

# Klickitat County Fire District 3 Commissioners Meeting

200 Husum Street Husum, WA.

February 09, 2023, at 15:00 (3 pm).

## AGENDA

### REGULAR BOARD MEETING

Join Zoom Meeting	<a href="https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUJlac0RVZmdlZz09">https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUJlac0RVZmdlZz09</a>
Dial by your location	+1 253 215 8782 US (Tacoma)
Meeting ID	823 2927 1412
Password	493608

The recommendations for in person meetings are subject to change. The district will continue to provide remote access for the public.

- **Open Meeting:** Call to order. Time \_\_\_\_\_
- **Attendance**
- **Approval of agenda**
- **Minutes of last meetings:**
  - January 12<sup>th</sup> – Regular Business Meeting (3pm)
- **Secretary / Finance Report**
- **Chief's / Training Report**
- **On Going Business**
  1. **Personnel:**
  2. **Policies:**
  3. **BOND**
    - CAPITAL PROJECTS
      - a) Station 31
      - b) Station 32
      - c) Bathrooms (MRSC Small public Works out for bid until 2/20/23)
      - d) Kitchen
      - e) Training room -kitchenette
      - f) Fence
  4. **Surplus**
  5. **Engine Replacement**
  6. **City of White Salmon /Cooperative Services.** Update
  7. **Reserved/Committed funds** – Board can 'commit' the funds for a Fire Engine by resolution. Funds cannot out be spent on anything else without a resolution changing the commitment.
- **New Business:**
  - 1.
- **Public Discussion:**
- **Good of the order:**
- **Next meeting:**
- Regular meeting: Thursday March 9<sup>th</sup> 3:00 pm.
- **Motion to adjourn:** (A) Time \_\_\_\_\_

# February 9, 2023 Secretary's Report

## County Treasurer's Report for December (January 2023 not available)

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	249,609.28	18,283.89	48,278.05	219,615.12
2	Capital 667.3	249,580.63	660.72	0.00	250,241.35
3	Bond 667.2	390,555.74	4,404.57	0.00	394,960.31
4	Invested Gen	1,116,500.00	0.00	0.00	1,116,500.00
5	Invested CAP	0.00	0.00	0.00	0.00

**1. GENERAL EXPENSE FUND 667.1:** See 2023 Operating Budget table and graphs.

General Expenditure Scripts for approval

Date	Amount	Date	Amount
01/18/23	4,914.06	01/30/23	2,396.86
01/23/23	5,540.95		
01/23/23	2,234.85		
01/23/23	1,791.58		

**2. CAPITAL FUND 667.3:** See 2023 Capital summary

Capital Expenditure Scripts for Approval

Date	Amount

**3. BOND FUND 667.2:**

Debt repayment schedule (2023 June 1 \$56,170.57, December 1 \$179,191.92)

2018 12/18	\$3,225,750.00			
year	Principle	Interest	Sub Total	Annual Total
2023 June				
2023 Dec				

**4. Internal Review and reconciliation**

	Date	By
Treasurer's Report	2/8/23 (December)	Commissioner Connor
Auditor's Report	2/8/23	"
Credit Card	2/8/23	"
Petty Cash	2/8/23	"
Payroll	2/8/23	"
General Deposits	2/8/23	"



