

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

February 11 2016

Minutes

Called to order: 18:33

In Attendance: Commissioner Zoller, Commissioner Connor, Commissioner Montag, quorum present.
Assistant Chief Nelson, Secretary Plumb, Chad Brunton, Sandy Montag, Eric Bosler, Lloyd Olson, Debbie Olson.

Approval of agenda:

Motion to approve agenda made by Commissioner Montag seconded by Commissioner Connor. (3 yay, 0 nay)

Public Discussion: None.

Approval of Minutes:

Motion to approve the minutes for the January 14, 2016 regular business meeting made by Commissioner Connor, Seconded by Commissioner Montag (3 yay, 0 Nay).

Motion to approve the minutes for the January 22, 2016 Special Meeting regarding Chief Hiring process made by Commissioner Montag, Seconded by Commissioner Zoller (2 yay, Commissioner Connor Abstained).

Secretaries report:

1. **County Treasurer's Report for January 2016**

Beginning balance	197,545.38	Ending Balance	170,865.75
Deposits	998.71	Disbursements	27,678.34

2016 District expenditure shows a year to date (February 11) total of **\$48,367.61**

2. **Bills and items to be signed:**

Motion to approve the payment of bills made by Commissioner Connor, Seconded by Commissioner Montag (3 yay, 0 nay).

- a). 1/21 - \$8,325.29 b).1/21a - \$3,107.99 c). 1/28 - \$4546.51
d). 02/02p - \$5,015.01 e). 04/04 - \$19,940.08 f). 02/11 - \$3,373.75

Commissioner Vouchers - Corrected Dec 11, 2015 to January 14, 2016, and Jan 15 to Feb 11 2016.

3. **Budget:** 2016.

Volunteer Recognition is slightly over budget at the moment but we are waiting for payments from White Salmon and KCFD3 Volunteer Firefighters Association.

Rescue Apparatus is over the 2016 budgeted amount due to the brush engine build up running over from 2015 budget. The District has the funds available from 2015.

Taxes – Use tax for 2015 was more than anticipated. These taxes are owed when the district purchases items in Oregon or online and sales tax is not included (eg when purchasing in Oregon).

4. **Investment of funds:** Maintaining \$100,000 in the investment pool. This investment ends in Nov. 2016 and would have to be reinvested at that time.

5. **Correspondence:**

WFCA – annual dues receipt and letter – Directory and flash drive with newly updated Fire District Law Book, 2016 Commissioner hand books and the 2016 directory. It is available for sign out from the office.
Enduris – annual report.

6. **January Incident Report:**

13 EMS, 2 MVA, 3 structure fire, 4 cancelled en route, 2 other. (24 total).

7. **Current projects include:**

- BVFF pensions
- 2015 state audit,
- Employee handbook
- update web site.

Chiefs Report (read by Assistant Chief Nelson):

1. Surplus equipment- In regard to the new business item requesting approval for putting the old brush engine out to bid; we already have 3 parties interested in bidding.
2. Mileage report for 2015 documents how many miles are being put on the vehicles each year.
3. New brush engine status: Spare tire mounted, decals and striping completed. The remaining buildup items are 1), to have the wheels painted (Les Schwab) and; 2), to send it to Wire Works (Salem) to install the emergency lighting, center console in cab, radio and antenna. Once that work is done we can begin loading the equipment and appliances.
4. DNR grant status: We have met the requirements necessary to receive payment of the \$12,000 DNR grant funds that will help pay for the new brush engine. Roz is in the process of completing the required paperwork so we can receive the payment. We must finish this process prior to 15 March.
5. Eng. 331 (Mtn. Brook Station): We are still awaiting parts to complete repair of the relief valve.
6. Emergency Reporting Records Management System: As noted previously this system includes modules for managing our incident reports, equipment maintenance, training, inventory, occupancy and hydrant records plus analytical capabilities. We have transitioned our incident reports to this system. All the old data from WEMESIS was imported into this RMS.
7. Mutual Aid payment from Skamania County EMS (see handout material): Analysis shows that we were requested to respond for mutual aid to them 18 times in 2015. The impact has been minimal and no response to assist SCEMS resulted in a lack of response within our own district. Per the mutual aid agreement we have compiled a list of the incidents to which we responded (handout material) and completed a billing document (also in the handout material) detailing the agreed upon expenses due the fire district (KCFD3. The agreed upon expenses totaled \$2,342.75. Per the interlocal agreement SCEMS will pay the district or; 1) the district may utilize the funds to cover the expense of training classes (perhaps EMT training) or; 2) utilization of SCEMS instructor personnel to provide training to our volunteers.
8. Chief Hiring Process: Spoke with Bob Merritt on Monday. As documented in recent email messages he has nailed down the guy who is handling the assessment center.

