

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

Thursday November 12, 2020

Due to COVID-19 pandemic and Governor Inslee's proclamation prohibiting holding in person meetings, this meeting occurred using remote online video and telephone technology. The District posted notice of how to access the meeting (posted to Website).

Called to order: 15:00

In Attendance Virtually:

Commissioner Montag (Chair), Commissioner Connor, Quorum present. Commissioner Virts joined meeting near the end of the Secretary's Report

Secretary Rozalind Plumb, Admin Assistant Jennifer McLean, Lloyd Olson, Debbie Olson, Melinda Heindel, Sheri Bousquet. Chief Long, Robert Merritt.

Approval of agenda:

Motion to approve the agenda made by Commissioner Connor, seconded by Commissioner Montag, (2 yay, 0 nay) motion passed.

Minutes of the last meetings:

- *Motion to approve Regular business meeting minutes from October 8, 2020 as presented, made by Commissioner Connor, seconded by Commissioner Montag (2 yay, 0 nay) motion passed.*
- *Motion to approve minutes of the October 20th Annexation Hearing made by Commissioner Connor, seconded by Commissioner Montag. (2 yay, 0 nay) motion passed.*
- *Motion to approve the minutes of the October 20th & 22nd 2021 Budget Workshop. Made by Commissioner Connor, seconded by Commissioner Montag, (2 yay, 0 nay) motion passed.*

Public Discussion:

Chairman will allow comments at the end of the meeting.

Secretary's Report: See attached report

1. GENERAL EXPENSE FUND 667.1:

Review of the September County Auditor Report as well as September payroll, general deposits, and petty cash occurred on 10/05/20 by Commissioner Connor. September and October Treasurer reports were reviewed by Commissioner Connor 11/10/20, as well as the October audit report, payroll, general deposits, and petty cash.

a) Bills and items to be signed;

Motion to approve dispersals as presented made by Commissioner Connor, seconded by Commissioner Montag. (2 yay, 0 nay) Motion passed.

- b) **2020 Operating Budget:** to date 10/31/20
Anticipated budget is \$499,422.35
Operating Expenditure to date \$347,702.32

2. CAPITAL FUND 667.3:

Original balance: **\$3,220,750.00** See 2020 Capital summary

Review of September and October's Treasurer reports, as well as the October auditor report occurred on 11/10/20 by Commissioner Connor.

a) **Capital vouchers to be signed:**

- a) 11/5/20 \$30,354.65

Motion to approve capital expenditures made by commissioner Connor, seconded by commissioner Virts. (3 yay, 0 nay) motion passed.

- 3. Bond Fund: 667.2** As of October 31, the balance is \$309,012.97. \$292,952.35 has been received in 2020. Next payment due in December \$174,671.79.

4. INVESTED FUNDS

- GENERAL FUND = \$629,536.00, with \$350,000 matured giving an ending investment balance of \$279,536.00, and yielding \$3,156.46 interest as of October 31, 2020
- CAPITAL FUNDS = \$2,636,324.50 and yielding \$19,998.22 gross interest as of October 31, 2020.

5. Correspondence:

- AD&D Coverage- renewal of the volunteer's AD&D coverage is due in December.
- Renew on duty coverage- 3 year premium \$10,906.00 (saves 10% over annual payments). Includes supplemental income coverage.
- Add 24 hour coverage – for death and dismemberment ONLY (no income supplement). 3 year premiums save 10%;
Commissioners discussed the options.

Motion to approve maintaining the On Duty coverage and additional policy for 24 hour \$75,000 coverage for volunteers and to pay the 3 year premium. Made by Commissioner Virts, seconded by Commissioner Connor.

Chief's Report: See attached.

Chief Long submitted a report to the Commissioners prior to the meeting. Additional comments:

- Recent fire in the district resulted in a loss of an RV residence.
- Radio Grant- radio programming has been delayed due to the contractor working on a regional emergency.
- MRSC- Chief is reviewing the procedures for public works and purchasing through the roster.

- Fire safety survey scheduled with land owner on Snowden.
- DNR Fuels Reduction project – Chief and Commissioner Montag attended the White Salmon City tree board meeting. \$280,000 available for fuels reduction to create a fire break around White Salmon.