**KLICKITAT COUNTY  
TREASURER REPORT  
December 2022**

KC FD 3  
JAN 12 REC'D  
2023

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
<b>BEGINNING CASH BALANCE</b>	1	\$ 249,609.28	\$ 390,555.74	\$ 249,580.63
<b>+++ Increases ++++</b>				
Receipts (Revenue Dist Rpt)	2	18,283.89	4,404.57	660.72
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	-
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
<b>Subtotal Increases</b>	<b>7</b>	<b>18,283.89</b>	<b>4,404.57</b>	<b>660.72</b>
<b>&lt;&lt; Disbursements &gt;&gt;</b>				
Other Expenditures - JE & KC AP	8	34,463.63	-	-
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	13,814.42	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
<b>Subtotal Disbursements</b>	<b>15</b>	<b>48,278.05</b>	<b>-</b>	<b>-</b>
<b>ENDING CASH BALANCE</b>	<b>16</b>	<b>\$ 219,615.12</b>	<b>\$ 394,960.31</b>	<b>\$ 250,241.35</b>
<b>WARRANTS</b>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
<b>WARRANTS OUTSTANDING (O/S)</b>	<b>21</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash Balance &lt;O/S Warrants &gt;</b>	<b>22</b>	<b>\$ 219,615.12</b>	<b>\$ 394,960.31</b>	<b>\$ 250,241.35</b>
<b>INVESTMENTS</b>				
Beginning Inv Balance	23	1,116,500.00	-	(0.00)
Matured Investments	24	-	-	-
New Investments	25	-	-	-
<b>ENDING INVESTMENT BALANCE</b>	<b>26</b>	<b>1,116,500.00</b>	<b>-</b>	<b>(0.00)</b>
<b>DEBT SERVICE/BOND ACTIVITY</b>				
Beginning Bond Principle Balance	27	-	2,434,636.65	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
<b>ENDING BOND PRINCIPLE BALANCE</b>	<b>30</b>	<b>-</b>	<b>2,434,636.65</b>	<b>-</b>



KLICKITAT COUNTY

Fund Revenue Distribution  
As of 12-31-2022

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
<b>667</b>	<b>FIRE DISTRICT #3 GENERAL FUND</b>					
	66731111	Real & Personal Propert	2022	\$0.00	\$7,110.16 ✓	\$496,537.84 ✓
			2021	\$0.00	\$0.00	\$4,825.65 ✓
			2020	\$0.00	\$0.00	\$1,015.87 ✓
			2019	\$0.00	\$0.00	\$2,219.78 ✓
			2018	\$0.00	\$0.00	\$2,003.25 ✓
			2015	\$0.00	\$0.00	\$7.60 ✓
			2009	\$0.00	\$0.00	\$4.01 ✓
			2008	\$0.00	\$0.00	\$6.34 ✓
			<b>Fund Totals:</b>	\$0.00	\$7,110.16 ✓	\$506,620.34 ✓
<b>667001</b>	<b>FIRE DISTRICT #3 GENERAL FUND</b>					
	667131211	Private Harvest Tax;	2022	\$0.00	\$0.00	\$5,386.76 ✓
	6671317200000	Leasehold Excise Tax	2022	\$0.00	\$118.78 ✓	\$407.32 ✓
	66713360231	DNR PILT NAP/NRCA	2022	\$0.00	\$170.68 ✓	\$170.68
	667136111	Investment Interest	2022	\$0.00	\$2,855.16 ✓	\$11,748.49 ✓
	667136251	Space&Facil.Leases(StForest)	2022	\$0.00	\$0.00	\$3,157.09 ✓
	667138611	Agency Deposits	2022	\$0.00	\$8,029.11 ✓	\$455,925.13 ✓
			<b>Fund Totals:</b>	\$0.00	\$11,173.73 ✓	\$476,795.47 ✓
<b>667002</b>	<b>FIRE DISTRICT #3 BOND FUND</b>					
	667231111	Real & Personal Property	2022	\$0.00	\$4,404.57 ✓	\$308,054.66 ✓
			2021	\$0.00	\$0.00	\$2,807.38 ✓
			2020	\$0.00	\$0.00	\$635.98 ✓
			2019	\$0.00	\$0.00	\$1,539.33 ✓
	667231211	Private Harvest Tax;Timber	2022	\$0.00	\$0.00	\$5,355.18 ✓
			<b>Fund Totals:</b>	\$0.00	\$4,404.57 ✓	\$318,392.53 ✓
<b>667003</b>	<b>FIRE DISTRICT #3 CAP FUND</b>					
	667336111	Investment Interest	2022	\$0.00	\$660.72 ✓	\$3,414.38 ✓
			<b>Fund Totals:</b>	\$0.00	\$660.72 ✓	\$3,414.38 ✓