Training report by Assistant Chief Nelson:

1. Emergency Reporting –set up is time consuming but will make reporting a lot easier in the future.
2. Enduris –On line training for several mandatory training elements is available through our membership with Enduris.
3. High School CPR – 3 classes took place on Friday 5th February. Lead by Captain Renault and assisted by several volunteers.

4. Citizen CPR – classes are scheduled for March at Station 32 and are being paid for by the Snowden Community Council.
5. Fire Fighter 1 material – AC Nelson and Capt. Renault are teaming up to teach new and expanded FF1 material. Focus will be on exterior attacks.
6. West Side Recruit Academy – The classes will be wrapping up next month and should result in 7 members capable of interior entry. AC Nelson noted that there were a couple of members taking the Academy, who have already been through our District Recruit Academy.
7. Wildland Fire fighting - Training has begun. The number of members qualified as Red Carded as FF II level has been growing over the last 2 years. The goal this year is to get the 9 members carded to the FFI level which will give the m a better understanding of weather and fire behavior.

Ongoing Business:

1. Review on hiring processes – Called Mr. Merritt to update us on the hiring process. He has spoken to Chief Virts and wanted to clarify the process. All the candidates have received the application; this is the technical aspect of the process. Closing date is Tuesday 16th February. The 17th is scheduled to briefly review the applications and scan them to pdf format so they can be reviewed by the panel. The recommended panel will be Chief Virts, Secretary Plumb, Mr. Merritt, Commissioner, and 4 of the Task Force members who have expressed interest in participating. This is a technical review. The panel will receive all the applications and a score sheet to rank the candidates. On (or around) the 28th of February the panel will meet to decide who will move forward to the assessment lab. Those going on to the Assessment Lab (date set for March 12th, 2016) will be notified of what to expect. They will be encouraged to review the Task Force Report, the Chief's Job description and performance evaluations that the Chief would be expected to go through throughout their career. The assessment lab is designed to evaluate technical and communication skills. Mr. Merritt will meet with the Lab coordinator on Tuesday 16th February, from that meeting he will be able to supply the number of evaluators needed and the strengths they should possess. It will be up to the District to find the evaluators. The top 3 candidates after the labs will go on to the interview process. The interview process is 3 levels: The volunteers, Task Force, and the Board of Commissioners. Mr. Merritt stated that there is no need for the volunteers to be involved in the technical evaluation of the applicants prior to the interviews. The Volunteers interview will be focused on the 'parental' aspect of the candidate, to look after the volunteers concerns. It is an important aspect to consider. The Task Force view will be global, will the candidate meet the needs of the community. Mr. Merritt noted that these 2 interviews will provide important information for the Board, but they are not weighted votes. However, it is important for them to express what recommendations or concerns they have. During this time references and backgrounds will be checked, this information will only be available to the Board. It was noted that during the labs and the interviews we must have the same people and must ask the same core questions to remain objective. Other questions can be asked. Commissioner Montag asked about a probationary period. Mr. Merritt said yes. At the final interview stage the candidates will be informed of the salary range and expectations. There is usually a one year probation period. All of this will be set out in a contract. Mr. Merritt has a draft contract the board can adapt and finalize with Attorney Brian Snure. The contract will be available at the interview. Commissioner Montag requested clarification that it can be 'At Will' employment with a contract. Mr. Merritt confirmed that would be the case for the first year. You could fire them without cause for failing the probation. After that the Contract holds and there would have to be a legitimate reason for letting them go. Mr. Merritt clarified that employees are let go for 1 of 2 reasons; with cause or without cause. Generally speaking 'with cause' you name what the causes are (serious offences). If the contract states

'without cause' then the employee and the district can come to an agreement that they are not in agreement anymore. They can make an amicable parting with a severance package. The assessment lab date is set for March 12th, 2016. All the board members will be involved that day in assessing one or two stations from a specific technical aspect (oral resume, and a task force report presentation). At the interview level they will be focusing more on the relational / leadership aspects. Commissioner Zoller stated he was happy with the process. He mentioned he resisted responding to the initial e-mail to the candidates (it was thought by several staff member to be rather abrupt). Mr. Merritt noted that we have to reduce the number of candidates, and said he has seen situations where the hiring process was much shorter (an application and an interview). He said that being very serious and up front about the expectation for high standards will prevent both parties from wasting time. This application is a statement of how concerned the District is with serving the community.

