

April 11, 2024

Secretary's Report

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	33,374.17	70,186.69	35,458.65	68,102.21
2	Capital 667.3	1,437.33	128.63	0.00	1,565.96
3	Bond 667.2	491,055.59	35,688.11	0.00	526,743.70
4	Invested Gen	1,399,294.95	0.00	0.00	1,399,294.95
5	Invested CAP	31,340.65	0.00	0.00	31,340.65

1. GENERAL EXPENSE FUND 667.1: See 2023 Operating Budget table and graphs.

General Expenditure Scripts for approval

Date	Amount	Date	Amount
3/13/24	3,454.96		
3/20/24	2,718.49		
3/28/24	4,750.48		
4/04/24	3,178.60		

2. CAPITAL FUND 667.3: See 2023 Capital summary.

Capital Expenditure Scripts for Approval

Date	Amount

3. BOND FUND 667.2:

Debt repayment schedule (2024 June 1 \$51,291.37, December 1 \$184,070.55)

2018 12/18	\$3,225,750.00			
year	Principle	Interest	Sub Total	Annual Total
2024 June				
2024 Dec				

4. Internal Review and Reconciliation

	Date	By
Treasurer's Report	4/10/24	Commissioner Connor
Auditor's Report	4/10/24	"
Credit Card	4/10/24	"
Petty Cash	4/10/24	"
Payroll	4/10/24	"
General Deposits	4/10/24	"



**KLICKITAT COUNTY
TREASURER REPORT
March 2024**

KCFD3
APR - 9 RECD
2024

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 33,374.17	\$ 491,055.59	\$ 1,437.33
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	70,186.69	35,688.11	128.63
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	-
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	70,186.69	35,688.11	128.63
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	18,887.00	-	-
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	16,571.65	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	35,458.65	-	-
ENDING CASH BALANCE	16	\$ 68,102.21	\$ 526,743.70	\$ 1,565.96
WARRANTS				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 68,102.21	\$ 526,743.70	\$ 1,565.96
INVESTMENTS				
Beginning Inv Balance	23	1,399,294.95	-	31,340.65
Matured Investments	24	-	-	-
New Investments	25	-	-	-
ENDING INVESTMENT BALANCE	26	1,399,294.95	-	31,340.65
DEBT SERVICE/BOND ACTIVITY				
Beginning Bond Principle Balance	27	-	2,306,829.18	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	-	2,306,829.18	-



KLICKITAT COUNTY

Fund Revenue Distribution
As of 03-31-2024

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
667	FIRE DISTRICT #3 GENERAL FUND					
	66731111	Real & Personal Propert	2024	\$0.00	\$59,333.46	\$61,005.00
			2023	\$0.00	\$1,200.64	\$3,615.63
			2022	\$0.00	(\$68.59)	\$670.19
			2021	\$0.00	\$0.00	\$280.68
			Fund Totals:	\$0.00	\$60,465.51	\$65,571.50
667001	FIRE DISTRICT #3 GENERAL FUND					
	667131211	Private Harvest Tax;	2024	\$0.00	\$0.00	\$474.98
	66713350232	ST SHAR;Non-Timber St Frst Lnd	2024	\$0.00	\$137.73	\$137.73
	667136111	Investment Interest	2024	\$0.00	\$5,793.06	\$18,518.07
	667138611	Agency Deposits	2024	\$0.00	\$3,790.39	\$7,604.51
			Fund Totals:	\$0.00	\$9,721.18	\$26,735.29
667002	FIRE DISTRICT #3 BOND FUND					
	667231111	Real & Personal Property	2024	\$0.00	\$35,072.53	\$36,052.69
			2023	\$0.00	\$686.10	\$2,154.08
			2022	\$0.00	(\$70.52)	\$390.40
			2021	\$0.00	\$0.00	\$182.21
	667231211	Private Harvest Tax;Timber	2024	\$0.00	\$0.00	\$2,426.83
			Fund Totals:	\$0.00	\$35,688.11	\$41,206.21
667003	FIRE DISTRICT #3 CAP FUND					
	667336111	Investment Interest	2024	\$0.00	\$128.63	\$416.83
			Fund Totals:	\$0.00	\$128.63	\$416.83

2024 Operating Budget

Updated 4/8/2024

This budget sheet is connected to the expenditure spreadsheet.

