

Klickitat County Fire District 3 Commissioners Meeting

200 Husum Street Husum, WA.

November 25, 2019 at 18:00 (6 pm).

Minutes

Special Board meeting.

- **Open Meeting:** Call to order. 09:40
- **Approval of agenda:**  
*Motion to approve Agenda as amended made by Commissioner Virts. Seconded by Commissioner Connor (3 yay, 0 nay) motion passed.*
- **Attendance:** Commissioner Montag, Commissioner Connor, Commissioner Virts, (quorum present). Rozalind Plumb.

1. **2020 Regular Property Tax increase:** Due to a clerical error with Resolution 2019-11, the board will approve the corrected Resolution 2019-11 for the 2020 levy amount. The error was in the percentage of Levy increase over the 2019 Levy amount. The District can only authorize for a 1% (\$4,543.95) increase over the previous year's levy amount. This is the authorization made in Resolution 2019-11.

The 1% is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

**Resolution 2019-11**

*Motion to approve Resolution 2019 -11 as amended. Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay). Motion passed.*

- **Next Regular meeting** December 12<sup>th</sup> 3:00 pm
- *Motion to adjourn made by Commissioner Virts seconded by Commissioner Connor (3 yay, 0 nay Motion assed).*  
**Meeting adjourned:** 09:45

**APPROVED BY:**


Attest:

\_\_\_\_\_  
Chairman – Commissioner Thomas Montag. (date)

  
\_\_\_\_\_  
District Secretary Rozalind Plumb

  
\_\_\_\_\_  
Commissioner Robert Connor

12 Dec 2019  
(date)

  
\_\_\_\_\_  
Commissioner Charles Virts

12 Dec 2019  
(date)

Klickitat County Fire District 3 Commissioners Meeting

200 Husum Street Husum, WA.

November 25, 2019 at ~~10:00~~ am

AGENDA

9:30

## Special Board meeting.

(A) = Action (I) = Information

- **Open Meeting:** Call to order. Time \_\_\_\_\_
- **Approval of agenda (A)**
- **Attendance:**

### 1. **2020 Budget Certification:**

Due to a clerical error with Resolution 2019-11, The board will approve the corrected resolution.

2020 Budget Certification

Resolution 2019-11 (A)

- **Next Regular meeting** December 12<sup>th</sup> 3:00 pm
- **Motion to adjourn:** (A) Time \_\_\_\_\_

Minimum 24 hour notice – posted on door of 200 Husum Street.



Ordinance / Resolution No. 2019-11
RCW 84.55.120

WHEREAS, the Commission of Klickitat County Fire Dist. 3 has met and considered its budget for the calendar year 2020; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 454,394.72; and,

WHEREAS, the population of this district is less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2020 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 4,543.95 which is a percentage increase of 1% from the previous year.

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 25 day of November, 2019.

Handwritten signatures of three individuals on lines.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

2020 Budget Certification calculations

2019 levy	1%	5%	total \$	estimated increase	
454,394.72	4,543.95		458,938.67	11,483.68	470,422.35
454,394.72		22,719.74	477,114.46	11,483.68	488,598.14