Ended phone conversation with Mr. Merritt.

2. Resolution extending the life of turnouts – still in progress.
3. Health care provider resolution – Resolution 2016-08 ***Motion to accept Resolution 2106-08 designating Northshore Medical Group as the Occupational Healthcare provider, made by Commissioner Montag seconded by Commissioner Connor*** (3 yay, 0 nay).
4. Renewal of the public works agreement – Attorney Brian Snure reviewed the agreement and highlighted some concerns for the District. It was discussed at the meeting and noted that we have no obligation to use the County for such work. Having the contract would allow the flexibility to use the County for projects if we choose. Brian Snure said he would sign the agreement subject to his concerns. The Commissioners agreed there was no harm in having the flexibility. Secretary Plumb will mail the agreement to Brian Snure for his signature.

New Business:

1. Resolution 2016 – 09 Resolution declaring certain property surplus to the needs of the district. A resolution declaring the brush engine 1986 Chevrolet pick-up truck (vin GBJK34WGS178045) surplus to the needs of the district to be offered for sale. A draft resolution was presented to the Commissioners. The Commissioners requested the draft be made a final copy.
Motion to approve Resolution 2016 – 09, Declaring certain property surplus to the needs of the district made by Commissioner Montag, Seconded by Commissioner Connor. (3 yay, 0 nay).

Good of the Order:

Commissioner Connor commented that during the recent snow accumulations many driveways in the Snowden area were blocked by cars and would have prevented emergency vehicles from gaining access. He noted that Snowden Community Council put a notice in the paper reminding the public to maintain clear driveways. He suggested the District could do the same in the months leading up to winter.

Next meeting: March 10, 2016 at 6:30.

Motion to adjourn made by Commissioner Connor, seconded by Commissioner Montag (3 yay, 0 nay).

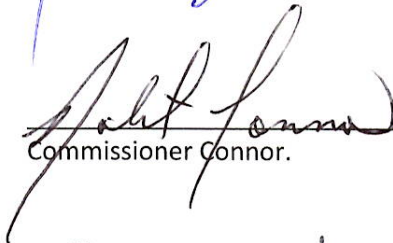
Meeting adjourned **19:51**.

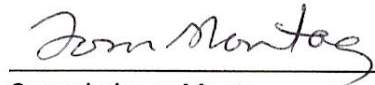
APPROVED BY:

Attest:

 3-10-16
Chairman - Commissioner Zoller. (date)


District Secretary Rozalind Plumb

 3-10-16
Commissioner Connor. (date)

 3/10/16
Commissioner Montag (date)

Board of Volunteer Firefighters local meeting began 19:52



**KLICKITAT COUNTY TREASURER
FINANCIAL REPORT
JANUARY 2016**

667.1 FIRE DIST. 3	
Beginning Cash Balance	\$ 197,545.38
Cash Increases	
Tax Collections	\$ 977.28
District Deposits	\$ -
State Apportionment	\$ -
State Forest/PILT/Timber Excise	\$ -
Federal PILT	\$ -
Leasehold Excise	\$ -
Reimbursements	\$ -
Investment Interest	\$ 21.43
Matured Investments	\$ -
Interfund Transfers In 397	\$ -
G/L Entries & Journal Entries	\$ -
Subtotal	\$ 998.71
Total Cash Balance	\$ 198,544.09
Cash Disbursements	
A/P Vouchers & G/L Journal Entries	\$ 23,607.72
Interfund Transfers Out 597	\$ -
New Investments	\$ -
Accounts Payable	\$ -
Payroll/Salary Clearing	\$ -
Misc. Remittances/EFTPS/ACH	\$ 4,070.62
Misc County Fees	\$ -
Bonds Paid: Principle/Interest	\$ -
Lease/Loans: Principle/Interest	\$ -
Other:	\$ -
Total Disbursements	\$ 27,678.34
Ending Cash Balance	\$ 170,865.75
Warrant Activity	
Previous Month Outstanding	\$ -
Warrants Issued (+)	\$ -
Warrants Paid (-)	\$ -
Warrants Canceled (-)	\$ -
Warrants Outstanding (O/S)	\$ -
Cash Balance-Less O/S Warrants	\$ 170,865.75
Investment Activity	
Beginning Investment Balance	\$ 100,000.00
Matured Investments	\$ -
New Investments	\$ -
Ending Investment Balance	\$ 100,000.00
Bond Activity	
Beginning Bond Principle Balance	\$ -
Bond Principle Payments	\$ -
Bond Interest Payments	\$ -
Ending Bond Principle Balance	\$ -