BUDGET 2024 Klickitat County Fire District 3

CATEGORY	Original Budget	March expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	207,293.95	15,760.27	64,036.42	143,257.53	31%	294,330.11
Benefits (excluding employee paid)	87,036.16	5,273.48	15,678.76	71,357.40	18%	
Volunteer Stipend	16,600.00	-	12,323.72	4,276.28	74%	
Volunteer Disability/Pension/lifeflight	13,907.00	1,800.00	3,690.00	10,217.00	27%	
Volunteer Recognition	3,500.00	1,509.11	1,962.11	1,537.89	56%	
Office Expense/Supplies	6,600.00	493.54	1,564.33	5,035.67	24%	
Professional Services	26,462.53	1,175.93	13,470.38	12,992.15	51%	
Insurance (Enduris)	47,219.00	-	-	47,219.00	0%	
Communications	3,865.00	367.97	1,307.65	2,557.35	34%	
Advertising	500.00	-	-	500.00	0%	
Vehicle Parts/Repairs/service	8,000.00	3,059.89	11,014.24	(3,014.24)	138%	
Rescue - Apparatus/Supplies	11,298.00	-	-	11,298.00	0%	
Fuel	12,000.00	796.96	1,921.09	10,078.91	16%	
Facilities/Station Repairs/Supplies	4,500.00	850.87	1,262.59	3,237.41	28%	
Utilities Services	21,350.00	2,048.97	7,274.68	14,075.32	34%	
Travel & Meals	3,000.00	-	338.43	2,661.57	11%	
Training	7,500.00	-	906.59	6,593.41	12%	
Fire Supplies/service	23,200.00	1,671.76	4,079.86	19,120.14	18%	
EMS Supplies/service	3,530.00	639.60	1,649.49	1,880.51	47%	
Uniform/apparel	3,000.00	-	638.10	2,361.90	21%	
Prevention	1,700.00	-	-	1,700.00	0%	
Taxes (for previous year)	3,000.00	10.30	1,031.01	1,968.99	34%	
Dues & Fees	3,060.00	-	2,625.16	434.84	86%	
Municipal Pool Reserve	26,697.54	-	-	26,697.54	0%	
Total budgeted expenditure	544,819.18	35,458.65	146,774.61	398,044.57	27%	
WKRFA		-	5,486.98	(5,486.98)	#DIV/0!	
		-	-	-	#DIV/0!	
		-	-	-	#DIV/0!	
Total Actual Expenditure		35,458.65	152,261.59			
Invested funds			1,399,294.95			
Ave. property tax estimated in November 2024 \$533,950.75 + 10,868.43 new construction						

Fire Chief's Report to Board of Commissioners

April 11th, 2024

- **Customer Service (emergent and non-emergent):**
 1. 23 incidents since your February 15th regular meeting.
 - One LifeFlight incident in Husum
- **Apparatus/Fleet:**
 1. 2024 Fleet maintenance nearly complete.
 - Station 31 genset – radiator flush. This triggered unexpected alarms associated with the genset – Mr. Bousquet had to notify me several times at the weekend. Water level sensor ordered. Alarm covered and disabled until part arrives.
 - All foam systems on schedule for annual checks and flush
 - All brakes inspected on large apparatus (engines/tenders) All in good condition, with minor air leaks repaired.
 2. Parts arrived from Ford in The Dalles – will pick up.
 3. New Engine 32 is moving along. The rear box has been completed. The truck is moving into assembly in the next few days. To see updated photos, please visit www.toyne.com Truck # 13630 / Zip Code: 98623
 4. Cost quotes for Engine 32 fire hose completed and sent to commissioners for review. Agenda topic for 3/14/24. Note: to receive credit for LDH supply hose, diameter needs upgraded to 3.5 inches compared to the current 2.5-inch diameter supply hose. ** Hose order will be submitted the week of April 8th. Needed to verify intake sizes to ensure correct adapters are ordered.
 5. Ordering portable ground LED scene lights for Engine 31 and Engine 32. Budget item.
 6. SCBA flow testing complete. No issues with our units.
- **Other items:**
 1. Received verbal word from WSRB that Fire District 3 WILL MAINTAIN it's current Property Protection Classification ratings. We are only a couple algorithm points away from improving to a better number. Still patiently waiting for the written report from WSRB. Once WKRFA is conjoined, and we focus on fire hydrant maintenance in the city, we will be able to improve return our rating of 5 for the city and improve former KCFD3 areas to a 6.
 2. Community Wildfire Mitigation meeting was a successful event held in Husum. Meeting held in High Prairie. Working with DNR and coordinating another meeting in White Salmon. Date TBA
 3. Community Wildfire Defense Grant (water tanks/Klickitat County). No actions thus far. Grant application period is not open yet.
 4. Fire Defense Committee – Nothing significant. Will attend FDC meeting in Kennewick during the May meeting / Annual Chief's Meeting.
 5. White Salmon Valley School District emergency planning. 4/8/24 meeting cancelled. Re-scheduled to May 6th, 2024.
 6. Fencing project: 4/11 Agenda item. Approve original offer to help fund relocation of neighbor's driveway. Instructed Brian Snure to hold off on communications until that decision is made. Scheduling a site visit by the contractor this week.
 7. ADA sidewalk: Meeting with local contractor on Wednesday 4/10 to get a quote.
 8. WKRFA Operations Sub-committee – Continued progress. Met on April 2nd. Captain Wardwell is the chair. Preparing recommendations list for the Master Planning Committee's considerations.

