

## KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

Thursday August 11, 2022

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

**Call to Order:** 15:00 (3p.m.)

### ATTENDANCE

Commissioner Montag (Chair), Commissioner Connor (Vice Chair), Commissioner Virts. - (Quorum),  
Staff: Wes Long (Fire Chief), Jennifer McLean (Administrative Assistant), Eric Bosler (Fire Prevention)  
Public: Lloyd and Debbie Olson

### APPROVAL of AGENDA

Noted addition to the posted agenda – added Insurance premium and annexation.

***"Motion to approve the agenda as modified" -made by commissioner Virts, Seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.***

### MINUTES of LAST MEETING

#### July 14<sup>th</sup>, 2022, Regular Business meeting

***"Motion to approve the minutes [for the July 14<sup>th</sup> regular business meeting] as presented" made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.***

#### July 14<sup>th</sup>, 2022, Annexation Hearing

***"Motion to approve the minutes for the July 14<sup>th</sup> annexation Hearing Meeting" made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.***

**SECRETARY'S/FINANCE REPORT:** *See attached report for details.*

- **GENERAL EXPENSE FUND 667.1**

***"Motion to approve the General scripts from 7/25 to 8/11." made by Commissioner Connor, seconded by Commissioner Virts (3 yay, 0 nay) motion passed.***

- **CAPITAL EXPENSE FUND 667.3**

***"Move to approve the capital scripts from 8/8 to 8/11 as presented." Motion made by Commissioner Connor Seconded by Commissioner Virts (3 yay, 0 nay) motion passed.***

**Investments:** General fund \$966,418, Capital, \$339,537.96

**CHIEF'S/TRAINING REPORT** – see attached.

Chief Added – corrected the training report to include July - august.

**ON GOING BUSINESS:**

- 1. **PERSONNEL:**
- 2. **POLICIES:**

3. **BOND:**

**Station 31**

- Progress report - Some follow up on heat in the bathrooms st 31 and power to the stoves in the kitchen. Closing invoices with jeff Dellis (will not be finished until 31 is complete) No internet at 31 since we requested Stn. 32 be reinstated. District will start looking at alternative phone and internet options for the 2023 budget year.
- Bathrooms – on hold will have to use MRSC Small public Works Roster for bids.
- Kitchen – need power and gas to stoves and sink installed.
- Training room -kitchenette- need counter top and cabinets installed
- Radio- parts on order.
- Fence- Need direction from the board. The previous quotes to fence station 31 property line for \$50,000-\$60,000 are outdated. We need commercial grade fencing. Review the quotes for next meeting and budget for 2023.

4. **STATION 32 /COLLAPSE**

Contract is complete. Billing still in progress.

Other projects include.

- Radio tower needs to be erected.
- New stove

**Station 32 rebuild/ Insurance**

The rebuild project came in under the proposed cost. This leaves us with an unexpected balance of \$25,119.34.

	\$	Balance
Proposed cost was "not to exceed"	\$418,659.79.	
<b>Insurance prepaid</b>		<b>\$382,368.10</b>
Total expenses paid out to date	\$341,496.46	
Retainage held	\$15,752.30	
<b>Total cost</b>	<b>\$357,248.76</b>	<b>\$25,119.34</b>

5. **SURPLUS**

- Chief Long is working on building a list of items to present to the board

6. **OUT OF DISTRICT BILLING** – Nothing to report

7. **ENGINE REPLACEMENT** -Chief enrolled the district in a GPO (Group Purchasing

Organization) to benefit from group purchasing prices. Legal Counsel has approved the



GPO as meeting the requirement of the State Auditor bid laws. Toyne is able to give a significant discount on an engine that meets the district specifications. The Contract should be available early next week. Expected cost for the contract is around \$422,000 [not including \$31,000 in sales tax, or miscellaneous outfitting for equipment storage etc]. This engine will be designed to fit the needs of the Snowden Community (4-wheel drive and able to climb steep hills etc.). In addition, the current Engine 32 will be moved to Station 31 to replace Engine 31 as the primary Engine. E 31 is a green 2004 American LaFrance and since the Company has gone out of business it will be come increasingly hard to fix any issues with the engine or pump. It will be kept as a reserve engine for the district.