Prepared By: Paul Dunn

Chief Deputy Treasurer

Klickitat County Fire District 3

2/11/2016

2016 BUDGET

Bars #	Category	Original Budget	grant/other	January expenditure	expenditure YTD	Balance	% Used
	Salaries & Wages + employee paid benefits	116,846.00		-	8,656.19	108,189.81	7%
	Benefits (excluding employee paid)	32,014.00			2,335.97	29,678.03	7%
	Volunteer Stipend	21,000.00		-	-	21,000.00	0%
	Volunteer Disability/Pension	5,000.00		2,460.00	2,460.00	2,540.00	49%
	Volunteer Recognition	2,000.00		2,422.00	2,422.00	(422.00)	121%
	Office Expense/Supplies	5,000.00		528.27	637.27	4,362.73	13%
	Professional Services	7,000.00		193.20	283.20	6,716.80	4%
	Insurance	15,000.00		43.00	43.00	14,957.00	0%
	Communications	8,000.00		899.00	899.00	7,101.00	11%
	Advertising	1,000.00		-	525.00	475.00	53%
	Vehicle Parts/Repairs	12,000.00		806.72	806.72	11,193.28	7%
	Rescue - Apparatus Supplies	15,000.00		645.00	16,143.98	(1,143.98)	108%
	Fuel	11,000.00		413.98	724.98	10,275.02	7%
	Station Repairs - Supplies	20,000.00		488.46	577.64	19,422.36	3%
	Utilities Services	12,000.00		1,206.57	2,223.82	9,776.18	19%
	Travel & Meals	5,000.00		-	58.08	4,941.92	1%
	Fire Training - Supplies	25,000.00		604.50	3,784.58	21,215.42	15%
	EMS Training - Supplies	20,000.00		1,810.77	1,810.77	18,189.23	9%
	public ed	2,000.00		1,802.95	1,802.95	197.05	
	Long Term Loans	58,000.00		-	-	58,000.00	0%
	Taxes (for previous year)	1,500.00		1,997.46	1,997.46	(497.46)	133%
	Dues & Fees	2,500.00		-	175.00	2,325.00	7%
	Municipal Pool Reserve	13,000.00				13,000.00	0%
	Capital Pool	-				-	#DIV/0!
	Total	409,860.00		16,321.88	48,367.61	361,492.39	12%

Klickitat County Fire District 3 Commissioners Meeting

200 Husum Street Husum, WA .

February 11, 2016 @ 6:30 pm

AGENDA

Regular Board meeting.

(A) = Action (I) = Information (D)= Discussion

- **Open Meeting:** Call to order. Time _____

- **Approval of agenda (A)**
- **Attendance:**
- **Public Discussion:**

- **Minutes of last meeting: (A) x2**
- January 14 2016 business meeting, **2. Special Meeting** re chief hiring -January 22 2016.

- **Secretary's report:** **1.** Financial Report (I) **2.** Bills and items to be signed (A)
3. Budget (I), 4. Investments(I) 5. Correspondence (I) 6. Incident Report (I)

- **Chief's Report: (I)**

- **Training Report: (I)**

- **On Going Business:**
 - 1. **Personnel-** hiring a Chief- review of progress (I) Mr. Merritt (on the phone).
 - a. Selection committee/review pannel –assemble.
 - 2. **Resolution** to extend the life of Turnouts 2016-xx -in progress
 - 3. **Health care provider** resolution: (in progress)
 - 4. **Public works dept.** – renewal of the reimbursement agreement.