KLICKITAT COUNTY

Property Tax/Special Assessment Fund Activity

From 12-01-2022 To 12-31-2022

District: FIRE DISTRICT #3

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
<b>Fund: 667 FIRE DISTRICT #3 GENERAL FUND</b>					
2022	66712110	\$17,005.92	\$42.47	\$7,110.16	\$9,938.23
2021		\$9,168.34	\$0.00	\$0.00	\$9,168.34
2021	66712130	(\$5,395.23)	\$0.00	\$0.00	(\$5,395.23)
2020	66712110	\$9,173.61	\$0.00	\$0.00	\$9,173.61
2020	66712130	(\$6,970.12)	\$0.00	\$0.00	(\$6,970.12)
2019	66712110	\$8,909.41	\$0.00	\$0.00	\$8,909.41
2019	66712130	(\$8,507.14)	\$0.00	\$0.00	(\$8,507.14)
2018	66712110	\$10,679.64	\$0.00	\$0.00	\$10,679.64
2018	66712130	(\$10,315.06)	\$0.00	\$0.00	(\$10,315.06)
2017	66712110	\$11,252.78	\$0.00	\$0.00	\$11,252.78
2017	66712130	(\$10,951.21)	\$0.00	\$0.00	(\$10,951.21)
2016	66712110	\$8,085.46	\$0.00	\$0.00	\$8,085.46
2016	66712130	(\$7,853.36)	\$0.00	\$0.00	(\$7,853.36)
2015	66712110	\$16,250.93	\$0.00	\$0.00	\$16,250.93
2015	66712130	(\$16,059.12)	\$0.00	\$0.00	(\$16,059.12)
2014	66712110	\$13,012.90	\$0.00	\$0.00	\$13,012.90
2014	66712130	(\$12,864.16)	\$0.00	\$0.00	(\$12,864.16)
2013	66712110	\$14,239.89	\$0.00	\$0.00	\$14,239.89
2013	66712130	(\$14,102.77)	\$0.00	\$0.00	(\$14,102.77)
2012	66712110	\$13,841.57	\$0.00	\$0.00	\$13,841.57
2012	66712130	(\$13,688.24)	\$0.00	\$0.00	(\$13,688.24)
2011	66712110	\$16,235.90	\$0.00	\$0.00	\$16,235.90
2011	66712130	(\$16,149.45)	\$0.00	\$0.00	(\$16,149.45)
2010	66712110	\$14,094.60	\$0.00	\$0.00	\$14,094.60
2010	66712130	(\$14,077.80)	\$0.00	\$0.00	(\$14,077.80)
2009	66712110	\$12,808.98	\$0.00	\$0.00	\$12,808.98
2009	66712130	(\$13,033.90)	\$0.00	\$0.00	(\$13,033.90)
2008	66712110	\$10,546.81	\$0.00	\$0.00	\$10,546.81
2008	66712130	(\$10,523.53)	\$0.00	\$0.00	(\$10,523.53)
2007	66712110	\$5,484.57	\$0.00	\$0.00	\$5,484.57
2007	66712130	(\$5,484.61)	\$0.00	\$0.00	(\$5,484.61)
2006	66712110	\$4,773.07	\$0.00	\$0.00	\$4,773.07
2006	66712130	(\$4,765.50)	\$0.00	\$0.00	(\$4,765.50)
2005	66712110	\$4,923.68	\$0.00	\$0.00	\$4,923.68
2005	66712130	(\$4,923.64)	\$0.00	\$0.00	(\$4,923.64)
2004	66712110	\$4,793.03	\$0.00	\$0.00	\$4,793.03
2004	66712130	(\$4,793.04)	\$0.00	\$0.00	(\$4,793.04)
2003	66712110	\$5,377.15	\$0.00	\$0.00	\$5,377.15
2003	66712130	(\$5,377.06)	\$0.00	\$0.00	(\$5,377.06)
2002	66712110	\$5,623.52	\$0.00	\$0.00	\$5,623.52
2002	66712130	(\$5,623.58)	\$0.00	\$0.00	(\$5,623.58)
2001	66712110	\$5,312.00	\$0.00	\$0.00	\$5,312.00
2001	66712130	(\$5,311.99)	\$0.00	\$0.00	(\$5,311.99)
2000	66712110	\$5,638.64	\$0.00	\$0.00	\$5,638.64
2000	66712130	(\$5,638.66)	\$0.00	\$0.00	(\$5,638.66)
1999	66712110	\$6,404.98	\$0.00	\$0.00	\$6,404.98
1999	66712130	(\$6,430.74)	\$0.00	\$0.00	(\$6,430.74)
1998	66712110	\$5,547.76	\$0.00	\$0.00	\$5,547.76
1998	66712130	(\$5,532.71)	\$0.00	\$0.00	(\$5,532.71)
1997	66712110	\$2,514.98	\$0.00	\$0.00	\$2,514.98
1997	66712130	(\$2,512.65)	\$0.00	\$0.00	(\$2,512.65)
1996	66712110	\$1,470.72	\$0.00	\$0.00	\$1,470.72
1996	66712130	(\$1,461.93)	\$0.00	\$0.00	(\$1,461.93)