**2020 OPERATING BUDGET**  
**Klickitat County Fire District 3**

11/03/2019

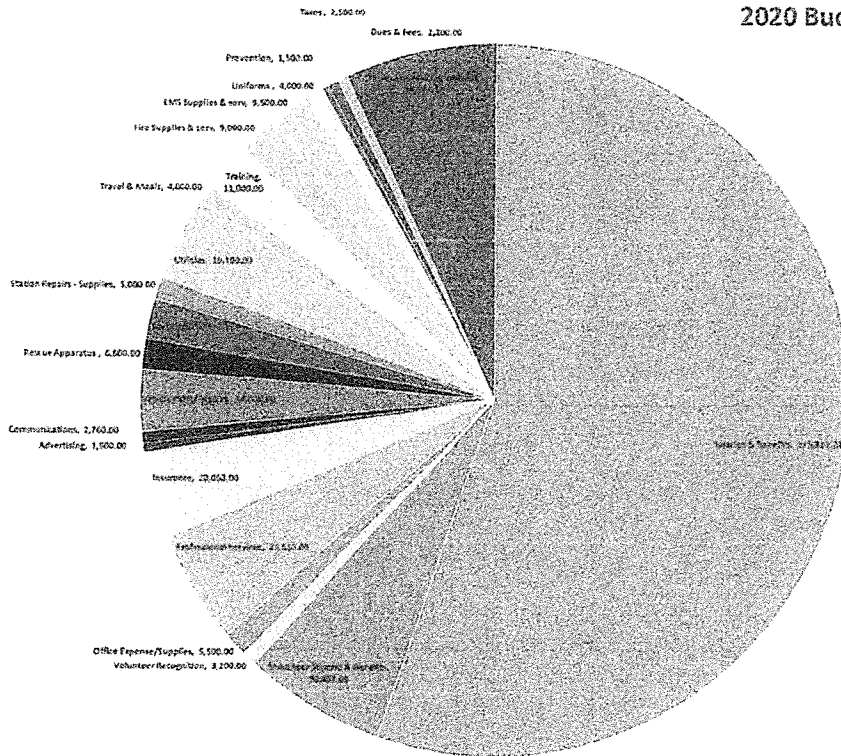
	Category	\$	sub total	notes
admin	Salaries & Wages + employee paid benefits	191,520.61		
admin	Benefits (excluding employee paid)	45,712.68		
	buffer OT (wage and bens)	13,564.00		
	wildland outlay to be reimbursed	10,000.00		wildland will be paid up front and reimbursed
	archive assistant	7,000.00		archive assistant this will be refunded (grant)
	3% buffer over total	8,033.92		cost of living/salary increases/State agency rate increases
	<b>Salaries &amp; Benefits</b>		<b>275,831.21</b>	
admin	Volunteer Stipend	14,400.00		
	Captain stipend	3,600.00		3,600 retainer for 3 captains
	BVFF Dis/Pension	5,600.00		pension and dis premium increases to 140 per Ff 40x140= 5600
	LifeFlight	3,000.00		Rate increase Oct 1, 2019 to \$59/person
	Accidental H & D ins LOD	3,807.00		new policy in Jan 2021 so payment in Dec 2020 (10,313)
	AD&D 24/7	1,000.00		1,000.00 estimated cost of additional 24/7 coverage
	<b>Volunteer Stipend &amp; Benefits</b>		<b>32,407.00</b>	
admin	plaques/dinner	3,200.00		
admin	<b>Volunteer Recognition</b>		<b>3,200.00</b>	
	printers (rent,ink, service)	2,500.00		printer lease estimate
	supplies (paper, misc,	3,000.00		175/month
admin	<b>Office Expense/Supplies</b>		<b>5,500.00</b>	
admin	legal	3,000.00		legal fees
	Lexipol	3,500.00		2019 rate?
	web site maint	600.00		web site only
	IT services- Radcomp	8,300.00		2019 rate? 2019 rate of 8,300.00, 2020 rate of 8,300.00
	MRSC	150.00		
	payroll	2,500.00		Per Kristin at Herman-associates there is an increase in 2020
	nov election cost	2,000.00		
	STATE AUDIT	5,500.00		3 year audit 2017,2018,2019
	<b>Professional Services</b>		<b>25,550.00</b>	
	enduris	20,000.00		3.5% increase plus a buffer
admin	<b>Insurance</b>		<b>20,000.00</b>	
	legal notices/roster	200.00		
	bids	200.00		
	special meetings/hearings	200.00		
	annexations	800.00		
	other	500.00		
admin	<b>Advertising</b>		<b>1,900.00</b>	
	Active 911	360.00		
	911 station phones			
	yahoo domain	100.00		
	misc			
	Maintenance radios/pagers	1,000.00		
	Ops Cell phone	1,300.00		
ops	<b>Communications</b>		<b>2,760.00</b>	
ops	Vehicle Parts/Repairs	9,000.00		tires
	service fleet	5,000.00		
	<b>Vehicle Parts/Repairs</b>		<b>14,000.00</b>	
ops	Rescue - Apparatus Supplies	1,500.00		tools
	hose test	3,600.00		decrease linear foot due to new hose but retain for 2021 budget
	pump test	1,700.00		
	scba flow test	-		2021 budget
	<b>Rescue Apparatus</b>		<b>6,800.00</b>	
ops	<b>Fuel</b>	<b>9,000.00</b>	<b>9,000.00</b>	