- **New Business:**
 - 1) Surplus Vehicle- B -322

- **Good of the order:**

- **Next meeting:** Regular meeting March 10th 2016.

- **Motion to adjourn: (A) Time** _____

BVFF local trustees meeting – As it is not part of the Commissioner's meeting it can be held after the meeting. TIME: _____

Chiefs Report 11 Feb. 2016

1. In regard to the new business item requesting approval for putting the old brush engine out to bid; we already have 3 parties interested in bidding.
2. Mileage report for 2015 (Roz has the handout)
3. New brush engine status: Spare tire mounted, decals and striping completed. The remaining *buildup* items are 1), to have the wheels painted (Les Schwab) and; 2), to send it to Wire Works (Salem) to install the emergency lighting, center console in cab, radio and antenna. Once that work is done we can begin loading the equipment and appliances.
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8. Chief Hiring Process: Spoke with Bob Merritt on Monday. As documented in recent email messages he has nailed down the guy who is handling the assessment center.

**Klickitat County Fire District 3
2015 Mutual Aid Response Record
for
Skamania County EMS**

Incident Date	KCFD3 Incident		SCEMS Incident		Incident		KCFD3 Station Responding	KCFD3 Station Responding	Secondary Station Responding	
	Number		Number		Street Number	Incident Street Name				
4/19/2015	150085		15-0360			Northwestern Lake Rd	31			
4/26/2015	150097		15-0390	41		Hummingbird Ln	31			
5/20/2015	150123		15-0476	1182		Orchard Ln	31		32	
5/24/2015	150125		15-0492	431		Upper Lakeview Rd	31		32	
5/26/2015	150130		15-0498	1182		Orchard Ln	31			
5/30/2015	150133		15-0519			Cooke-Underwood Rd	31			
5/31/2015	150135		15-0527	1182		Orchard Ln	31			
6/6/2015	150143		15-0557	1262		Little Buck Creek Rd	31			
6/21/2015	150156		15-0616	41		Ellison Dr	31			
7/19/2015	150194		15-0764	41		Hummingbird Ln	31			
8/15/2015	150230		15-0860	1102		Kollock-Knapp	31			
8/24/2015	150235		15-0884			Lacock-Kelchner	31			
8/26/2015	150237		15-0908	42		Hoodview Tract	31			
9/20/2015	150259		15-1009	41		Hummingbird Ln	31			
10/14/2015	150286		15-1090	1102		Kollock-Knapp Rd	31			
11/28/2015	150341		15-1260	1311		Lacock-Kelchner Rd	31			
12/19/2015	150349		15-1334	491		Orchard Ln	31			
Count: 18										

SCEMS 2015 Apparatus Personnel Response Expense

SCEMS Incident No.	Time Out	Time Back In Service	Unit Responding	Unit Rate per Hr.	Number of Personnel Responding	Personnel Rate Per Hr.	Notes	Totals
15-0360	15:04	15:54	M316	\$56.00	4	\$18.00		\$192.00
15-0390	22:04	16:04	C300	\$50.00	1	\$14.00		\$174.00
15-0476	01:36	23:39	M316	\$56.00	2	\$18.00		\$160.00
15-0492	18:50	23:39	C300	\$50.00	1	\$14.00		\$194.25
15-0498	11:16	23:39	POV	\$0.00	1	\$18.00		\$102.00
15-0519	15:00	02:28	M316	\$56.00	2	\$18.00		\$64.00
15-0527	18:45	01:40	B322	\$50.00	1	\$18.00		\$217.50
05-0557	13:25	20:00	M316	\$56.00	2	\$18.00		\$179.00
15-0616	07:13	20:14	B322	\$50.00	1	\$19.00	Advanced BLS Provider	\$181.00
15-0764	23:40	19:51	POV	\$0.00	1	\$18.00		\$106.00
15-0860	16:39	11:55	M316	\$56.00	2	\$14.00		\$92.00
15-0884	15:32	15:06	C300	\$50.00	1	\$18.00		\$115.00
15-0908	10:42	20:08	C300	\$50.00	1	\$14.00		\$156.00
15-1009	14:19	20:08	M316	\$56.00	2	\$18.00		\$64.00
15-1090	00:56	14:32	C300	\$50.00	1	\$14.00		\$68.00
15-1260	17:24	14:18	M316	\$56.00	2	\$18.00		\$146.00
15-1334	10:28	08:27	B312	\$50.00	1	\$14.00		\$132.00
		00:19	M316	\$56.00	2	\$18.00		
		00:19	POV	\$0.00	1	\$14.00		
		17:28	M316	\$56.00	2	\$18.00		\$92.00
		16:38	M316	\$56.00	2	\$18.00		\$115.00
		11:30	M316	\$56.00	2	\$18.00		\$156.00
		11:30	B312	\$50.00	1	\$14.00		\$64.00
		15:31	B312	\$50.00	1	\$14.00		\$68.00
		01:29	TR325	\$50.00	1	\$18.00		\$146.00
		18:40	M316	\$56.00	4	\$18.00		\$132.00
		11:06	C300	\$50.00	1	\$14.00		
		11:06	TR325	\$50.00	1	\$18.00		
							Grand Total	\$2,342.75