Phase 1 is the area from the Hospital to Snowden.

Phase 2 is from Snowden west toward Hwy 141.

Phase 3 still being decided but west of 141 to Pucker Huddle area.

- Engine replacement- Researching costs only at this time.
- Surplus SCBAs- reaching out to agencies to try to get them to a new home.
-

Training Report:

- Training has continued. There has been as a skelton attendance from all stations.
- Schedules and hunting season have had an impact on getting the three chiefs together to discuss the Training Captain position.
- Commissioners agree to keep moving towards filling the position.

Ongoing business:

1. Personnel/Payroll:

- Training Captain replacement – expect to have a similar process for job announcement and review of applicants as we had before.
- Personnel contract reviews: 2021 contracts should be reviewed. All contracts to be sent to the Commissioners for review before the next meeting.

2. Policies: Nothing new currently.

3. BOND

• CAPITAL PROJECTS -project manager Robert Merritt - used screen sharing.

- Exhaust systems- we advertised and received 7 responses of interest. Two departments were very interested but pulled out. We still have some interested departments who will be approaching their boards for approval. Merritt added that he has done cost comparisons for similar systems. A new install would cost around \$160,000. So, setting a minimum bid of \$30,000 was reasonable.
- **Hazmat study** – Hazmat inspection has been completed by PBS out of Portland.
 - Phase 1- the samples have been taken and sent to the lab for analysis.
 - Phase 2- Report of the findings has been received. No problems at station 32. Station 31 has lead paint and asbestos materials in the construction zones and will need abatement before construction begins.
 - Phase 3- Mitigation plan. –PBS produced a plan that they estimated to cost \$22,000 for time and materials.

Hazmat mitigation and mobilization plan- (screen shared the lay out of the station and a matrix for project areas)

The areas that need abatement include the pipe chases, glue and mastic under the carpet in the training room and under the paint in the apparatus bays.

Matrix (draft) - divides the station into sections and identifies what needs to be moved for the contractors to have access to complete the work quickly. This can be done by the district personnel and will save on the cost of the project. Discussion followed on;

- Apparatus Bays- Pipe races and floor scraped/ground.
PPE will need to be moved off the back walls in the bay. Should PPE be sent home with the volunteers or should we purchase the Ready racks that are planned in the remodel?
- Office – needs flooring scraped. Need to relocate the office, either to training room or another location, discussed the modular building. Concern for costs of adding the modular now when we don't have the bids for the main building. Consensus was to move to training room.
- Discussion if the tiles were still in place under the office carpet – they are not. Melinda Heindel (an architect and Task Force member), agreed the floor needs to be mitigated.
- Discussion of potential to mitigate the entire building – including the gymnasium – that are had not been assessed in the hazmat sampling. It is unknown what the cost would be.
- Commissioners support moving forward with the mitigation of the hazmat in the areas needed.

Water line- trying to find out the size of the water line into the station. Merritt is reaching out to Fordyce water. There might be costs if the line is undersized.

Owner purchased contractor installed list.

Merritt shared some of the listed items that the district plans to purchase and have the contractor install. These are all items that are planned with the architect but purchasing by the district can save 30%. Compressor, PE racks, hose racks, extractor, generators, radio tower,

Timeline-

- Discovery is done,
- Design drawings done
- Construction drawings almost done
- specifications almost complete
- Planning permits – could take a month. But we will not go to bid until we have the plans in hand. That way we should not have any change orders.

- **CAPITAL PURCHASES** – On hold until building costs are finalized. However, Chief noted he will need to purchase some more SCBA bottles. He had originally ordered enough to maintain the fleet, but with several new members going through Fire Academy, they need to go to their trainings with a complete pack and a spare bottle. This currently means taking bottles off the front-line engines.

4. **White Salmon City Council Public Safety Committee** - Commissioner Virts had nothing to report.
5. **Joint use facilities / interoperability** Commissioner Montag spoke with Mayor Keethler. The City is planning a community Center and will move the city chamber out of the Fire Station. They plan to replace the roof on the fire station and do some other work. Potential for a joint use facility and possibly sleeping quarters that would help establish 24 hour coverage.
6. **Annexations:** HB 5010 update – the hearing was held on October 20th. Resolution 2020- 11 was read.

