

**Klickitat County Fire District 3 Commissioners Meeting**  
**200 Husum Street Husum, WA.**  
**November 9, 2023, at 15:00 (3 pm).**  
**REGULAR BOARD MEETING**  
**AGENDA**

|                       |   |
|-----------------------|---|
| Join Zoom Meeting     | <a href="https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUiac0RVZmdlZz09">https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUiac0RVZmdlZz09</a> |
| Dial by your location | +1 253 215 8782 US (Tacoma)   |
| Meeting ID            | 823 2927 1412   |
| Password              | 493608  |

The recommendations for in person meetings are subject to change. The district will continue to provide remote access for the public.

- **Open Meeting:** Call to order. **Time** \_\_\_\_\_
- **Attendance**
- **Approval of agenda**
- **Minutes of last meetings:**
  - October 12 Regular Board Meeting
- **Secretary / Finance Report**
- **Chief's / Training Report**
- **On Going Business**
  1. **Personnel:**
    - 2024 contracts.
  2. **Policies:**
  3. **BOND**
    - CAPITAL PROJECTS
      - **Station 31**
        - a) ADA Walkway
        - b) Kitchen (ovens install)
        - c) Fence
      - **Station 32**
        - a) Oven (install)
        - b) Fence
  4. **Engine Replacement**
  5. **West Klickitat Regional Fire Authority (WKRFA)**
    - a) Consultant fees/shared costs.
    - b) Ballot measure and public education update.
- **New Business:**
  - Petition to annex
  - MRSC roster contract renewal
  - 2024 Budget Approval
    - Certification
    - Resolution
- **Public Discussion:**
- **Good of the order:**
- **Next meeting:**
  - Regular meeting; *Thursday December 9<sup>th</sup> 3:00 pm (after Annexation hearing),*
- **Motion to adjourn: (A) Time** \_\_\_\_\_



**KLICKITAT COUNTY  
TREASURER REPORT  
October 2023**

KCFD3  
NOV 8 REC'D  
2023

|   | Fund No.:  | 667.1                | 667.2                | 667.3               |
|---|------------|----------------------|----------------------|---------------------|
|   | Fund Name: | FIRE DIST 3          | FIRE DIST 3 BOND     | FIRE DIST 3 CAP     |
| BEGINNING CASH BALANCE                    | 1          | \$ 64,947.05         | \$ 550,440.51        | \$ 10,878.40        |
| +++ Increases ++++                        |            |                      |                      |                     |
| Receipts (Revenue Dist Rpt)               | 2          | 168,947.87           | 93,739.71            | 147.47              |
| Netted Transactions                       | 3          | -                    | -                    | -                   |
| Matured Investments                       | 4          | -                    | -                    | -                   |
| Interfund Transfers - In (397)            | 5          | -                    | -                    | -                   |
| Other Revenue - JE's                      | 6          | -                    | -                    | -                   |
| <b>Subtotal Increases</b>                 | <b>7</b>   | <b>168,947.87</b>    | <b>93,739.71</b>     | <b>147.47</b>       |
| << Disbursements >>                       |            |                      |                      |                     |
| Other Expenditures - JE & KC AP           | 8          | 13,305.38            | -                    | -                   |
| Interfund Transfers - Out (597)           | 9          | -                    | -                    | -                   |
| New Investments                           | 10         | 6,000.00             | -                    | -                   |
| Disbursements (AP & PR)                   | 11         | -                    | -                    | -                   |
| E - Transactions (ACH & EFTPS)            | 12         | 14,674.42            | -                    | -                   |
| Debt Service P&I                          | 13         | -                    | -                    | -                   |
| Other                                     | 14         | -                    | -                    | -                   |
| <b>Subtotal Disbursements</b>             | <b>15</b>  | <b>33,979.80</b>     | <b>-</b>             | <b>-</b>            |
| <b>ENDING CASH BALANCE</b>                | <b>16</b>  | <b>\$ 199,915.12</b> | <b>\$ 644,180.22</b> | <b>\$ 11,025.87</b> |
| <b>WARRANTS</b>                           |            |                      |                      |                     |
| Previous Month O/S                        | 17         | -                    | -                    | -                   |
| Issued (+)                                | 18         | -                    | -                    | -                   |
| Redeemed (-)                              | 19         | -                    | -                    | -                   |
| Canceled (-)                              | 20         | -                    | -                    | -                   |
| <b>WARRANTS OUTSTANDING (O/S)</b>         | <b>21</b>  | <b>-</b>             | <b>-</b>             | <b>-</b>            |
| <b>Cash Balance &lt;O/S Warrants &gt;</b> | <b>22</b>  | <b>\$ 199,915.12</b> | <b>\$ 644,180.22</b> | <b>\$ 11,025.87</b> |
| <b>INVESTMENTS</b>                        |            |                      |                      |                     |
| Beginning Inv Balance                     | 23         | 1,313,294.95         | -                    | 35,000.00           |
| Matured Investments                       | 24         | -                    | -                    | -                   |
| New Investments                           | 25         | 6,000.00             | -                    | -                   |
| <b>ENDING INVESTMENT BALANCE</b>          | <b>26</b>  | <b>1,319,294.95</b>  | <b>-</b>             | <b>35,000.00</b>    |
| <b>DEBT SERVICE/BOND ACTIVITY</b>         |            |                      |                      |                     |
| Beginning Bond Principle Balance          | 27         | -                    | 2,434,636.65         | -                   |
| Bond Principle Payments                   | 28         | -                    | -                    | -                   |
| Bond Interest Payments                    | 29         | -                    | -                    | -                   |
| <b>ENDING BOND PRINCIPLE BALANCE</b>      | <b>30</b>  | <b>-</b>             | <b>2,434,636.65</b>  | <b>-</b>            |