Notes: Per our Inter-local Agreement for First Response Emergency Medical Services the published Wage & Equipment Rates for the Washington State Fire Service were used to calculate the cost of services. The 2014 rate schedule was used as no 2015 edition could be located. The reimbursement figures were calculated based upon the minimum rate per response of 1 hour with time beyond that compensated in 15 minute intervals. This methodology was used in computing the charge for both the apparatus and personnel. The rates are documented on the attached sheets from the Wage & Equipment Rate schedule noted. The rate for Medic (M316) is \$56 /hr. The rates for C300 (an SUV), TR325 (a pickup) and B312 and B322 (both brush engines) were determined to be \$50/hr. No charge was assessed for KCFD3 responders who drove their personal vehicles to an incident, however their time on the incident from time of dispatch to back in service time is included in the calculations.

1. Term. The term of this Agreement shall commence on 1 April 2015 (the “Commencement Date”) and shall continue for a period of three years until 31 March 2018 (the “Initial Term”), unless sooner terminated as provided herein. The Initial Term shall automatically renew for additional one-year periods (the “Subsequent Terms”) unless a party provides written notice of nonrenewal at least 90 days before the end of the current Term. The initial Term and Subsequent Terms, if any, are collectively referred to herein as the “Term.”
2. Emergency Medical Services. KCFD 3 agrees to provide first response emergency medical services for the District as Follows:
 - a. BLS First Response in Eastern Skamania County. KCFD3 agrees to provide BLS First Response services to eastern Skamania County from its Husum, WA facilities when requested by District. Eastern Skamania County is identified on the attached map identified as EXHIBIT A. KCFD3 shall provide such services on the same basis provided to areas within KCFD3 or with which KCFD3 has contracts, but KCFD3 assumes no liability for failure to do so by reason of any circumstances beyond its control. In the event of simultaneous calls whereby facilities of KCFD3 are taxed beyond its ability to render equal protection, the officers and agents of KCFD3 shall have discretion as to which call shall be answered first. KCFD3 shall be the sole judge as to the most expeditious manner of handling and responding to emergency calls.
 - b. Budget and Payment for KCDF3 Services. The District will maintain a budget for emergency medical services in its service area. KCFD3 shall be paid for its services as follows: BLS First Response, per the Washington Fire Chief's Rate Schedule for BLS Aid/Ambulance service. Reimbursement will be per hour with a minimum of one hour per response with any additional time to be compensated per 15 minute intervals. Time will be calculated from time of response to time back in service. Disposable EMS supplies will be replaced by the District as used.
 - c. Invoice and Payment Terms. KCFD3 shall bill the District annually, no later than 31 January, for the previous year, for its services provided under this Agreement. Each invoice shall contain sufficient information to document and support the services provided. Reimbursement may be monetary or credit that may be used for training provided by the District as agreed upon by both parties. The District shall pay uncontested invoices within fifteen (15) days of receipt.
 - d. Records and Documentation. KCFD3 shall maintain records and documents that completely and properly reflect all emergency medical services that it provides pursuant to this Agreement. KCFD3 shall make such records and documents

Emergency Medical Service Units:

Medical Certification (Minimum)	Ambulance Equipped	Staffing Levels		
		EMR	EMT	Medic
Line EMT or Paramedic When an EMT or Paramedic is needed on the line with the crews that are actively working an incident the EMT's and paramedics must be equipped with medications and supplies appropriate for their level of certification per controlling MPD protocols.	No	N/A	Varies upon the request and mission	
BLS Support When the BLS service is needed in a camp, triage center, drug distribution point or to assist the MEDL where transportation is not needed or away from the line, and not needing transportation. EMT's and Medics may be requested with or without an ambulance depending upon their assignment.	No	Varies upon the request and mission		
BLS Support When the BLS service is to provide first aid at a camp, triage center, drug distribution point or to assist the MEDL where an ambulance is needed. BLS ambulance would be required to meet the equipment listed in Table A of WAC 246-976-300.	Yes Hourly Rate \$ 56.00	Any combination of the following – minimum number needed is 2. 1 EMT + 1 EMR 2 EMT's		
ALS Support When the ALS service is requested for standing by or is actively engaged in patient care. EMT's and paramedics must be equipped with medications and supplies appropriate for their level of certification per controlling MPD protocols. It would be up to the MEDL to determine if the EMT or Paramedic meets this requirement.	Yes Transport Capable Hourly Rate \$ 67.00	N/A	Any combination of the following – minimum number needed is 2. 1 EMT + 1 Medic 2 Medics	

The Hourly Rate does not include personnel and ends when a patient that will need to be transported is being treated. The patient will be billed from this point on. The hourly rate will begin when the unit is back at the incident. Personnel are reimbursed as outlined in Section 16 of the Mobilization Plan.

Other Fire Service Units: Mileage / Daily Rate

Type	Daily Rate	Hourly Rate	Mileage Rate	Minimum Staffing
Plow w/disc	No	\$ 45.00	No	2
Support	No	\$ 65.00	Same as a Command Vehicle; SUV or Pickup	1
Crash	No	\$ 200.00		2
Units Not Listed	Negotiate	Negotiate	Negotiate	Negotiate

Aerials/Ladders:

Type	Base Rate	\$ 2.76	\$ 3.01	\$ 3.26	\$ 3.51	\$ 3.76	\$ 4.01	\$ 4.26
		Between						
		\$ 3.00	\$ 3.25	\$ 3.50	\$ 3.75	\$ 4.00	\$ 4.25	\$ 4.50
1	\$ 205.00	\$ 206.50	\$ 208.00	\$ 209.50	\$ 211.00	\$ 212.50	\$ 214.00	\$ 215.50
2	\$ 185.00	\$ 186.50	\$ 188.00	\$ 189.50	\$ 191.00	\$ 192.50	\$ 194.00	\$ 195.50

Type	\$ 4.51	\$ 4.76	\$ 5.01	\$ 5.26	\$ 5.51	\$ 5.76	\$ 6.01	\$ 6.26
	Between							
	\$ 4.75	\$ 5.00	\$ 5.25	\$ 5.50	\$ 5.75	\$ 6.00	\$ 6.25	\$ 6.50
1	\$ 217.00	\$ 218.50	\$ 220.00	\$ 221.50	\$ 223.00	\$ 224.50	\$ 226.00	\$ 227.50
2	\$ 197.00	\$ 198.50	\$ 200.00	\$ 201.50	\$ 203.00	\$ 204.50	\$ 206.00	\$ 207.50

Command Vehicle:

Type	Daily Guarantee	Base Mileage Rate	\$ 3.26	\$ 3.51	\$ 3.76	\$ 4.01	\$ 4.26	\$ 4.51
			Between					
			\$ 3.50	\$ 3.75	\$ 4.00	\$ 4.25	\$ 4.50	\$ 4.75
SUV, Pickup	\$50.00	\$ 1.06	\$ 1.08	\$ 1.10	\$ 1.12	\$ 1.14	\$ 1.16	\$ 1.18
All Other	\$50.00	\$ 0.73	\$ 0.75	\$ 0.77	\$ 0.79	\$ 0.81	\$ 0.83	\$ 0.85

Type	Daily Guarantee	\$ 4.76	\$ 5.01	\$ 5.26	\$ 5.51	\$ 5.76	\$ 6.01	\$ 6.26
		Between						
		\$ 5.00	\$ 5.25	\$ 5.50	\$ 5.75	\$ 6.00	\$ 6.25	\$ 6.50
SUV, Pickup	\$50.00	\$ 1.20	\$ 1.22	\$ 1.24	\$ 1.26	\$ 1.28	\$ 1.30	\$ 1.32
All Other	\$50.00	\$ 0.87	\$ 0.89	\$ 0.91	\$ 0.93	\$ 0.95	\$ 0.97	\$ 0.99

Command Vehicles: Paid mileage or the daily guarantee, whichever is higher.