***“Motion to authorize Commissioner Virts to review and sign the contract for an engine to cost no more than \$425,000.” made by Commissioner Connor, seconded by Commissioner Montag. (3 yay, 0 nay) motion passed.***

***“Motion to authorize a down payment not to exceed \$155,000” made by Commissioner Montag, seconded by Commission Connor. (3 Yay, 0 nay ) motion passed.***

#### **8. ANNEXATION – Resolution 2022-13**

***“Motion to approve resolution 2022-13 annexing the property discussed in the public hearing held earlier today [Aug 11, 2022] made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.***

#### **9. CITY OF WHITE SALMON/COOPERATIVE SERVICE OPPORTUNITIES**

The Fire Action Plan was approved by both parties. The agreement includes the formation of a citizen’s advisory committee made up of five citizens residing in Fire District 3, and five citizens residing within the City of White Salmon. The task force has not yet started meetings. Debbie Olson stated there are 5 members from the KCFD3 Task Force ready to start.

#### **NEW BUSINESS:**

##### **1. Enduris - Insurance renewal**

The renewal premium for the 2022-2023 policy year is \$35,016. We had budgeted for \$25,000. ***“Move to authorize Roz to pay the insurance premium for \$35,016.” made by Commissioner Virts, Seconded by Commissioner Connor (3 Yay, 0 nay) motion passed.***

**2. ANNEXATION** - district received another petition to annex 8 parcel into KCFD3 in the Lyons Road area. Hearing will be scheduled for September 8<sup>th</sup>, 2022.

**PUBLIC DISCUSSION:** None.

**GOOD OF THE ORDER:** Mark your calendar for the Recognition and Retirement Picnic September 17<sup>th</sup> 3pm at Rhinegarten Park.

#### **NEXT MEETING:**

Regular Board Meeting will be THURSDAY September 8th at 3pm (1500 hrs).

**ADJOURN.**

***Motion to adjourn made by Commissioner Connor, Seconded by Commissioner Virts (3 yay, 0 nay) motion passed.***

Meeting adjourned at 16:35 hrs.

**APPROVED BY:**

Thomas Montag 9/8/22  
Chairman – Commissioner Thomas Montag (date)

Robert Connor 9/8/22  
Commissioner Robert Connor (date)

Charles Virts 8 Sep 2022  
Commissioner Charles Virts (date)

**Attest:**

Rozalind Plumb  
District Secretary Rozalind Plumb

**Klickitat County Fire District 3 Commissioners Meeting**  
**200 Husum Street Husum, WA.**  
**August 11, 2022 at 15:00 (3 pm).**

**AGENDA**

**REGULAR BOARD MEETING**

Join Zoom Meeting	<a href="https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUJlac0RVZmdlZz09">https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUJlac0RVZmdlZz09</a>
Dial by your location	+1 253 215 8782 US (Tacoma)
Meeting ID	823 2927 1412
Password	493608

The recommendations for in person meetings are subject to change. The district will continue to provide remote access for the public.