	general supplies	5,000.00		
	ground maint			1,800.00
ops	<b>Station Repairs - Supplies</b>		5,000.00	
	PUD stn 31	4,500.00		
	PUD stn 32	2,500.00		
	PUD stn 33	1,000.00		
	Water	650.00		
	Century Link	4,500.00		
	propane	4,000.00		4,000.00
	misc/buffer	1,950.00		
ops	<b>Utilities</b>		19,100.00	
			4,000.00	
ops	<b>Travel &amp; Meals</b>		4,000.00	mileage, hotels, meals
	EMS	4,000.00		EMT
	Fire	4,000.00		
	Admin	1,500.00		WFOA conf. State Auditors/WFOA
		1,500.00		
ops	<b>Training</b>		11,000.00	ALL training, admin, fire and EMS
	Turnouts x 3	-		
	wildland (pants, boots, )	-		
	misc	6,500.00		
	fire trainig props	2,500.00		
ops	<b>Fire Supplies &amp; serv</b>		9,000.00	Fire related supplies - PPE
	EMS licences	500.00		
	EMS Supplies	3,500.00		4,000.00
	physio control service (AEDS)	5,500.00		
	Stryker cot service			
	budget to replace monitor	-		Capital Item
ops	<b>EMS Supplies &amp; serv</b>		9,500.00	
	Paid staff	2,000.00		
	Volunteers class B & A	2,000.00		
ops	<b>Uniforms</b>		4,000.00	
	preplanning supplies	200.00		
	signs	500.00		
	schools	400.00		
	misc	400.00		
ops	<b>Prevention</b>		1,500.00	
admin	<b>Long Term Loans (ends June)</b>			
	Use Tax	2,500.00		for items purchased out of state
admin	<b>Taxes</b>		2,500.00	sales tax owed from purchases and sales
	<b>Category</b>			notes
	WA Fire Chiefs Assoc.	550.00		
	NFPA member			
	WFOA member	1,500.00		
	WFOA	150.00		
	training officer membership			admin x2 @75
admin	<b>Dues &amp; Fees</b>		2,200.00	
	5% of tax rev	22,946.00		5% goal of tax rev.
	anticipated annexation out	11,728.14		
admin	<b>Municipal Pool Investment</b>		34,674.14	22,946.00 5%
	<b>Capital Reserve</b>			
	<b>Total</b>		459,422.35	Total District
	av property tax estimated in October 2019	458,938.67		
	av estimated increase -new construction	11,483.68	470,422.35	
	FD training Officer position	29,000.00		from WSF & SCFD3
			459,422.35	<b>TOTAL EXPECTED</b>
			0.00	remaining

2020 budget summary		
	\$	%
Salaries & Benefits	275,831.21	55.23
Volunteer Stlpnd & Benefits	32,407.00	6.49
Volunteer Recognition	3,200.00	0.64
Office Expense/Supplies	5,500.00	1.10
Professional Services	25,550.00	5.12
Insurance	20,000.00	4.00
Advertising	1,900.00	0.38
Communications	2,760.00	0.55
Vehicle Parts/Repairs	14,000.00	2.80
Rescue Apparatus	6,800.00	1.36
Fuel	9,000.00	1.80
Station Repairs - Supplies	5,000.00	1.00
Utilities	19,100.00	3.82
Travel & Meals	4,000.00	0.80
Training	11,000.00	2.20
Fire Supplies & serv	9,000.00	1.80
EMS Supplies & serv	9,500.00	1.90
Uniforms	4,000.00	0.80
Prevention	1,500.00	0.30
Taxes	2,500.00	0.50
Dues & Fees	2,200.00	0.44
Municipal Pool Investment	34,674.14	6.94

Total 499,422.35

### 2020 Budget





## Klickitat County Fire District 3

200 Husum Street – P.O. Box 151 Husum, WA 98623

(509) 493-2996

14 November 2019

### District Personnel and Levy Contacts.

Below are listed the current Commissioners and staff at Klickitat County Fire District 3.

Commissioner Vice Chair	Robert Connor	<a href="mailto:commissionerconnor@kcf3.com">commissionerconnor@kcf3.com</a>
Commissioner Chair	Thomas Montag	<a href="mailto:commissionermontag@kcf3.com">commissionermontag@kcf3.com</a>
Commissioner	Charles Virts	<a href="mailto:commissionervirts@kcf3.com">commissionervirts@kcf3.com</a>
Chief	Wesley Long	509.493.2996 <a href="mailto:chief@kcf3.com">chief@kcf3.com</a>
District Secretary	Rozalind Plumb	509.493.2996 <a href="mailto:secretary@kcf3.com">secretary@kcf3.com</a>
Administrative Assistant	Jennifer McLean	509.493.2996 <a href="mailto:admin@kcf3.com">admin@kcf3.com</a>

If you have questions please contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Rozalind Plumb'.

Rozalind Plumb  
KCFD3 District Secretary  
[secretary@kcf3.com](mailto:secretary@kcf3.com)



# CERTIFICATION FORM FOR FULL-TIME FTE

## CERTIFICATION FOR LEVY (RCW 52.16.160)

For Assessment Year: 2019 for Taxes Payable in 2020

I, Thomas Montag (name),  
Commissioner-Chair (title)

of Klickitat County Fire District # 3 hereby certify that this fire district

has one full-time paid employee.