Compensable usage includes: Travel to, from and use at the incident as appropriate.

The Base Mileage Rate for the SUV, Pickup is based on a ¾ ton 4x4 vehicle.

The Base Mileage Rate for All Other is based on a Light Utility 4x4 vehicle.

Command Vehicle rates will be applicable when an individual in any of the following positions uses the vehicle: Incident Commander, Branch Director, Operations Section Chief, Division/Group Supervisor, Structural Protection Specialist, Strike Team/Task Force Leader, and Communication Technicians.

All Other Vehicles:

Personal or Agency Owned Vehicles: Paid mileage only.

Compensable usage includes: Travel to and from the incident only.

Rate Established: Utilize the POV Mileage Rate set by the Washington State Office of Financial Management (<http://www.ofm.wa.gov/resources/travel/colormap.pdf>).

PERSONNEL RATES:

Position	Regular Rate	Overtime Rate	Position	Regular Rate	Overtime Rate
Aerial Observer	\$ 17.65	\$ 26.50	Human Resource Specialist	\$ 20.00	\$ 30.00
Agency Representative	\$ 26.00	\$ 39.00	Incident Business Advisor	\$ 25.00	\$ 37.50
Area Commander	\$ 30.00	\$ 45.00	Incident Commander	\$ 28.00	\$ 42.00
Base Camp Manager	\$ 17.00	\$ 25.50	Information Officer	\$ 25.00	\$ 37.50
Camp or Kitchen Helper	\$ 12.00	\$ 18.00	Land Owner Resource Advisor	\$ 22.00	\$ 33.00
Command Staff Type 1 IMT	\$ 30.00	\$ 45.00	Liaison Officer	\$ 25.00	\$ 37.50
Command Staff Type 2 IMT	\$ 25.00	\$ 37.50	Ordering Manager	\$ 17.00	\$ 25.50
Computer Technical Specialist	\$ 18.00	\$ 27.00	Paramedic	\$ 24.00	\$ 36.00
County Mobilization Coordinator	\$ 21.00	\$ 31.50	Payment Team Finance	\$ 22.00	\$ 33.00
Division Group Supervisor	\$ 25.00	\$ 37.50	Radio Operator (Dispatcher)	\$ 14.00	\$ 21.00
Driver	\$ 12.00	\$ 18.00	Regional Mobilization Coordinator	\$ 25.00	\$ 37.50
Emergency Medical Responder (EMR)	\$ 14.00	\$ 21.00	Resource Advisor	\$ 22.00	\$ 33.00
EMT	\$ 18.00	\$ 27.00	Security Manager	\$ 17.00	\$ 25.50
Advanced EMT	\$ 19.00	\$ 28.50	Single Resource Boss (Engine Boss)	\$ 18.00	\$ 27.00
Equipment Manager	\$ 17.00	\$ 25.50	Staging Area Manager	\$ 17.00	\$ 25.50
Faller Class A (up to 12" DBH)	\$ 14.00	\$ 21.00	Strike Team Leader	\$ 22.00	\$ 33.00
Faller Class B (up to 24" DBH)	\$ 17.00	\$ 25.50	Structural Protection Specialist	\$ 25.00	\$ 37.50
Faller Class C (24" DBH or greater)	\$ 21.00	\$ 31.50	Task Force Leader	\$ 22.00	\$ 33.00
Fire Behavior Analyst	\$ 23.00	\$ 34.50	Time Recorder/ Receptionist	\$ 14.00	\$ 21.00
Firefighter 1 (Red Carded)	\$ 17.00	\$ 25.50	Unit Leader	\$ 22.00	\$ 33.00
Firefighter 2	\$ 14.00	\$ 21.00	Weather Observer	\$ 14.00	\$ 21.00
General Staff	\$ 25.00	\$ 37.50			