Motion to approve resolution 2020-11 made by Commissioner Virts seconded by Commissioner Connor. (3 yay, 0 nay) Motion passed.

7. **Radio Grant:** see chief's report
8. **2021 Budget.**

- Resolution 2020-12 – 2021 budget and levy authorization to be increased by 1%.

Motion to approve resolution 2020-12 made by Commissioner Virts, seconded by Commissioner Connor,(3 yay, 0 nay) motion passed.

- Levy Certification:

Motion to approve the levy certification as presented made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay). Motion passed.

New Business:

1. **mHc Associates Contract.** – renewal of the consultant contract for 2021. (only changes from 2020 are the address and dates of contract)
Motion to approve the contract with mHc Associates as presented made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.
2. **2021 Business meeting schedule** – Commissioners agreed to maintain 2nd Thursday at 3pm. Resolution confirming dates will be placed on the next meeting.
3. **MRSC renewal.** –Maintains the lists for public works and purchases. Discussion on how the system works and how it is state wide. Local contractors need to be on the list. Commissioners agree to maintain the existing resolution to use mrsc ROSTERS..

PUBLIC Discussion:

Commissioner Montag opened the meeting to the public. (secretary requested public to unmute). No response from the public.

Good of the Order:

Chief Noted the surplus trees at the side of the station have been removed.

Next meeting:

Regular meeting: December 10th 3:00 pm

Motion to adjourn:

Motion to adjourn made by Commissioner Virts , seconded by Commissioner Connor. (3 yay,0 nay) motion passed.

Meeting adjourned: 17:00

APPROVED BY:


Chairman – Commissioner Thomas Montag. (date)


Commissioner Robert Connor (date)


Commissioner Charles Virts (date)

Attest:


District Secretary Rozalind Plumb

Klickitat County Fire District 3 Commissioners Meeting
200 Husum Street Husum, WA.
November 12, 2020 at 15:00 (3 pm).

AGENDA

Regular Board meeting.
VIRTUAL MEETING VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/81608052163?pwd=RDZTS1pwOXF4eDVOUkgzQmVpOXdyUT09>

Meeting ID: 816 0805 2163

Password: 778253

One tap mobile

+16699009128,,81608052163#,,,,0#,,778253# US (San Jose)

+12532158782,,81608052163#,,,,0#,,778253# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 816 0805 2163

Password: 778253

Find your local number: <https://us02web.zoom.us/j/81608052163?pwd=RDZTS1pwOXF4eDVOUkgzQmVpOXdyUT09>

Proclamation 20-28.12 was issued late in the day on November 10, 2020. The Proclamation continued the current status quo through **December 7, 2020**.

In person Board of Commissioner meetings continue to be prohibited through December 7, 2020 for counties in Phase 1 and Phase 2.

- **Open Meeting:** Call to order. Time _____
- **Approval of agenda**
- **Attendance**
- **Minutes of last meetings:**
 - October 8th Regular Business Meeting.
 - 2021 Budget Workshops (October 20th and 22nd),
 - Annexation Hearing October 20th.
- **Public Discussion:** The Board Chair will announce when a public comment period is permitted.
- **Secretary's Report**
- **Chief's Report**
- **Training Report**
- **On Going Business**
 1. **Personnel:**
 - Training Captain
 - 2021 contracts need review by December 30th2020.
 2. **Policies:** ongoing
 3. **BOND**
 - **CAPITAL PROJECTS REPORT**
 - **Fordyce Water – AGREEMENT (A)**
 - **Stn 31 update**
 - **Stn 32 update**

- HazMat Inspection- update

- CAPITAL PURCHASES- Waiting for Building estimates

4. White Salmon City Council Public Safety Committee (*Virts*)
5. Joint use facilities / interoperability (*Montag*)
6. Annexations: RESOLUTION 2020-11 approving annexations
7. Radio Grant: progress report.
8. 2021 budget:
 - i. RESOLUTION 2020 -12
 - ii. Levy Certification

- New Business:

- i. MHC Associates – contract renewal.
- ii. 2021 Business meetings schedule
- iii. MRSC Roster renewal \$135 (account locks Dec 1 2020 if not renewed).