- **Open Meeting:** Call to order. Time \_\_\_\_\_
- **Attendance**
- **Approval of agenda**
- **Minutes of last meetings:**
  - July 14<sup>th</sup> – Regular Business Meeting (3pm)
  - July 14<sup>th</sup> Annexation hearing Minutes
- **Secretary / Finance Report**
- **Chief's / Training Report**
- **On Going Business**
  1. **Personnel:**
  2. **Policies:**
  3. **BOND**
    - CAPITAL PROJECTS
      - a) Progress report
      - b) Bathrooms (MRSC Small public Works)
      - c) Kitchen
      - d) Training room -kitchenette
      - e) Radio
      - f) Fence
    - CAPITAL PURCHASES
  4. **Station 32 Collapse**
    - Rebuild Complete – billing still in progress
  5. **Surplus**
  6. **Out of District Billing** – (2020 141 fire) collections.
  7. **Engine Replacement**
  8. **Annexation-** New petition to annex into district/Resolution 2022-13
  9. **City of White Salmon /Cooperative Services.** update
- **New Business:**
  1. **Insurance Premium** – Authorize payment
  2. **Annexation into District** – 8 parcels requesting annexation (Lyons Rd area)
- **Public Discussion:**
- **Good of the order:**
- **Next meeting:** Regular meeting: Thursday September 8<sup>th</sup> 3:00 pm.
- **Motion to adjourn:** (A) Time \_\_\_\_\_



**Klickitat County Fire District 3 Commissioners Meeting**  
**200 Husum Street Husum, WA.**  
**July 11, 2022 at 15:00 (3 pm).**

**AGENDA**

**REGULAR BOARD MEETING**

Join Zoom Meeting	<a href="https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUiac0RVZmdlZz09">https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUiac0RVZmdlZz09</a>
Dial by your location	+1 253 215 8782 US (Tacoma)
Meeting ID	823 2927 1412
Password	493608

The recommendations for in person meetings are subject to change. The district will continue to provide remote access for the public.

- **Open Meeting:** Call to order. **Time**\_\_\_\_\_
  - **Attendance**
  - **Approval of agenda**
  - **Minutes of last meetings:**
    - July 14<sup>th</sup> – Regular Business Meeting (3pm)
    - July 14<sup>th</sup> Annexation hearing Minutes
  - **Secretary / Finance Report**
  - **Chief's / Training Report**
  - **On Going Business**
    1. **Personnel:**
    2. **Policies:**
    3. **BOND**
      - CAPITAL PROJECTS
        - a) Progress report
        - b) Bathrooms (MRSC Small public Works)
        - c) Kitchen
        - d) Training room -kitchenette
        - e) Radio
        - f) Fence
      - CAPITAL PURCHASES
  - 4. **Station 32 Collapse**
    - Rebuild – Complete – billing still in progress
  - 5. **Surplus**
  - 6. **Out of District Billing** – (2020 141 fire) collections.
  - 7. **Engine Replacement**
  - 8. **Annexation-** New petition to annex into district/Resolution 2022-13
  - 9. **City of White Salmon /Cooperative Services.** update
- 
- **New Business:**
  - **Public Discussion:**
  - **Good of the order:**
  - **Next meeting:** Regular meeting: Thursday September 8<sup>th</sup> 3:00 pm.
  - **Motion to adjourn:** (A) **Time**\_\_\_\_\_

## August 11, 2022 Secretary's Report

### County Treasurer's Report for June (July 2022 not available)

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	651,396.14	144,774.70	268,893.01	527,277.83
2	Capital 667.3	7,269.44	59,212.38	64,255.94	2,225.88
3	Bond 667.2	439,303.81	10,244.33	0.00	449,548.14
4	Invested Gen	716,418.88	250,000.00	0.00	966,418.88
5	Invested CAP	398,511.10	0.00	58,973.14	339,537.96

**1. GENERAL EXPENSE FUND 667.1:**

See 2022 Operating Budget table and graphs.

