

Klickitat County Fire District 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

Thursday October 13, 2022

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to Order: 15:00 (3p.m.)

ATTENDANCE

Commissioner Montag (Chair), Commissioner Connor (Vice Chair), Commissioner Virts. - (Quorum),
Staff/volunteers: Wes Long (Fire Chief), Jenifer McLean (Administrative Assistant), Rozalind Plumb
(District Secretary), Eric Bosler (Fire Prevention), Tom Andrews (Fire Prevention /Education)
Bob Merritt (mHc)
Public: Melinda Heindel (KCFD3 Task Force)

APPROVAL of AGENDA

*"Motion to approve the agenda as presented for October 13 2022." -made by commissioner Connor,
Seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.*

MINUTES of LAST MEETING

- **September 8th – Regular Business Meeting (3pm)**

*"Move to approve the regular business minutes for September 8th, 2022" made by Commissioner Virts,
seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.*

- **October 4th Budget Workshop Meeting (2:30pm)**

*"Move to approve the Budget Workshop minutes for October 4th, 2022 as presented" made by
Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.*

SECRETARY'S/FINANCE REPORT: See attached report for details.

County Treasurer report for September has not been received.

- **GENERAL EXPENSE FUND 667.1**

*"Motion to approve the General scripts." made by Commissioner Connor, seconded by Commissioner
Virts (3 yay, 0 nay) motion passed.*

- **CAPITAL EXPENSE FUND 667.3**

*"Move to approve the capital expenditures as presented." Motion made by Commissioner Connor
Seconded by Commissioner Virts (3 yay, 0 nay) motion passed.*

Investments: General fund \$966,418.88, Capital, \$253,477.83

CHIEF'S/TRAINING REPORT – see attached.

The burn ban for zone 3 was reenacted 10/12 -10/31 appropriately, and the process will be discussed this winter with the Emergency Management lead Jeff King.

The emergency 911 phone is active at station 32 and will continue to be active in the event of a power outage. There is a discrepancy with the address associated with the phone and discrepancy is being addressed with our service provider CenturyLink as well as the County.

ON GOING BUSINESS:

1. **PERSONNEL:**
2. **POLICIES:**
3. **BOND:**

Station 31

- Progress report – change orders – 53 total to date
- Bathrooms – on hold will have to use MRSC Small public Works Roster for bids.
- Kitchen – need power and gas to stoves and sink installed.
- Training room -kitchenette- need countertop and sink installed
- Radio- base station is running need the towers completed.
- Fence- We need commercial grade fencing around the perimeter of station 31 and around the propane tanks at station 32. Review the cost for 2023 budget.

4. **STATION 32 /COLLAPSE**

Contract is complete. Notice of Completion has been submitted to the state and we are waiting for the state to authorize the release of the retainage.

5. **SURPLUS**

- Chief Long is working on building a list of items to present to the board

6. **OUT OF DISTRICT BILLING** – Nothing to report.

ENGINE REPLACEMENT -Contract is signed. Chief Long and Captain Helton will visit the plant for a preconstruction meeting in November.

7. **Annexation**

6 parcels requesting annexation (Lyons Rd area) Resolution 2022-14

“Motion to approve Resolution 2022-14.” made by Commissioner Virts, seconded by Commissioner Connor (3 yay, 0 nay) motion passed.

8. **CITY OF WHITE SALMON/COOPERATIVE SERVICE OPPORTUNITIES**

Bob Merritt will be meeting with the City Counsel and task force soon.

9. **2023 Budget planning-** Review Draft Budget.

The 2022 operating budget included two buffers in the salary & wages section. A wildland outlay, and an overall 5% buffer for salary and benefits. By removing those in the 2023 salaries and wages we can meet the projected operating budget amount (current estimate is based on the 2022 estimate numbers), including an 8% COLA for staff. Commissioners will discuss salaries and wages for 2023 at a future date. Volunteer stipend is also a topic for future review.

NEW BUSINESS:

1. **Resident Program**

Policies and procedures are being reviewed and discussed to implement a resident firefighter/EMT program. Having people living in the stations will reduce response

times. The resident program would be volunteer. Details to be reviewed include the stipend amount, the hours to be worked, and if the district will reimburse tuition for relevant training. Commissioners all agree this is an idea they want explored.

2. Open House

Commissioner Connor expressed that an open house at both station 31 and station 32 is needed. General consensus was to present the stations when the contract is completed.

PUBLIC DISCUSSION:

Tom Andrews asked about the insurance coverage for the roof collapse. The district did not have to pay the repairs out of pocket as the insurance prepaid the district.

GOOD OF THE ORDER: Eric Bosler reported that the Volunteer Fighters Association held a meeting on October 27 to discuss the up-and-coming events such as the Christmas giving program, and the reinstatement of the Save a Heart program. The AEDs already placed in the White Salmon police cars will become obsolete in 2024. Members would like to start the spaghetti feed fundraiser as soon as possible.

NEXT MEETING:

- 2023 Budget Hearing: Thursday **November 10th 1:00pm**
- Regular meeting: Thursday **November 10th 3:00 pm.**
- Potential for a special meeting the week of October 31st.

ADJOURN.

Motion to adjourn made by Commissioner Connor, Seconded by Commissioner Virts (3 yay, 0 nay) motion passed.

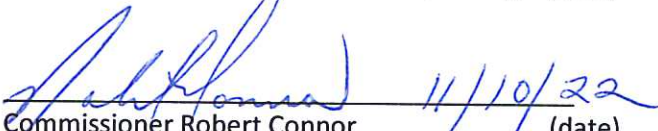
Meeting adjourned at 16:31 hrs.


APPROVED BY:


Chairman – Commissioner Thomas Montag (date)

Attest:


District Secretary Rozalind Plumb


Commissioner Robert Connor (date)


Commissioner Charles Virts (date)