- Good of the order:

- Next meeting;

Regular meeting: December 10th 3:00 pm

- Motion to adjourn: (A) Time _____

November 12, 2020

Secretary's Report

1. GENERAL EXPENSE FUND 667.1:

See 2020 Operating Budget table and graphs

a) **County Treasurer's Report for September 2020**

Beginning balance	\$137,670.49	Ending Balance	\$96,896.44
Deposits	\$17,404.70	Disbursements	\$58,178.75

b) **County Treasurer's Report for October 2020**

Beginning balance	\$96,896.44	Ending Balance	\$411,085.03
Deposits	\$506,721.13	Disbursements	\$192,532.54

Review of the September County Auditor Report as well as September payroll, general deposits, and petty cash occurred on 10/05/20 by Commissioner Connor. September and October Treasurer reports were reviewed by Commissioner Connor 11/10/20, as well as the October audit report, payroll, general deposits, and petty cash.

c) **Bills and items to be signed**

General Fund/Operating Budget:

- a) 10/7 \$994.30 b) 10/12 \$3,283.43 c) 10/13 \$3,555.60 d) 10/27 \$702.18
e) 10/28 \$1,095.68 f) 11/5 \$858.86 g) 11/5 \$2,745.43 h) 11/10 \$7,220.50

d) **2020 Operating Budget:** to date 10/31/20

Anticipated budget is \$499,422.35

Operating Expenditure to date \$347,702.32

2. CAPITAL FUND 667.3:

Original balance: \$3,220,750.00 See 2020 Capital summary

a) **County Treasurer's Report for September 2020**

Beginning balance	\$11,499.92	Ending Balance	\$10,557.84
Deposits	\$52,651.01	Disbursements	\$53,593.09

Review of September and October's Treasurer reports, as well as the October auditor report occurred on 11/10/20 by Commissioner Connor.

b) **County Treasurer's Report for October 2020**

Beginning balance	\$10,557.84	Ending Balance	\$1,129.43
Deposits	\$427.85	Disbursements	\$9,856.26

Review of September and October's Treasurer reports, as well as the October auditor report occurred on 11/10/20 by Commissioner Connor.

c) Capital vouchers to be signed:

a) 11/5/20 \$30,354.65

3. Bond Fund: 667.2. As of September 30, the balance was \$217,293.46. \$201,232.84 has been received in 2020. As of October 31, the balance is \$309,012.97. \$292,952.35 has been received in 2020. Next payment due in December \$174,671.79.

4. INVESTED FUNDS

- GENERAL FUND = \$629,536.00, yielding \$3,055.29 interest as of September 30, 2020
- GENERAL FUND = \$629,536.00, with \$350,000 matured giving an ending investment balance of \$279,536.00, and yielding \$3,156.46 interest as of October 31, 2020
- CAPITAL FUNDS = \$2,688,417.57 with \$52,093.07 matured giving an ending investment balance of \$2,636,324.50 and yielding \$19,570.37 gross interest as of September 30, 2020.
- CAPITAL FUNDS = \$2,636,324.50 and yielding \$19,998.22 gross interest as of October 31, 2020.

5. Correspondence:

- AD&D Coverage- renewal of the volunteer's AD&D coverage is due in December.
- Renew on duty coverage- 3 year premium \$10,906.00 (saves 10% over annual payments). Includes supplemental income coverage.
- Add 24 hour coverage – for death and dismemberment ONLY (no income supplement). 3 year premiums save 10%;
Up to \$25,000 coverage = 1,948.00
Up to \$75,000 coverage = 5,408.00 (approx. \$1,802/year).
Which coverage?