**Operating BUDGET**

Budget	Year to date expenditure	% of operating budget	Ending Balance
<b>\$504,872.24</b>	<b>\$221,010.60</b>	<b>44%</b>	<b>\$283861.64</b>

<b>Additional Expenditure from General Fund</b>	<b>\$</b>
expenditure (grants etc.)	0
expenditure- Stn 32 collapse	<b>343,177.68</b>
<b>Total expenditure from General Fund</b>	

**General Expenditure Scripts for approval**

Date	Amount	Date	Amount
7/25/22	295.50		
7/27/22	6,560.56		
8/08/22	7,810.24		

**2. CAPITAL FUND 667.3:**

**Original balance: \$3,220,750.00** See 2022 Capital summary

**Capital Expenditure Scripts for Approval**

Date	Amount
8/08/22	1,674.33

**3. BOND FUND 667.2:**

Debt repayment schedule (2022 June 1 \$58,473.18, December 1 \$176,888.74)

2018 12/18	\$3,225,750.00			
year	Principle	Interest	Sub Total	Annual Total
2019	115435.14	119,926.78		235,361.92
2020	113,981.67	121,380.24		235,361.91
2021 June		58,473.18	58,473.18	
2021 Dec	118,415.56	58,473.18	176,888.74	235,361.92
2022 June		58,473.18		58,473.18
2022 Dec				

4. Invested General Funds: \$966,418.88

5. Invested Capital Funds: \$339,537.96

**6. Internal Review and reconciliation**

	Date	By
Treasurer's Report	8/10/22 (June)	Commissioner Connor
Auditor's Report	8/10/22	"
Credit Card	8/10/22	"
Petty Cash	8/10/22	"
Payroll	8/10/22	"
General Deposits	8/10/22	"

7. Correspondence:

8. Current priority projects include:

- Capital projects L&I/DoR processing for retainers.





**CLICKITAT COUNTY  
TREASURER REPORT  
June 2022**

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
<b>BEGINNING CASH BALANCE</b>	1	\$ 651,396.14	\$ 439,303.81	\$ 7,269.44
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	144,774.70	10,244.33	239.24
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	58,973.14
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
<b>Subtotal Increases</b>	7	<b>144,774.70</b>	<b>10,244.33</b>	<b>59,212.38</b>
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	5,414.59	-	64,255.94
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	250,000.00	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	13,478.42	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
<b>Subtotal Disbursements</b>	15	<b>268,893.01</b>	<b>-</b>	<b>64,255.94</b>
<b>ENDING CASH BALANCE</b>	16	<b>\$ 527,277.83</b>	<b>\$ 449,548.14</b>	<b>\$ 2,225.88</b>
<b>WARRANTS</b>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
<b>WARRANTS OUTSTANDING (O/S)</b>	21	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash Balance &lt;O/S Warrants &gt;</b>	22	<b>\$ 527,277.83</b>	<b>\$ 449,548.14</b>	<b>\$ 2,225.88</b>
<b>INVESTMENTS</b>				
Beginning Inv Balance	23	716,418.88	-	398,511.10
Matured Investments	24	-	-	58,973.14
New Investments	25	250,000.00	-	-
<b>ENDING INVESTMENT BALANCE</b>	26	<b>966,418.88</b>	<b>-</b>	<b>339,537.96</b>
<b>DEBT SERVICE/BOND ACTIVITY</b>				
Beginning Bond Principle Balance	27	-	2,557,658.57	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
<b>ENDING BOND PRINCIPLE BALANCE</b>	30	<b>-</b>	<b>2,557,658.57</b>	<b>-</b>