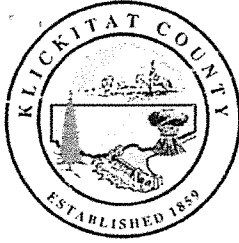
contracts with another municipal corporation for the services of at least one full-time paid employee.

Date 11/14/2019

Chair Thomas Montag 11/14/19

Commissioner [Signature] 11/14/19

Commissioner Charles Vints 11/14/19



*Crista A. Schroder*  
*Klickitat County Assessor*

205 S. Columbus MS-CH-1 Goldendale, WA 98620  
(509) 773-3715 or 1(800) 764-2235  
Fax (509) 773-6397

**TO:** Klickitat County Taxing Districts  
**FROM:** Tia Hocter, Levy Specialist  
**SUBJECT:** Annual Budget Packet & Preliminary Values

We are sending you the certified values for real property and new construction for your taxing district for your budgeting process and public hearings\*. To help in your process, we have included last's year levy amount with some additional calculations, a copy of the Department of Revenue's Levy Certification and Ordinance/Resolution.

There has been a change in law which provides taxing districts with a way to recover some of the lost revenue from cancelled taxes through the levy process. SSB 5705 now allows you to levy for both the amount of taxes refunded and the amount of taxes cancelled or abated less the amount of supplemental taxes for the preceding twelve months. If you so choose, you can include this amount in the Refund Levy as part of your Levy Certification. These refund numbers are available from the Klickitat County Treasurer.

Each year Taxing Districts must certify their budgets or estimates to the county legislative authority on or before **November 30** in accordance with RCW 84.52.020. We have also included a checklist to help you in preparing the necessary documents.

**Please notify me before November 30, 2019 if you cannot meet the deadline. Please be aware, if your certified budget or estimate is not received by November 30, 2019, state statute (RCW 84.52.070) requires that the county assessor shall use no more than the certified levy amount from the previous year for the taxing district.**

Please feel free to contact me if you require assistance completing forms or have questions about the certification forms, levy limit calculations, or ordinances/resolutions. We have copies of all of the recommended forms available at our website at [www.klickitatcounty.org/assessor](http://www.klickitatcounty.org/assessor) in "Help for Taxing Districts".

Thank you,

Tia Hocter  
Klickitat County Assessor's Office  
509/773-2439 (direct line)  
[tiah@klickitatcounty.org](mailto:tiah@klickitatcounty.org)

\*Last years state assessed utility values have been used as an estimate of preliminary value. Also note that taxable values are subject to change based on subsequent appeals to the Board of Equalization and exemption changes.

District: Fire 3		
	<b>Previous Years Levy Amount</b>	<b>Maximum Lawful Levy since 1985</b>
	\$454,394.72	\$454,394.72
<b>plus 1% increase</b>	\$458,938.67	\$458,938.67
<i>Estimated</i> additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made	\$11,483.68	\$11,483.68
<b>Estimated total Request</b>		
	\$470,422.34	\$470,422.34
	This Value is the difference between 1% of previous years levy minus the previous years levy	This Value is the difference between 1% of the max lawful levy minus the previous years levy without the 1%
<b>Estimated dollar amount increase</b>	\$4,543.95	\$4,543.95
<b>ESTIMATED Percentage increase over last years levy amount</b>	using last years levy	using Max lawful levy
	1.00%	1.00%
<b>Estimated total district value</b>	\$569,367,132.00	

4,543.95

Previous Year State Assessed	\$8,882,379.00
Levy Real and Mobile Taxable Value	\$552,420,374.00
Levy Personal & Structure Taxable Value	\$8,064,379.00
Total	\$560,484,753.00



11/25/2019

Gmail - Klickitat Fire District 3

To: Tia Hctor <tiah@klickitatcounty.org>

Cc: Wes Long <chief@kcf3.com>, Rozalind Plumb <secretary@kcf3.com>, Tom Montag <commissionermontag@kcf3.com>, Charles Virts <commissionervirts@kcf3.com>, Bob Connor <commissionerconnor@kcf3.com>

Good Afternoon Tia,


Please see the attached and complete Ordinance/Resolution 2019-11.

If you have any questions please let us know, and again thank you for your help.