**KLICKITAT COUNTY**

**Fund Revenue Distribution**  
As of 10-31-2023

| Fund          | Account                              | Description                  | Year                | Daily      | Month-To-Date | Fiscal Year-To-Date |
|---------------|--------------------------------------|------------------------------|---------------------|------------|---------------|---------------------|
| <b>667</b>    | <b>FIRE DISTRICT #3 GENERAL FUND</b> |                              |                     |            |               |                     |
|               | 66731111                             | Real & Personal Propert      | 2023                | \$7,412.15 | \$154,396.63  | \$488,258.07        |
|               |                                      |                              | 2022                | \$0.00     | \$0.00        | \$7,963.77          |
|               |                                      |                              | 2021                | \$0.00     | \$0.00        | \$53.62             |
|               |                                      |                              | 2020                | \$0.00     | \$0.00        | \$1,519.76          |
|               |                                      |                              | 2016                | \$0.00     | \$0.00        | \$2.45              |
|               |                                      |                              | 2015                | \$0.00     | \$0.00        | \$2.23              |
|               |                                      |                              | 2014                | \$0.00     | \$0.00        | \$1.73              |
|               | 66738611                             | Agency Deposits              | 2023                | \$0.00     | \$0.00        | \$112.51            |
|               |                                      |                              | <b>Fund Totals:</b> | \$7,412.15 | \$154,396.63  | \$497,914.14        |
| <b>667001</b> | <b>FIRE DISTRICT #3 GENERAL FUND</b> |                              |                     |            |               |                     |
|               | 667131211                            | Private Harvest Tax;         | 2023                | \$0.00     | \$0.00        | \$4,166.66          |
|               | 6671317200000                        | Leasehold Excise Tax         | 2023                | \$0.00     | \$0.00        | \$273.00            |
|               | 667136111                            | Investment Interest          | 2023                | \$0.00     | \$5,656.38    | \$47,729.44         |
|               | 667136251                            | Space&Facil.Leases(StForest) | 2023                | \$0.00     | \$0.00        | \$1,437.91          |
|               | 667138611                            | Agency Deposits              | 2023                | \$0.00     | \$8,894.86    | \$25,419.76         |
|               |                                      |                              | <b>Fund Totals:</b> | \$0.00     | \$14,551.24   | \$79,026.77         |
| <b>667002</b> | <b>FIRE DISTRICT #3 BOND FUND</b>    |                              |                     |            |               |                     |
|               | 667231111                            | Real & Personal Property     | 2023                | \$4,492.45 | \$93,739.71   | \$296,091.69        |
|               |                                      |                              | 2022                | \$0.00     | \$0.00        | \$5,284.44          |
|               |                                      |                              | 2021                | \$0.00     | \$0.00        | \$33.77             |
|               |                                      |                              | 2020                | \$0.00     | \$0.00        | \$981.68            |
|               | 667231211                            | Private Harvest Tax;Timber   | 2023                | \$0.00     | \$0.00        | \$605.55            |
|               |                                      |                              | <b>Fund Totals:</b> | \$4,492.45 | \$93,739.71   | \$302,997.13        |
| <b>667003</b> | <b>FIRE DISTRICT #3 CAP FUND</b>     |                              |                     |            |               |                     |
|               | 667336111                            | Investment Interest          | 2023                | \$0.00     | \$147.47      | \$3,363.91          |
|               | 667338611                            | Agency Deposits              | 2023                | \$0.00     | \$0.00        | \$0.00              |
|               |                                      |                              | <b>Fund Totals:</b> | \$0.00     | \$147.47      | \$3,363.91          |