## 2022 Operating Budget

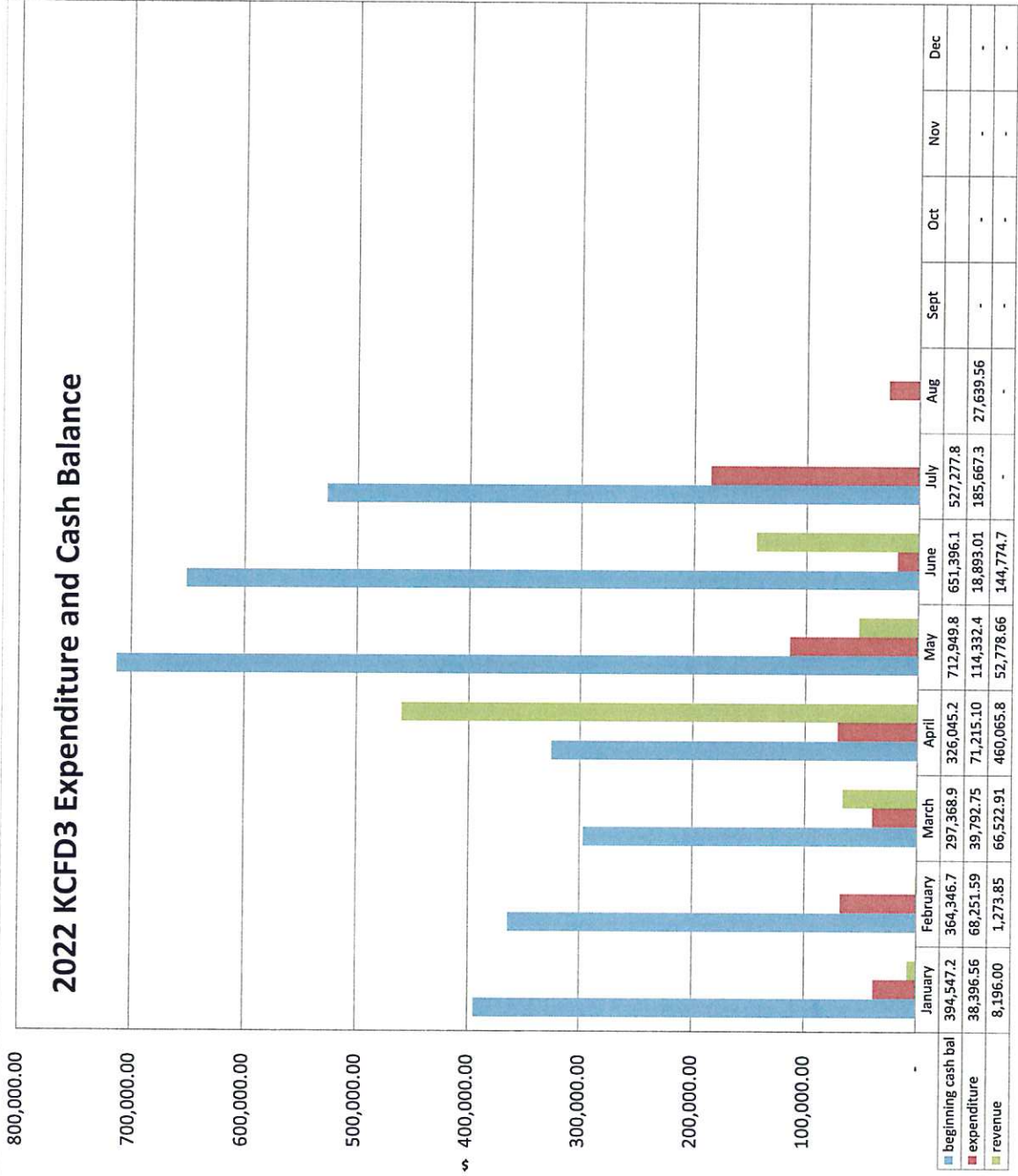
Updated 8/9/2022

This budget sheet is connected to the expenditure spreadsheet.