**KLICKITAT COUNTY**

**Property Tax/Special Assessment Fund Activity**

From 12-01-2022 To 12-31-2022

District: FIRE DISTRICT #3

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
1995	66712110	\$56.80	\$0.00	\$0.00	\$56.80
1995	66712130	(\$54.51)	\$0.00	\$0.00	(\$54.51)
<b>Fund Total:</b>		<b>\$24,825.93</b>	<b>\$42.47</b>	<b>\$7,110.16</b>	<b>\$17,758.24</b>
<b>Fund: 667001 FIRE DISTRICT #3 GENERAL FUND</b>					
2009	667112110	\$0.99	\$0.00	\$0.00	\$0.99
2009	667112130	(\$1.00)	\$0.00	\$0.00	(\$1.00)
2008	667112110	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2007		(\$0.01)	\$0.00	\$0.00	(\$0.01)
2006		\$17.33	\$0.00	\$0.00	\$17.33
2006	667112130	(\$17.32)	\$0.00	\$0.00	(\$17.32)
<b>Fund Total:</b>		<b>(\$0.02)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$0.02)</b>
<b>Fund: 667002 FIRE DISTRICT #3 BOND FUND</b>					
2022	667212110	\$10,925.69	\$26.50	\$4,404.57	\$6,547.62
2021		\$5,861.57	\$0.00	\$0.00	\$5,861.57
2021	667212130	(\$3,378.00)	\$0.00	\$0.00	(\$3,378.00)
2020	667212110	\$6,151.07	\$0.00	\$0.00	\$6,151.07
2020	667212130	(\$4,673.00)	\$0.00	\$0.00	(\$4,673.00)
2019	667212110	\$6,300.30	\$0.00	\$0.00	\$6,300.30
2019	667212130	(\$6,016.79)	\$0.00	\$0.00	(\$6,016.79)
<b>Fund Total:</b>		<b>\$15,170.84</b>	<b>\$26.50</b>	<b>\$4,404.57</b>	<b>\$10,792.77</b>

## KLICKITAT COUNTY TREASURER INVESTMENT LEDGER

Month: December-2022

Date	Bal Fwd	Deposits (+)	Withdrawls (-)	Int Pd	Balance
12/1/2022	1,119,505.43	-	-	-	1,119,505.43
12/2/2022		-	-	-	1,119,505.43
12/3/2022		-	-	-	1,119,505.43
12/4/2022		-	-	-	1,119,505.43
12/5/2022		-	-	-	1,119,505.43
12/6/2022		-	-	-	1,119,505.43
12/7/2022		-	-	-	1,119,505.43
12/8/2022		-	-	-	1,119,505.43
12/9/2022		-	-	-	1,119,505.43
12/10/2022		-	-	-	1,119,505.43
12/11/2022		-	-	-	1,119,505.43
12/12/2022		-	-	-	1,119,505.43
12/13/2022		-	-	-	1,119,505.43
12/14/2022		-	-	-	1,119,505.43
12/15/2022		-	-	-	1,119,505.43
12/16/2022		-	-	-	1,119,505.43
12/17/2022		-	-	-	1,119,505.43
12/18/2022		-	-	-	1,119,505.43
12/19/2022		-	-	-	1,119,505.43
12/20/2022		-	-	-	1,119,505.43
12/21/2022		-	-	-	1,119,505.43
12/22/2022		-	-	3,005.43	1,116,500.00
12/23/2022		-	-	-	1,116,500.00
12/24/2022		-	-	-	1,116,500.00
12/25/2022		-	-	-	1,116,500.00
12/26/2022		-	-	-	1,116,500.00
12/27/2022		-	-	-	1,116,500.00
12/28/2022		-	-	-	1,116,500.00
12/29/2022		-	-	-	1,116,500.00
12/30/2022		-	-	-	1,116,500.00
12/31/2022		-	-	-	1,116,500.00
Total		-	-		