# November 9, 2023

## Secretary's Report

|   | Fund          | Beginning Balance | Deposits   | Disbursements | Ending Balance |
|---|---------------|-------------------|------------|---------------|----------------|
| 1 | General 667.1 | 64,947.05         | 168,947.87 | 33,979.80     | 199,915.12     |
| 2 | Capital 667.3 | 10,878.40         | 147.47     | 0.00          | 11,025.87      |
| 3 | Bond 667.2    | 550,440.51        | 93,739.71  | 0.00          | 644,180.22     |
| 4 | Invested Gen  | 1,313,294.95      | 6,000.00   | 0.00          | 1,319,294.95   |
| 5 | Invested CAP  | 35,000.00         | 0.00       | 0.00          | 35,000.00      |

**1. GENERAL EXPENSE FUND 667.1:** See 2023 Operating Budget table and graphs.

General Expenditure Scripts for approval

| Date     | Amount   | Date     | Amount   |
|----------|----------|----------|----------|
| 10/12/23 | 3,141.92 | 11/07/23 | 2,483.29 |
| 10/18/23 | 3,063.73 |          |          |
| 10/26/23 | 433.18   |          |          |
| 11/01/23 | 1,465.25 |          |          |

**2. CAPITAL FUND 667.3:** See 2023 Capital summary.

Capital Expenditure Scripts for Approval

| Date | Amount |
|------|--------|
|      |        |
|      |        |
|      |        |

**3. BOND FUND 667.2:**

Debt repayment schedule (2023 June 1 \$56,170.57, December 1 \$179,191.92)

| 2018 12/18 | \$3,225,750.00 |           |           |              |
|------------|----------------|-----------|-----------|--------------|
| year       | Principle      | Interest  | Sub Total | Annual Total |
| 2023 June  |                | 53,777.22 | 53,777.22 |              |
| 2023 Dec   |                |           |           |              |

**4. Internal Review and Reconciliation**

|                    | Date      | By                  |
|--------------------|-----------|---------------------|
| Treasurer's Report | 11/8/2023 | Commissioner Connor |
| Auditor's Report   | 11/8/2023 | "                   |
| Credit Card        | 11/8/2023 | "                   |
| Petty Cash         | 11/8/2023 | "                   |
| Payroll            | 11/8/2023 | "                   |
| General Deposits   | 11/8/2023 | "                   |

State Audit is underway for 2020, 2021 and 2022.