9. Conducted an interview for a video production being produced for the Hood River/White Salmon bridge. Requested to help them with more video production. Advised that we would support their efforts but after priority work is done this week.
10. KCIFA – Attended via Zoom. KCSO delivered a directive from Sherrif Songer that outlines their plans for deputy responses to burn complaints outside and inside burn ban periods. The fire chiefs are taking issue with this and have called a meeting for Thursday April 11th to discuss it with them. Fire District's do not have enforcement authority, and some do not agree with their approach to the topic. (see attached memo). Chief Hancock is organizing the meeting.

- **Personnel:**

1. Continuing to process two new volunteers.
2. Received an application for a third last week.
3. White Salmon has one new volunteer in the entry process.

- **Training Report:**

1. March 19th multi-Company fire evolution at Bingen training area.
2. March 19th. OTEP for EMS personnel
3. March 26th HazMat Refresher DOT ER Guidebooks, Catch-all construction, SCBA Quarterly 60-second donning.
4. April 2nd Apparatus inspections, truck cleaning, turnout washing begins.
5. April 9th Hydrants, Hose and Ladders

- **Upcoming:**

1. Blitz Attack Drills
2. Annual Wildland Refresher / Pack Test
3. RIT / Search Drills
4. Ropes and Knots
5. Ladders
6. Forcible Entry
7. Fire attack / strategies.
8. OTEP

Community Events:

- Career Day at Columbia High School March 26th. Karl Swanson and I attended.
- Department is planning for the May '24 Fire on the Mountain .5K Marathon. Set to begin in Husum, travel up Snowden to Station 32 and end at White Salmon FD.
- Springfest cancelled - no pancake breakfast.

Personal Activities and Achievements:

1. Nothing significant to report.

Respectfully submitted: Wesley W. Long April 8, 2024.



Klickitat County Sheriff's Office
205 S. Columbus RM 108
Goldendale, WA 98620
509-773-4455

03/27/2024

Klickitat County Sheriff's Office is implementing new procedures for Fire Calls/Law Enforcement Procedures. The following information will be sent out to KCSO Deputies on 03/28/2024.

No burn ban in effect-

Fire is the primary agency to be dispatched. Law enforcement will not respond to any calls of burns or reported fires unless they reasonably or knowingly are endangering or imminently endangering persons or property (ex. close to the roadway or residences). If Fire responds and finds unlawful substances being burned in violation of DOE standards they may request law enforcement to respond to address the violation. If the burn is in Rural 7 district and law is requested (as the burn is in violation of the permitting) law enforcement may be contacted for enforcement.

Burn ban in effect-

Fire is still the primary agency to be paged. If the fire district requests law enforcement to respond and address the enforcement of the violation, law shall be contacted.

In cases of fire calls, law enforcement will not be dispatched first and should not be dispatched in cases of which enforcement actions are not involved. The exception to enforcement actions is as noted above (endangering or imminently endangering persons or property).



Bob Songer
Klickitat County Sheriff

Date 3-27-2024