Average Daily Balance:		1,118,535.94
Net Earnings Rate:	4.1172%	
Gross Earnings:	3,911.30	
Ending Balance:		1,120,411.30

**KLICKITAT COUNTY TREASURER INVESTMENT LEDGER**

Month: December-2022

Date	Bal Fwd	Deposits (+)	Withdrawals (-)	Int Pd	Balance
12/1/2022	695.51	-	-	-	695.51
12/2/2022		-	-	-	695.51
12/3/2022		-	-	-	695.51
12/4/2022		-	-	-	695.51
12/5/2022		-	-	-	695.51
12/6/2022		-	-	-	695.51
12/7/2022		-	-	-	695.51
12/8/2022		-	-	-	695.51
12/9/2022		-	-	-	695.51
12/10/2022		-	-	-	695.51
12/11/2022		-	-	-	695.51
12/12/2022		-	-	-	695.51
12/13/2022		-	-	-	695.51
12/14/2022		-	-	-	695.51
12/15/2022		-	-	-	695.51
12/16/2022		-	-	-	695.51
12/17/2022		-	-	-	695.51
12/18/2022		-	-	-	695.51
12/19/2022		-	-	-	695.51
12/20/2022		-	-	-	695.51
12/21/2022		-	-	-	695.51
12/22/2022		-	-	695.51	0.00
12/23/2022		-	-	-	0.00
12/24/2022		-	-	-	0.00
12/25/2022		-	-	-	0.00
12/26/2022		-	-	-	0.00
12/27/2022		-	-	-	0.00
12/28/2022		-	-	-	0.00
12/29/2022		-	-	-	0.00
12/30/2022		-	-	-	0.00
12/31/2022		-	-	-	0.00
Total		-	-		

Average Daily Balance:		471.15
Net Earnings Rate:	4.1172%	
Gross Earnings:	1.65	
Ending Balance:		1.65



December 2022 Disbursement Detail  
Matches to E-Transactions on Line 12

Rpt Ttl 13,062,448.24

Bank	Date	Fund	BAR	Description	Amt
CB	12/22/2022	667.1	158610	FD3 - Fiscal Agent fees	170.00
CB	12/9/2022	667.1	158610	FD3 - Payroll Tax	4,993.29
CB	12/9/2022	667.1	158610	FD3 - Payroll	8,651.13
		<b>667.1 Total</b>			<b>13,814.42</b>

## 2023 January Capital SUMMARY

1/12/2023

<b>ORIGINAL BOND</b>	<b>\$ 3,235,750.00</b>	<b>\$ 3,235,750.00</b>
2018 Bond Council included in engineering and admin serv. Total.	15,000.00	15,000.00
Beginning balance (dec 2018)	3,220,750.00	3,220,750.00
2019 total expenses	375,043.23	375,043.23
2020 Beginning balance	2,845,706.77	2,845,706.77
2020 total expenses	266,539.18	266,539.18
2021 Beginning balance	2,579,167.59	2,579,167.59
2022 Beginning balance	1,141,728.28	1,141,728.28
<b>2023 Beginning balance</b>		

		2019	2020	2021	2022	2023	Total
Facilities Upgrade/Admin	Professional Serv	8,870.89	5,949.90	-	-	-	
	Architect/Engineering	38,399.02	237,546.66	62,413.75	10,170.25	-	
	Architect deposit return	-	(40,000.00)	-	-	-	
	Consulting/Legal	60,841.92	40,741.15	79,483.34	12,357.78	-	
	Facilities Upgrade 31	27,322.65	1,911.46	674,540.56	592,955.65	-	
	Facilities Upgrade 32	-	3,722.69	572,965.00	317,560.77	-	
	Facilities Upgrade 33	2,477.00	-	29,211.00	920.20	-	2,740,361.64
Equipment	Vehicles/Fire Equipment	234,713.55	16,667.32	18,825.66	9,898.00	-	
	EMS Equipment	2,418.20	-	-	-	-	
	MISC	-	-	-	-	-	282,522.73
<b>TOTAL</b>		375,043.23	266,539.18	1,437,439.31	943,862.65	-	3,022,884.37
<b>REMAINING FUNDS</b>		2,845,706.77	2,579,167.59	1,141,728.28	197,865.63	-	
<b>INVESTED</b>		2,822,552.04	2,430,000.00	-	-	-	
Balance (does not include interest)		23,154.73	109,167.59	1,141,728.28	197,865.63	-	