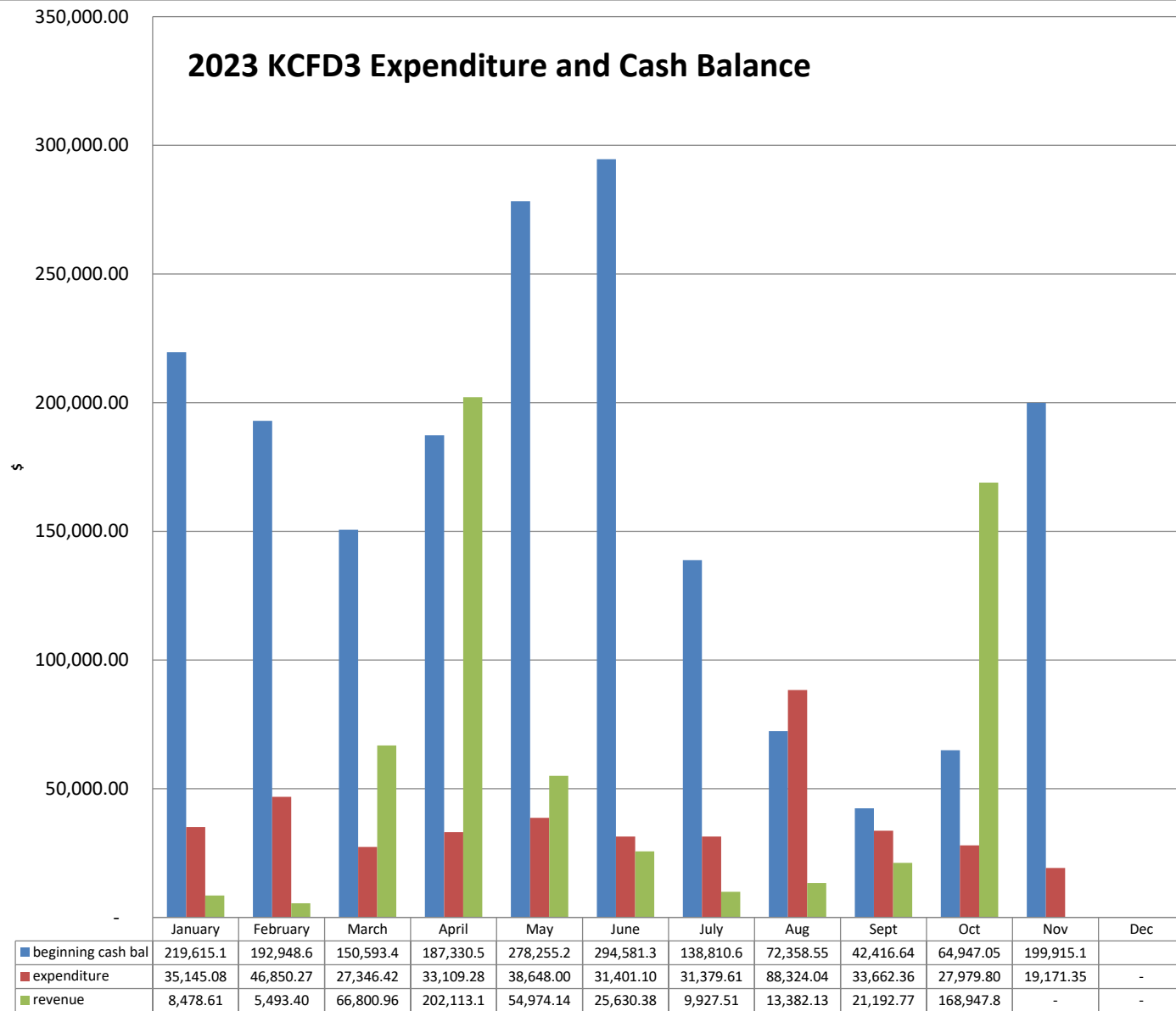
# 2023 Operating Budget

Updated 11/8/2023

This budget sheet is connected to the expenditure spreadsheet.