### Klickitat County Fire District 3

BUDGET 2022 CATEGORY	Original Budget	July expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	236,151.92	12,993.67	106,571.49	129,580.43	45%	
Benefits (excluding employee paid)	49,187.00	4,208.76	23,451.47	25,735.53	48%	
Volunteer Stipend	15,600.00	831.15	16,047.63	(447.63)	103%	
Volunteer Disability/Pension/life/flight	13,907.00	-	5,070.70	8,836.30	36%	
Volunteer Recognition	3,500.00	-	-	3,500.00	0%	
Office Expense/Supplies	5,500.00	368.34	4,278.41	1,221.59	78%	
Professional Services	21,750.00	871.00	12,088.63	9,661.37	56%	
Insurance	25,000.00	-	250.00	24,750.00	1%	
Communications	4,742.00	16.11	266.20	4,475.80	6%	
Advertising	2,000.00	96.00	96.00	1,904.00	5%	
Vehicle Parts/Repairs/service	15,000.00	41.54	6,069.53	8,930.47	40%	
Rescue - Apparatus/Supplies	13,300.00	-	4,288.76	9,011.24	32%	
Fuel	11,700.00	763.97	5,486.67	6,213.33	47%	
Facilities/Station Repairs/Supplies	5,000.00	459.77	16,061.28	(11,061.28)	321%	*new heat pump
Utilities Services	19,650.00	1,273.70	10,153.50	9,496.50	52%	
Travel & Meals	3,200.00	56.57	56.57	3,143.43	2%	
Training	7,000.00	29.00	58.00	6,942.00	1%	
Fire Supplies/service	8,200.00	622.66	5,871.22	2,328.78	72%	
EMS Supplies/service	9,000.00	120.36	2,332.90	6,667.10	26%	
Uniform/apparel	3,000.00	-	221.38	2,778.62	7%	
Prevention	1,700.00	50.10	157.94	1,542.06	9%	
Taxes (for previous year)	2,500.00	-	838.78	1,661.22	34%	
Dues & Fees	2,910.00	13.65	1,293.54	1,616.46	44%	
Municipal Pool Reserve	25,374.32	-	-	25,374.32	0%	
<b>Total budgeted expenditure</b>	<b>504,872.24</b>	<b>22,816.35</b>	<b>221,010.60</b>	<b>283,861.64</b>	<b>44%</b>	
Out of Budget - Station 32 Collapse/Rebuild	382,368.10	162,850.95	343,177.68	39,190.42	90%	
Out of Budget - Stn. 32 - Fire Engine	25,000.00	-	-	25,000.00	0%	
State Grant Dept. of Health		-	-			
Expense for Wildland						
<b>Total Actual Expenditure</b>		<b>185,667.30</b>	<b>564,188.28</b>			
<b>Invested funds</b>			<b>966,418.88</b>			
Ave. property tax estimated in November 2020 + 10,770.76 new construction	507,486.34					