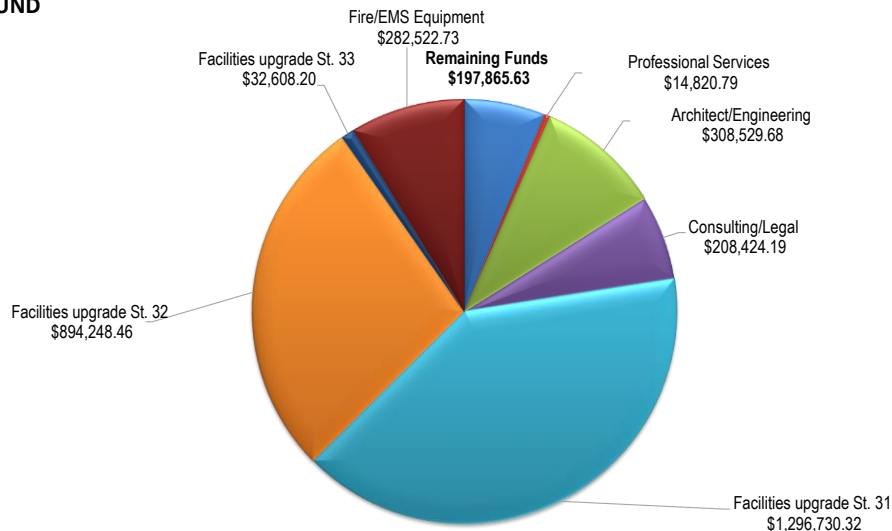
							Total Interest Earned
<b>Interest Earned</b>		25,877.67	20,714.90	2,368.77	2,753.66	-	51,715.00

**Treasurer Cash Balance** **\$ 249,580.63** (includes interest)

	2018	2019	2020	2021	2022	2023	Totals
<b>Chart Summary</b>	\$ 15,000.00	\$ 375,043.23	\$ 266,539.18	\$ 1,437,439.31	\$ 943,862.65	\$ -	
Remaining Funds	-	\$ 2,845,706.77	\$ 2,579,167.59	\$ 1,141,728.28	\$ 197,865.63	-	\$ 197,865.63
Professional Services	-	\$ 8,870.89	\$ 5,949.90	-	-	-	\$ 14,820.79
Architect/Engineering	-	\$ 38,399.02	\$ 197,546.66	\$ 62,413.75	\$ 10,170.25	-	\$ 308,529.68
Consulting/Legal	\$ 15,000.00	\$ 60,841.92	\$ 40,741.15	\$ 79,483.34	\$ 12,357.78	-	\$ 208,424.19
Facilities upgrade St. 31	-	\$ 27,322.65	\$ 1,911.46	\$ 674,540.56	\$ 592,955.65	-	\$ 1,296,730.32
Facilities upgrade St. 32	-	-	\$ 3,722.69	\$ 572,965.00	\$ 317,560.77	-	\$ 894,248.46
Facilities upgrade St. 33	-	\$ 2,477.00	-	\$ 29,211.00	\$ 920.20	-	\$ 32,608.20
Fire/EMS Equipment	-	\$ 237,131.75	\$ 16,667.32	\$ 18,825.66	\$ 9,898.00	-	\$ 282,522.73

### KCFD3 CAPITAL FUND

**\$3,235,750**



Bond Funds	Halt remaining	Halt Retainage	Remaining Bond	Interest	Available Funds
\$ 197,865.63	\$ 19,089.69	\$ 93,101.51	<b>\$ 85,674.43</b>	\$ 51,715.00	<b>\$ 137,389.43</b>

# 2023 Operating Budget

Updated 2/8/2023

This budget sheet is connected to the expenditure spreadsheet.