| BUDGET 2023   | Klickitat County Fire District 3 |                     |                   |                   | updated 11/8/2023 |   |
|---|----------------------------------|---------------------|-------------------|-------------------|-------------------|---|
| CATEGORY  | Original Budget                  | OCTOBER expenditure | Expenditure YTD   | Balance           | % Used            | NOTES   |
| Salaries & Wages + employee paid benefits   | 242,536.18                       | 13,679.63           | 160,079.38        | 82,456.80         | 66%               | 287,047.79  |
| Benefits (excluding employee paid)  | 44,511.61                        | 4,980.81            | 35,959.07         | 8,552.54          | 81%               |   |
| Volunteer Stipend   | 16,600.00                        | 831.15              | 12,886.76         | 3,713.24          | 78%               |   |
| Volunteer Disability/Pension/lifeflight   | 13,907.00                        | -                   | 1,545.00          | 12,362.00         | 11%               | send premium to investments for 3 year payment option |
| Volunteer Recognition   | 3,500.00                         | -                   | 2,247.53          | 1,252.47          | 64%               |   |
| Office Expense/Supplies   | 4,500.00                         | 536.65              | 5,911.61          | (1,411.61)        | 131%              | Replaced laptop                                       |
| Professional Services   | 38,530.00                        | 999.43              | 47,562.50         | (9,032.50)        | 123%              | mHc \$24,514.35 but \$9,385 reimbursed by WS          |
| Insurance (Enduris)   | 40,555.00                        | -                   | 41,060.00         | (505.00)          | 101%              | premium increased                                     |
| Communications  | 4,875.00                         | 292.96              | 3,371.43          | 1,503.57          | 69%               |   |
| Advertising   | 1,000.00                         | -                   | 198.00            | 802.00            | 20%               |   |
| Vehicle Parts/Repairs/service   | 13,500.00                        | 1,254.86            | 12,436.72         | 1,063.28          | 92%               |   |
| Rescue - Apparatus/Supplies   | 7,970.00                         | 727.62              | 2,498.25          | 5,471.75          | 31%               |   |
| Fuel  | 10,000.00                        | 646.31              | 9,273.52          | 726.48            | 93%               |   |
| Facilities/Station Repairs/Supplies   | 4,500.00                         | 86.06               | 5,162.33          | (662.33)          | 115%              |   |
| Utilities Services  | 17,150.00                        | 462.19              | 16,258.94         | 891.06            | 95%               |   |
| Travel & Meals  | 2,500.00                         | 524.41              | 3,426.20          | (926.20)          | 137%              |   |
| Training  | 6,000.00                         | 917.00              | 5,448.66          | 551.34            | 91%               |   |
| Fire Supplies/service   | 15,000.00                        | 677.04              | 26,355.19         | (11,355.19)       | 176%              | \$17,042.21 PPE                                       |
| EMS Supplies/service  | 4,330.00                         | 160.58              | 2,541.10          | 1,788.90          | 59%               |   |
| Uniform/apparel   | 2,500.00                         | -                   | 376.27            | 2,123.73          | 15%               |   |
| Prevention  | 1,700.00                         | 30.10               | 752.80            | 947.20            | 44%               |   |
| Taxes (for previous year)   | 2,000.00                         | -                   | 2,668.01          | (668.01)          | 133%              | use tax on purchases                                  |
| Dues & Fees   | 2,910.00                         | 1,173.00            | 1,265.00          | 1,645.00          | 43%               |   |
| Municipal Pool Reserve  | 25,000.00                        | -                   | -                 | 25,000.00         | 0%                |   |
| <b>Total budgeted expenditure</b>   | <b>525,574.79</b>                | <b>27,979.80</b>    | <b>399,284.27</b> | <b>126,290.52</b> | <b>76%</b>        |   |
| Hale Construction - Str. 32 Collapse/Rebuild  | 29,230.82                        | -                   | 13,733.04         | 15,497.78         | 47%               |   |
|   |                                  | -                   | -                 | -                 | #DIV/0!           |   |
|   |                                  | -                   | -                 | -                 | #DIV/0!           |   |
| <b>Total Actual Expenditure</b>   |                                  | <b>27,979.80</b>    | <b>413,017.31</b> |                   |                   |   |
| <b>Invested funds</b>   |                                  |                     | <b>282,794.95</b> |                   |                   |   |
| <small>Ave. property tax estimated in November 2022 512,656.97 + 12,917.82 new construction</small> | 525,574.79                       |                     |                   |                   |                   |   |