## 2022 KCFD3 Expenditure and Cash Balance





## 2022 July Capital SUMMARY

7/20/2022

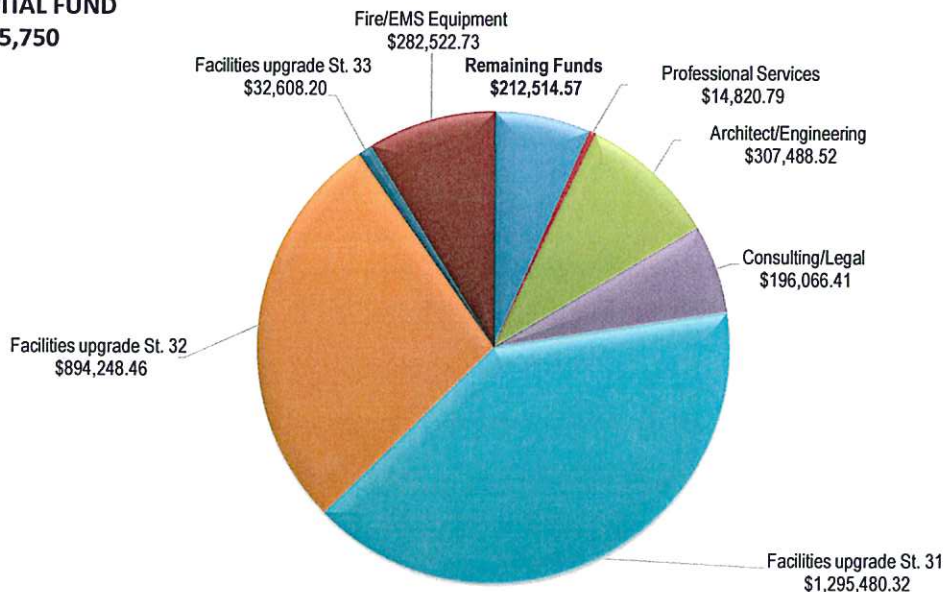
<b>ORIGINAL BOND</b>		<b>\$ 3,235,750.00</b>				
2018 Bond Council included in engineering and admin serv. Total.		15,000.00				
Beginning balance (dec 2018)		3,220,750.00				
2019 total expenses		375,043.23				
2020 Beginning balance		2,845,706.77				
2020 total expenses		266,539.18				
2021 Beginning balance		2,579,167.59				
2022 Beginning balance		1,141,728.28				
		2019	2020	2021	2022	Total
Facilities Upgrade/Admin	Professional Serv	8,870.89	5,949.90	-	-	2,725,712.70
	Architect/Engineering	38,399.02	237,546.66	62,413.75	9,129.09	
	Architect deposit return	-	(40,000.00)	-	-	
	Consulting/Legal	60,841.92	40,741.15	79,483.34	-	
	Facilities Upgrade 31	27,322.65	1,911.46	674,540.56	591,705.65	
	Facilities Upgrade 32	-	3,722.69	572,965.00	317,560.77	
	Facilities Upgrade 33	2,477.00	-	29,211.00	920.20	
Equipment	Vehicles/Fire Equipment	234,713.55	16,667.32	18,825.66	9,898.00	282,522.73
	EMS Equipment	2,418.20	-	-	-	
	MISC	-	-	-	-	
<b>TOTAL</b>		375,043.23	266,539.18	1,437,439.31	929,213.71	3,008,235.43
<b>REMAINING FUNDS</b>		2,845,706.77	2,579,167.59	1,141,728.28	212,514.57	
<b>INVESTED</b>		2,822,552.04	2,430,000.00	-	253,477.83	
Balance (does not include interest)		23,154.73	109,167.59	1,141,728.28	(40,963.26)	

						Total Interest Earned
<b>Interest Earned</b>		25,877.67	20,714.90	2,368.77	566.83	49,528.17

**Treasurer Cash Balance** **\$ 8,564.91** (includes interest)

	\$ 15,000.00	\$ 375,043.23	\$ 266,539.18	\$ 1,437,439.31	\$ 929,213.71	
<b>Chart Summary</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Totals</b>
Remaining Funds	-	\$ 2,845,706.77	\$ 2,579,167.59	\$ 1,141,728.28	\$ 212,514.57	\$ 212,514.57
Professional Services	-	\$ 8,870.89	\$ 5,949.90	\$ -	\$ -	\$ 14,820.79
Architect/Engineering	-	\$ 38,399.02	\$ 197,546.66	\$ 62,413.75	\$ 9,129.09	\$ 307,488.52
Consulting/Legal	\$ 15,000.00	\$ 60,841.92	\$ 40,741.15	\$ 79,483.34	\$ -	\$ 196,066.41
Facilities upgrade St. 31	-	\$ 27,322.65	\$ 1,911.46	\$ 674,540.56	\$ 591,705.65	\$ 1,295,480.32
Facilities upgrade St. 32	-	-	\$ 3,722.69	\$ 572,965.00	\$ 317,560.77	\$ 894,248.46
Facilities upgrade St. 33	-	\$ 2,477.00	-	\$ 29,211.00	\$ 920.20	\$ 32,608.20
Fire/EMS Equipment	-	\$ 237,131.75	\$ 16,667.32	\$ 18,825.66	\$ 9,898.00	\$ 282,522.73

### KCFD3 CAPITAL FUND \$3,235,750



## Fire Chief's Report to Board of Commissioners

August 11, 2022

No injuries, illness, or accidents to report

### Customer Service (emergent and non-emergent):

- 35 calls within SW Fire's service area since your July 7 regular meeting.
  - Mutual Aid structure fire to houseboat marina in The Dalles
  - Mutual Aid for Klickitat County Taskforce to help in Maupin Oregon.