BUDGET 2023	Klickitat County Fire District 3					updated	
CATEGORY	Original Budget	January expenditure	Expenditure YTD	Balance	% Used	NOTES	
Salaries & Wages + employee paid benefits	242,536.18	12,683.76	28,233.33	214,302.85	12%		287,047.79
Benefits (excluding employee paid)	44,511.61	4,393.20	1,853.89	42,657.72	4%		
Volunteer Stipend	16,600.00	831.15	10,398.53	6,201.47	63%		
Volunteer Disability/Pension/lifeflight	13,907.00	-	1,300.00	12,607.00	9%		
Volunteer Recognition	3,500.00	-	-	3,500.00	0%		
Office Expense/Supplies	4,500.00	203.65	329.55	4,170.45	7%		
Professional Services	38,530.00	962.41	1,373.41	37,156.59	4%		
Insurance (Enduris)	40,555.00	-	-	40,555.00	0%		
Communications	4,875.00	216.61	417.33	4,457.67	9%		
Advertising	1,000.00	-	-	1,000.00	0%		
Vehicle Parts/Repairs/service	13,500.00	105.80	105.80	13,394.20	1%		
Rescue - Apparatus/Supplies	7,970.00	-	-	7,970.00	0%		
Fuel	10,000.00	236.19	375.50	9,624.50	4%		
Facilities/Station Repairs/Supplies	4,500.00	7.00	137.69	4,362.31	3%		
Utilities Services	17,150.00	3,962.15	4,390.60	12,759.40	26%		
Travel & Meals	2,500.00	-	57.34	2,442.66	2%		
Training	6,000.00	-	-	6,000.00	0%		
Fire Supplies/service	15,000.00	339.02	339.02	14,660.98	2%		
EMS Supplies/service	4,330.00	-	140.72	4,189.28	3%		
Uniform/apparel	2,500.00	-	-	2,500.00	0%		
Prevention	1,700.00	53.90	53.90	1,646.10	3%		
Taxes (for previous year)	2,000.00	-	-	2,000.00	0%		
Dues & Fees	2,910.00	(16.50)	(16.50)	2,926.50	-1%		
Municipal Pool Reserve	25,000.00	-	-	25,000.00	0%		
<b>Total budgeted expenditure</b>	<b>525,574.79</b>	<b>23,978.34</b>	<b>49,490.11</b>	<b>476,084.68</b>	<b>9%</b>		
		-	-	-	#DIV/0!		
		-	-	-	#DIV/0!		
		-	-	-	#DIV/0!		
<b>Total Actual Expenditure</b>		<b>23,978.34</b>	<b>49,490.11</b>				
<b>Invested funds</b>			-				
<small>Ave. property tax estimated in November 2022 512,656.97 + 12,917.82 new construction</small>	525,574.79						



**Fire Chief's Report to Board of Commissioners**  
**February 10<sup>th</sup>, 2023**

**No injuries or illnesses to report:**

**Customer Service (emergent and non-emergent):**

1. **14 calls for service since your last meeting**

• **Bond:**

1. **\*\*\*** Station 31 generator inspected by Klickitat County Code Enforcement. Certificate of Occupancy received by the County for Station 31. Which includes requirements set forth for the station generator.

• **Project list:**

Station 32:

- a. Finish VHF radio installation
- b. Install kitchen stove.
- c. Remove kitchen refrigerator and bring up newer, clean white one.
- d. Install washer/dryer.
- e. Pain lines on truck bay floors to guide trucks in/out.
- f. Use machinery to do final grade on the grounds in the back of the building and out front.
- g. Install NO MAINTENANCE rock on all surfaces.
- h. Burn small piles in the ditch (this spring)
- i. Drop dead mature fir tree out back to prevent it from ever falling on the building.
- j. Fence propane tanks and station generator
- k. Complete repairs on the upright water tank
- l. Coordinate with Chuck Kliesh paint for the Hood River Arts Club to refresh the water tank (FYI: I need someone to take the lead on this project!!!!)
- m. Recruit a "station volunteer" to help with general cleaning and tasks for BOTH Station 31 and Station 32. Example: Help with broadcasting annual week killer, wash down truck bay floors, outside apron, general touch up cleaning of the classroom, and bathroom. Charge camera batteries, occasional washing of trucks etc.