## 2023 KCFD3 Expenditure and Cash Balance



## 2023 OCTOBER CAPITAL SUMMARY

11/8/2023

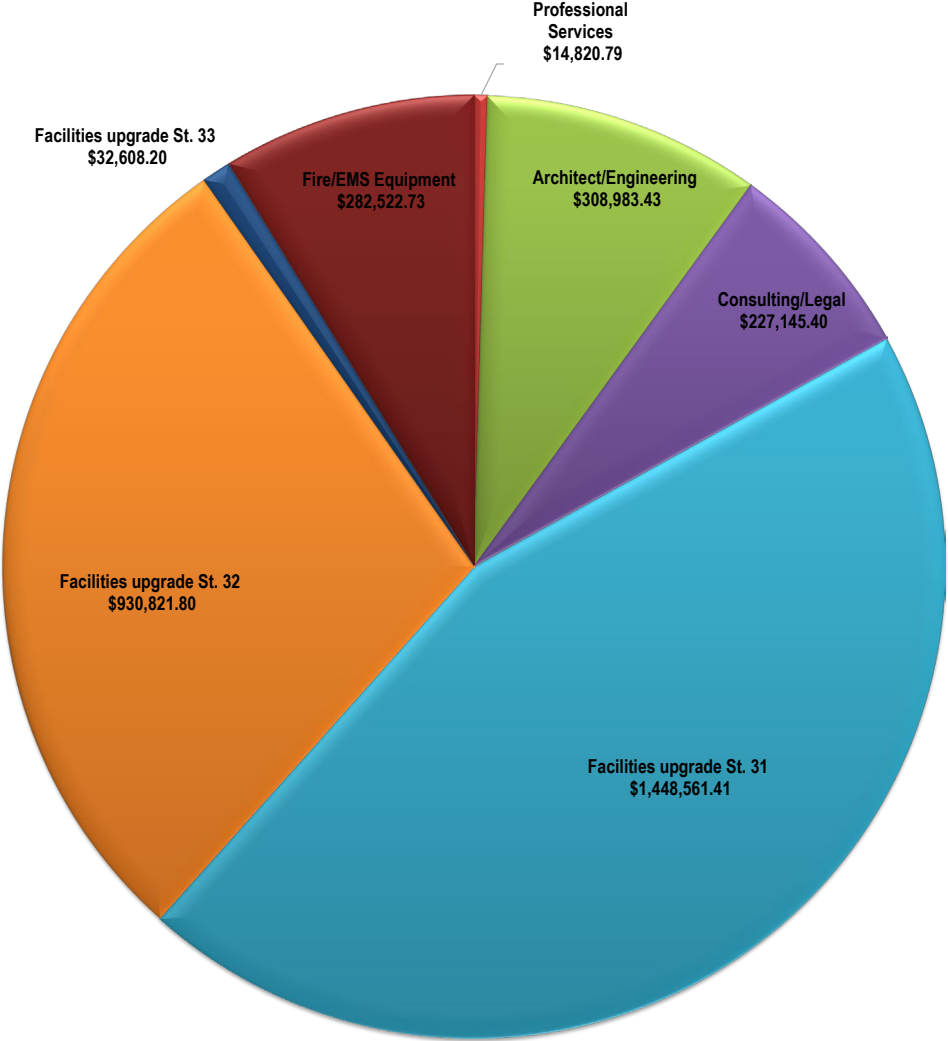
| <b>ORIGINAL BOND</b>   |                          |                     |                     |                     |                   |                   | <b>\$ 3,235,750.00</b> |                 |
|--|--------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|------------------------|-----------------|
| 2018 Bond Council included in engineering and admin serv. Total. |                          |                     |                     |                     |                   |                   | 15,000.00              |                 |
| Beginning balance (dec 2018)                                     |                          |                     |                     |                     |                   |                   | 3,220,750.00           | \$ 3,220,750.00 |
| 2019 total expenses  |                          |                     |                     |                     |                   |                   | 375,043.23             |                 |
| 2020 Beginning balance   |                          |                     |                     |                     |                   |                   | <b>2,845,706.77</b>    | \$ 2,845,706.77 |
| 2020 total expenses  |                          |                     |                     |                     |                   |                   | 266,539.18             |                 |
| 2021 Beginning balance   |                          |                     |                     |                     |                   |                   | 2,579,167.59           | 2,579,167.59    |
| 2021 total expenses  |                          |                     |                     |                     |                   |                   | 1,437,439.31           |                 |
| 2022 Beginning balance   |                          |                     |                     |                     |                   |                   | 1,141,728.28           | 1,141,728.28    |
| 2022 expenses  |                          |                     |                     |                     |                   |                   | 943,862.65             |                 |
| <b>2023 Beginning balance</b>                                    |                          |                     |                     |                     |                   |                   | <b>197,865.63</b>      | 197,865.63      |
|  |                          | <b>2019</b>         | <b>2020</b>         | <b>2021</b>         | <b>2022</b>       | <b>2023</b>       | <b>Total</b>           |                 |
| Facilities Upgrade/Admin   | Professional Serv        | 8,870.89            | 5,949.90            | -                   | -                 | -                 |                        |                 |
|  | Architect/Engineering    | 38,399.02           | 237,546.66          | 62,413.75           | 10,170.25         | 453.75            |                        |                 |
|  | Architect deposit return | -                   | (40,000.00)         | -                   | -                 | -                 |                        |                 |
|  | Consulting/Legal         | 60,841.92           | 40,741.15           | 79,483.34           | 12,357.78         | 18,721.21         |                        |                 |
|  | Facilities Upgrade 31    | 27,322.65           | 1,911.46            | 674,540.56          | 592,955.65        | 151,831.09        |                        |                 |
|  | Facilities Upgrade 32    | -                   | 3,722.69            | 572,965.00          | 317,560.77        | 36,573.34         |                        |                 |
|  | Facilities Upgrade 33    | 2,477.00            | -                   | 29,211.00           | 920.20            | -                 | 2,947,941.03           |                 |
| Equipment  | Vehicles/Fire Equipment  | 234,713.55          | 16,667.32           | 18,825.66           | 9,898.00          | -                 |                        |                 |
|  | EMS Equipment            | 2,418.20            | -                   | -                   | -                 | -                 |                        |                 |
|  | MISC                     |                     |                     |                     |                   |                   | 282,522.73             |                 |
| <b>TOTAL</b>   |                          | 375,043.23          | 266,539.18          | 1,437,439.31        | 943,862.65        | <b>207,579.39</b> | <b>3,230,463.76</b>    |                 |
| <b>REMAINING FUNDS</b>   |                          | <b>2,845,706.77</b> | <b>2,579,167.59</b> | <b>1,141,728.28</b> | <b>197,865.63</b> | <b>(9,713.76)</b> |                        |                 |
| <b>INVESTED</b>  |                          | <b>2,822,552.04</b> | <b>2,430,000.00</b> | <b>-</b>            | <b>-</b>          | <b>35,000.00</b>  |                        |                 |
| Balance (does not include interest)                              |                          | 23,154.73           | 109,167.59          | 1,141,728.28        | 197,865.63        | (44,713.76)       |                        |                 |
| Agency deposits  |                          |                     |                     |                     |                   | 112.51            | Total Interest Earned  |                 |
| <b>Interest Earned</b>   |                          | 25,877.67           | 20,714.90           | 2,368.77            | 3,414.38          | 3,251.40          | <b>55,627.12</b>       |                 |

