3 CAPITAL FUND \$3,235,750



Fire Chief's Report to Board of Commissioners
October 14,2021

No injuries or accidents to report.

Customer Service (emergent and non-emergent):

- 32 calls for service since your August meeting.

Projects:

- **Bond:**
 1. Follow up on Radio Tower bases – still not available
 2. Propane tanks arrived / installed - Merritt
 3. Station 32 water tank – planning to reach out to the school district to see if a student is interested in ‘refreshing’ the mural.
 4. Working to get sheet metal fabrication for truck bay fans at Station 31. Hammerhead Heating will be constructing and installing AFTER sheetrock is completed.
- **Apparatus/Fleet:**
 1. Pump testing in The Dalles week of 10/18. Monday and Wednesday for KCFD3 trucks.
 2. Pumps drained as much as possible on fire apparatus due to ‘soft’ freezing. Engine 31 tank to pump valve not seating.
 3. Budget money still available to finish tire project. Will be using remaining funds for drive tires for WT31 and Brush 32. Brush 31 tires working as designed (replaced all six due to unusual wear)
 4. Collecting cost quotes to install external ‘flushers’ to WT 31 for additional pump and roll capability.
- **KCIFA.** Attended KCIFA via Zoom. DNR attended with a pitch to local fire districts regarding Legislative funding for fuels reduction and fire prevention projects. DNR confirmed they do intend to move operations to Dallesport from Husum in the future. Further away from DNR protection and Trust Lands.
- **Type 3 Team Assignment:** No assignments
- **Personnel:**
 1. Alex Camp successfully completed his National Emergency Medical Technician testing. He is currently enrolled in the basic firefighter academy in Hood River at this time. Using the Expedition to transport equipment and avoid bridge tolls.
 2. Employee evaluations complete for 2021.
 3. Ron Reynolds departing to Arizona for the season. Ron’s efforts and contribution to KCFD3 does not go unnoticed.
- **Community Building/pre-planning:**
 1. Meeting with owners of 1014 Durham Lane to address private driveway concerns related to a residential home construction project. Grade 14% + with two sharp switchbacks.
- **Fire Safety Surveys:** No report
- **Awards Banquet:** Pending Station 31 completion
- **Incident Reporting:** All fire district reports have been uploaded into NFIRS as of October 3, 2021. KCFD3 is compliant with incident reporting to the State Patrol.
- **Annexation petitions:** N/A
- **Training officer Local-Agreement:** Notice emailed to WSFD and SCFD3.
- **COVID-19:** Working with FD members, and Roz to compile vaccination ‘list’ to comply with WA DOH requirements for EMS Responders AND Washington State Patrol for mobilizations.

- **Burn Ban:** Zone 3 burn ban ends Friday evening. Signs will be removed Friday afternoon.
- **Fall weather:** Planning to post several fall fire prevention topics to KCFD3 Facebook page.
- **TRAINING:** Joe Yela beginning week of October 18th.
- **2022 Budget:** Reviewed current budget progress. Conducted one Budget Planning meeting with staff. Need to trim ~ 10K to meet a 1% increase from this year's amount. Will not be at Commissioners Workshop on 10/19/21 due to required court appearance in White Salmon.

Community Events: Subpoena to appear in West District Court on October 19th at 0900/am. Case regarding illegal burning citation @ 1531 State Route 141 back in 2019.

Personal Activities and Achievements: No report

Respectfully submitted:

Wesley W. Long – Fire Chief October 11, 2021