Station 31:

Finalize grounds to same as Station 31

- a. Construct ADA public entrance access to west side of building (concrete sidewalks, wall, grading etc)
- b. Finish kitchens install hood, sink, counter tops.
- c. Finish gymnasium cleaning and final set up
- d. Fence property
- e. Recruit a "Station volunteer" to help with general and seasonal projects such as grounds maintenance, cleaning, and small tasks.

Station 33 (Mountainbrook)

- a. Recruit Station volunteer to help with general cleaning.
- b. Install new rock in front of truck bay doors.
- c. Monitor building for vandalism and ensure outside lighting is always working at night.

- **Apparatus/Fleet:**

1. Water Tender 31 spray bar project in process.
2. NFPA compliant wheel chocks installed on large apparatus.
3. Slight oil leak on Engine 31. Will be repaired during maintenance cycle.
4. Fleet maintenance scheduled for March.

- **Other items:**

1. **Propane** Monitoring consumption of propane. Anticipate propane use to dramatically drop off when the weather begins to turn. Monitoring overall energy costs during 2023 to determine our new 'baseline'.
2. **KCIFA.** Met with KCIFA in January. Large topic items: 5-county mutual aid agreement, burn ban.
3. **Joint Fire Discussions:** Met with the Citizens Taskforce to answer questions they had.
4. **Inter-Agency Type 3:** Assisted with Line of Duty Death memorial planning in Clallam WA for Captain Chad Cates who passed away while on duty shift.
5. **Fire Defense Committee:** Official transfer to Region Coordinator for Lower Columbia Region was completed in January. Upcoming meeting in Olympia to meet with committee members and legislative group on February 16<sup>th</sup>.

- **Personnel:**

1. **Awards Banquet is being worked on by our Association members.** Tentatively February 18<sup>th</sup> at 5 pm.

- **Community Building/pre-planning:**

1. Fuel break – Scheduled meeting with DNR and WDOT regarding fuel break on State property along SR 14 below Dock Grade Road.
2. Meeting with BOTH Husum/BZ and Snowden Community Councils in March to discuss Wildfire Ready Neighbors and provide capital improvement updates.
3. February 16<sup>th</sup> Invited to attend a wildfire movie pre-view at the Bingen Theater to participate in Q/A session after the event. The movie is titled "Elemental" which focuses on living with wildfire.  
<https://www.bigbritches.org/elemental-movie>

• **Training Report:**

1. I completed EVIP Train the Trainer via Washington State Fire Chief's EVIP training requirements.
2. Completed classroom EVIP training for Resident Firefighter Frank Craft
3. Held annual CPR/First Aid training at White Salmon FD. (Required training)
4. Annual Asbestos review, Gross decontamination training and SCBA quarterlies. Held at Station 32

**Upcoming training:**

1. Wildland training courses are being held in the region. Nobody has shown interest thus far.
2. Annual RT130 (Wildland Refresher) will be distributed on February 15<sup>th</sup>.
3. Annual Fire School in Wenatchee is coming up. At this time, nobody has signed up to attend.

February Calendar:

7-Feb	Apparatus Inspections/Quarterly SCBA Donn/Doff	Home Stations
	White Salmon Business Meeting/Apparatus Inspections	White Salmon
	Power Equipment Run to working temperature. Battery powered equipment cycled.	
14-Feb	EVIP and EVIP Refresher	White Salmon
21-Feb	Primary Search and Victim Rescue/ RIT Team Duties Review	Home Stations
28-Feb	Confined Space Awareness / Lock Out-Tag Out	Home Stations/Zoom
	ICS Online training DUE NEXT MONTH!	Online Training
25-Feb	SATURDAY Strategies and Tactics OFFICER TRAINING 14:00 16:00 hours	Station 31

**Community Events:** N/A

**Personal Activities and Achievements:** N/A

Respectfully submitted:

Wesley W. Long – Fire Chief  
February 6, 2023