### Projects:

- **Bond:**

1. Coburn electric to provide power to stoves and hoods. (NOTE: \*\* This will be a change order and invoiced to the district. Outside of contract)
2. Training room cabinetry arrived. Need to complete assembly and mount to wall. Will need to replace sink and faucet.
3. Opened a ticket for Radcomp to finish Station 32 IT equipment and ensure all phone/internet ports are working.
4. SCBA compressor in-service completed by technician. Air sample was taken. Waiting for results before any air can be used to fill bottles.
5. Station 31 generator sound wall. Complete.
6. Station 31 radios. Rather than spending \$5K for a vendor to complete radios in both stations, I have a local citizen helping me. Waiting for parts to finish antenna cable connections and mounting to towers.
7. Station 32 radio tower: Will need to use a crane to install. Still pending completion.
8. Station 32 air compressor: Parts received. Need to install.
9. Station 32 air drops – pending completion.
10. Meeting with Bob Merritt on 8/9/22 to go over remaining items.

- **Apparatus/Fleet:**

1. AA&L waiting for water temperature sensor for Station 31 generator.
2. Oil leak on WT 31 repaired.

- **Other items:**

1. **Station 32 Water Tank:** Need to contact Chuck Kleish and coordinate paint purchase to allow the HR Arts Club to begin refreshing the mural on the tank.
2. **KCIFA.** Attended via Zoom. Nothing significant currently.
3. **Joint Fire Discussions:** Working with Bill Hunsaker to obtain 5 members from the city to participate in Taskforce discussions.
4. **Inter-Agency Type 3:** Cow Canyon Fire in Yakima County on the 3<sup>rd</sup> and 4<sup>th</sup>. Riperian Fire in Garfield County on the 5<sup>th</sup> and 6<sup>th</sup>. Both are complete.
5. **Fire Defense Committee:** Meeting with Chief Sinclair cancelled due to fire in Vantage WA.
6. Reviewed Annual training calendar... Updated for remainder of 2022 and will have draft posted for 2023 by Mid-September.
7. Staff performance reviews – September 2022.
8. 2023 Budget – Need to establish budget preparation schedule for September/October and November.
9. Internet/Phone Roz Jenifer and I have all spend considerable amounts of time associated with internet and phone outage at both stations since July 29<sup>th</sup>.

- **Personnel** – One new volunteer. Stephen Banks is currently going through the entry process.
- **Community Building/pre-planning:** Met with property owner, Don Cox, about DNR fuel break project. The City of White Salmon reached out to DNR about Phase I of the project. Meetings to follow.
- **Awards Banquet:** Thanks to Eric Bosler the date is September 17<sup>th</sup> from 1500-1800hours at the park in White Slamon.
- **Training officer Local-Agreement:** No action or candidates available currently.
- **COVID-19:** Nothing to report.

**Training Report:**

- June 21<sup>st</sup>. Training cancelled to allow all members to monitor joint council/board meeting via Zoom.
- June 28<sup>th</sup> Wildland pump, pump, and roll, drafting drill. School Transportation parking lot.
- July 5<sup>th</sup>. Work party to move back into Station 32.
- July 12<sup>th</sup> Training delegated to Captains.

**Upcoming training:**

- Mass Casualty ATAB Region 6 protocol review (all members).
- Strategies and Tactics

**Community Events:** None currently

**Personal Activities and Achievements:**

- Vacation August 12 – 24<sup>th</sup>. (Captain's delegated in charge)

Respectfully submitted:

Wesley W. Long – Fire Chief August 8,2022.