Sincerely,

Jennifer McLean  
Klickitat County Fire District 3  
Administrative Assistant  
admin@kcf3.com  
509.493.2996

[Quoted text hidden]

 **KCFD3\_Resolution No. 2019-11.pdf**  
584K

11/25/2019

Gmail - Klickitat Fire District 3

Jennifer McLean <kcfd3aa@gmail.com>



## Klickitat Fire District 3

3 messages

Thu, Nov 21, 2019 at 11:43 AM

**Wes Long** <chief@kcfd3.com>

To: Tia Hocter <tiah@klickitatcounty.org>

Cc: Rozalind Plumb <secretary@kcfd3.com>, Jennifer McLean <admin@kcfd3.com>, Tom Montag <commissionermontag@kcfd3.com>, Charles Virts <commissionervirts@kcfd3.com>, Bob Connor <commissionerconnor@kcfd3.com>

Good morning, Tia,

My Board has agreed to conduct a short Special Public Meeting in order for us to correct our Levy Certification Resolution 2019-11.

Monday at 10:00am in at Station 31 in Husum. November 25th.

Thank you for your notification regarding this matter.

Wes

Wesley W. Long - Fire Chief  
Klickitat County Fire District 3  
[200 Husum Street](#)  
[Husum WA 98623](#)  
509-493-2996  
360-281-9585 (c)  
[www.kcfd3.com](http://www.kcfd3.com)

Any and all electronic communications associated with this email are subject to public disclosure - without warning or notice - according to Washington State Law.

Thu, Nov 21, 2019 at 12:35 PM

**Tia Hocter** <tiah@klickitatcounty.org>

To: Wes Long <chief@kcfd3.com>

Cc: Rozalind Plumb <secretary@kcfd3.com>, Jennifer McLean <admin@kcfd3.com>, Tom Montag <commissionermontag@kcfd3.com>, Charles Virts <commissionervirts@kcfd3.com>, Bob Connor <commissionerconnor@kcfd3.com>

Thank you Wes



Sender notified by  
Mailtrack

[Quoted text hidden]

--

*Have A Great Day*

**Tia Hocter**

Klickitat County Assessors Office

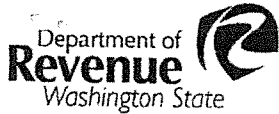
Chief Deputy Assessor

Direct 509-773-2439 Office 509-773-3715 Fax 509-773-6397

**Jennifer McLean** <admin@kcfd3.com>

Mon, Nov 25, 2019 at 4:05 PM

<https://mail.google.com/mail/u/0?ik=e639cbd544&view=pt&search=all&permthid=thread-f%3A1650841767587996595&simpl=msg-f%3A16508417675...> 1.



Ordinance / Resolution No. 2019-11  
RCW 84.55.120

WHEREAS, the Commission of Klickitat County Fire Dist. 3 has met and considered  
(Governing body of the taxing district) (Name of the taxing district)  
its budget for the calendar year 2020; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 454,394.72; and,  
(Previous year's levy amount)

WHEREAS, the population of this district is  more than or  less than 10,000; and now, therefore,  
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2020 tax year.  
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 4,543.95  
22,719.74  
which is a percentage increase of 5.0 % from the previous year. This increase is exclusive of  
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 14 day of November, 2019.

Thomas Cronin 11/14/19  
[Signature] 11/14/19  
[Signature]

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30<sup>th</sup>. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.



Rozalind Plumb <edgeburyukusa@gmail.com>

---

## NOTICE OF SPECIAL BOARD MEETING

1 message

---

**Wes Long** <chief@kcf3.com>

Fri, Nov 22, 2019 at 11:13 AM

To: Tom Montag <commissionermontag@kcf3.com>, Charles Virts <commissionervirts@kcf3.com>, Bob Connor <commissionerconnor@kcf3.com>, Rozalind Plumb <secretary@kcf3.com>, Jennifer McLean <admin@kcf3.com>, TONY GILMER <training@kcf3.com>

Cc: Bakke Sverre <SBakke@whitesalmonenterprise.com>

Here is your official written notice of SPECIAL BOARD MEETING.

Monday November 25, 2019

Station 31

[200 Husum Street](#)

[Husum Washington 98623](#)

Time: **09:30/am** Per Commissioner Virts' request to adjust from 10:00/am.

Purpose: Due to clerical error, Resolution 2019-11 needs Board of Commissioner signatures to correct (act upon) Klickitat County Fire District 3's Levy Certification.

Levy Certification and budget related documents are due to Klickitat County no later than November 30th.

Please confirm INDIVIDUALLY that you have received this notice.

Thank you,

Wesley W. Long - Fire Chief  
Klickitat County Fire District 3  
[200 Husum Street](#)  
[Husum WA 98623](#)  
509-493-2996  
360-281-9585 (c)  
[www.kcf3.com](http://www.kcf3.com)

Any and all electronic communications associated with this email are subject to public disclosure - without warning or notice - according to Washington State Law.