**Treasurer Cash Balance** **\$ 11,025.87** (includes interest)

|                           | \$ 15,000.00 | \$ 375,043.23       | \$ 266,539.18       | \$ 1,437,439.31     | \$ 943,862.65     | \$ 207,579.39 |                        |
|---------------------------|--------------|---------------------|---------------------|---------------------|-------------------|---------------|------------------------|
| <b>Chart Summary</b>      | <b>2018</b>  | <b>2019</b>         | <b>2020</b>         | <b>2021</b>         | <b>2022</b>       | <b>2023</b>   | <b>Totals</b>          |
| Remaining Bond Funds      | -            | <b>2,845,706.77</b> | <b>2,579,167.59</b> | <b>1,141,728.28</b> | <b>197,865.63</b> | -             | -                      |
| Professional Services     | -            | 8,870.89            | 5,949.90            | -                   | -                 | -             | 14,820.79              |
| Architect/Engineering     | -            | 38,399.02           | 197,546.66          | 62,413.75           | 10,170.25         | 453.75        | 308,983.43             |
| Consulting/Legal          | 15,000.00    | 60,841.92           | 40,741.15           | 79,483.34           | 12,357.78         | 18,721.21     | 227,145.40             |
| Facilities upgrade St. 31 | -            | 27,322.65           | 1,911.46            | 674,540.56          | 592,955.65        | 151,831.09    | 1,448,561.41           |
| Facilities upgrade St. 32 | -            | -                   | 3,722.69            | 572,965.00          | 317,560.77        | 36,573.34     | 930,821.80             |
| Facilities upgrade St. 33 | -            | 2,477.00            | -                   | 29,211.00           | 920.20            | -             | 32,608.20              |
| Fire/EMS Equipment        | -            | 237,131.75          | 16,667.32           | 18,825.66           | 9,898.00          | -             | 282,522.73             |
|                           |              |                     |                     |                     |                   |               | <b>\$ 3,245,463.76</b> |

| Bond Funds    | Meriman remaining | Meriman Retainage | Remaining Bond        | Interest     | Available Funds [Interest] |
|---------------|-------------------|-------------------|-----------------------|--------------|----------------------------|
| \$ (9,713.76) | \$ -              | \$ 8,218.24       | <b>\$ (17,932.00)</b> | \$ 55,627.12 | <b>\$ 37,695.12</b>        |

**KCFD3 Capital Bond and Interest Expenditure**  
**\$3,245,46.76**





**Fire Chief's Report to Board of Commissioners**  
**November 9, 2023**

**No injuries, or damage to report.**

- **Customer Service (emergent and non-emergent):**

1. As of 11/06/2023 there have been 25 calls for service since your last board meeting.

- **Apparatus/Fleet:**

1. Brush 31 pump pipe mount repaired. Machine shop donated the new mounting bracket.

- **Other items:**

1. 11/3/2023 Contacted WSRB (Survey and Ratings) to find out the status of our 2023 survey. Informed that it was completed and submitted to supervisors' desk for final approval. Unknown when exactly they will be letting me know how we did. Informal feedback is that we have not lost our current Property Protection Ratings. My hope is that we will see areas of improvement towards a positive reduction in our PPC in the future.
2. 2023 Volunteer Fire Academy: Our 3 students are doing well and keeping up with the online academics. They are having a good experience on the training ground. I am preparing for Hazmat Operations training in December which will be held at West Side Fire and Rescue in Hood River with the fire academy students.
3. 2024 training calendar (pending completion) Final draft is completed thanks to the work of Adam Brake (WSFD) it will look a little different but will approach the seasons more efficiently.
4. Fire Safety Week went very well! I appreciate those who helped make our visit to the 3<sup>rd</sup> grade class go well: Scott Perela, Jeremy Perela, Beth Payne, Suzie Gilmer, Eric Bosler, Tom Andrews and Ron Reynolds.
5. 10/12/23 Brislawn Loop Daycare; This also went very well. Will focus on increasing class and business visits for 2024. Specifically, I'd like to get in on a junior high/Senior High assembly along with meeting with the WS Rotary.
6. Fire Extinguisher testing scheduled for October 16<sup>th</sup>, 2023. Completed Four units had to go in for hydrotesting.
7. 2024 Budget preparations have begun.
8. November 11<sup>th</sup>, 2023, Spaghetti Feed Station 31 in Husum. Bingo is also planned. Will be planning a work party this week to complete gym preparations.
9. Water leaking into the storage room in Station 31. Appears to be from plugged roof drain. Roof drains all checked and unplugged. Exception: South gutters on gymnasium. Will be attempting to flush from below with Brush 31. No need to risk putting anyone on the gymnasium roof.
10. Station radios will finally be installed within the next 30 days. Approved a quote from Communications Northwest to complete the job. Their quote came in close to 50% less than Day Wireless at \$5357.99 for both stations. Day Wireless quoted nearly 5k for each station. (Capital Project Funding)
11. Need to finalize winter preparations for the water tank at Station 32 to prevent freezing.
12. Station 33 water trailer will be drained right around the first firm freeze.

- **Personnel:**

1. Received a phone call from former member, John Abercrombie. He's doing very well at his new position with Valley Regional Fire Authority and is now in the fire academy in North Bend.

- **Community:**

1. The weather is changing. Will be continuing to place fire prevention messages on KCFD3 Facebook at times.

- **Training Report:**
- Fire Academy continues KCFD3 with three people WSFD with four people
- Salvage and Overhaul: Hands on; salvage tarps, folding tarps, confining, containing, diverting, water chutes OS&Y shut off/drains etc.
- Apparatus inspections / Association Business Meetings
- 5<sup>th</sup> Tuesday / Halloween

Upcoming:

- TIM's Training/refresher (Traffic Safety training)
  - OTEP/ EMS Cold Exposure treatment and care. Winterize apparatus where necessary.
  - Tire Chain installation (new members).
- **Community Events:**
  - 1. Spaghetti Feed scheduled for November 11<sup>th</sup>, 2023. Bingo night is planned to be incorporated into that event.

**Personal Activities and Achievements:**

1. Took some vacation time.
2. Planned vacation time: Week of Thanksgiving and the week of Christmas. (will be remaining in district)

Respectfully submitted: Wesley W. Long – Fire Chief 11/06/2023