6. Current priority projects include:

- Payroll for mobilizations – received reimbursement for 6 out of 8 mobilizations
- Capital Bond activity
- Archiving project to be closed in November.
- Annexation
- Policy updates



KLICKITAT COUNTY
TREASURER REPORT
September 2020

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 137,670.49	\$ 208,997.33	\$ 11,499.92
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	17,404.70	8,296.13	557.94
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	52,093.07
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	17,404.70	8,296.13	52,651.01
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	31,029.74	-	53,593.09
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	27,149.01	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	58,178.75	-	53,593.09
ENDING CASH BALANCE	16	\$ 96,896.44	\$ 217,293.46	\$ 10,557.84
WARRANTS				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 96,896.44	\$ 217,293.46	\$ 10,557.84
INVESTMENTS				
Beginning Inv Balance	23	629,536.00	-	2,688,417.57
Matured Investments	24	-	-	52,093.07
New Investments	25	-	-	-
ENDING INVESTMENT BALANCE	26	629,536.00	-	2,636,324.50
DEBT SERVICE/BOND ACTIVITY				
Beginning Bond Principle Balance	27	(149,986.07)	-	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	(149,986.07)	-	-



**KLICKITAT COUNTY
TREASURER REPORT
October 2020**

REVISED

10:09 am, Nov 10, 2020

	Fund No.:	667.1	667.2	667.3
Fund Name:		FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 96,896.44	\$ 217,293.46	\$ 10,557.84
+++ Increases +++				
Receipts (Revenue Dist Rpt)	2	156,721.13	91,719.51	427.85
Netted Transactions	3	-	-	-
Matured Investments	4	350,000.00	-	-
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	506,721.13	91,719.51	427.85
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	165,486.70	-	9,856.26
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	27,045.84	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	192,532.54	-	9,856.26
ENDING CASH BALANCE	16	\$ 411,085.03	\$ 309,012.97	\$ 1,129.43
WARRANTS				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 411,085.03	\$ 309,012.97	\$ 1,129.43
INVESTMENTS				
Beginning Inv Balance	23	629,536.00	-	2,636,324.50
Matured Investments	24	350,000.00	-	-
New Investments	25	-	-	-
ENDING INVESTMENT BALANCE	26	279,536.00	-	2,636,324.50
DEBT SERVICE/BOND ACTIVITY				
Beginning Bond Principle Balance	27	(149,986.07)	-	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	(149,986.07)	-	-

APPROVED

By Greg Gallagher at 10:09 am, Nov 10, 2020



KLICKITAT COUNTY

Fund Revenue Distribution
As of 10-31-2020

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
667	FIRE DISTRICT #3 GENERAL FUND					
	66731111	Real & Personal Propert	2020	\$0.00	\$137,375.33	\$430,040.04
			2019	\$0.00	\$129.79	\$4,952.55
			2018	\$0.00	\$0.00	\$593.05
			2017	\$0.00	\$9.67	\$1,590.31
			2016	\$0.00	\$0.00	\$53.54
			2015	\$0.00	\$10.96	\$107.93
			Fund Totals:	\$0.00	\$137,525.75	\$437,337.42
667001	FIRE DISTRICT #3 GENERAL FUND					
	667131211	Private Harvest Tax;	2020	\$0.00	\$0.00	\$4,121.24
	6671317200000	Leasehold Excise Tax	2020	\$0.00	\$0.00	\$454.12
	6671332152301	USDOI;FOREST SERV & CORP ENG	2020	\$0.00	\$0.00	\$152.36
	667136111	Investment Interest	2020	\$0.00	\$101.17	\$3,156.46
	667138611	Agency Deposits	2020	\$0.00	\$19,094.21	\$72,919.49
			Fund Totals:	\$0.00	\$19,195.38	\$80,803.67
667002	FIRE DISTRICT #3 BOND FUND					
	667231111	Real & Personal Property	2020	\$0.00	\$91,628.01	\$287,314.83
			2019	\$0.00	\$91.50	\$3,505.23
	667231211	Private Harvest Tax;Timber	2020	\$0.00	\$0.00	\$2,132.29
			Fund Totals:	\$0.00	\$91,719.51	\$292,952.35
667003	FIRE DISTRICT #3 CAP FUND					
	667336111	Investment Interest	2020	\$0.00	\$427.85	\$19,998.22
			Fund Totals:	\$0.00	\$427.85	\$19,998.22

2020 Operating Budget

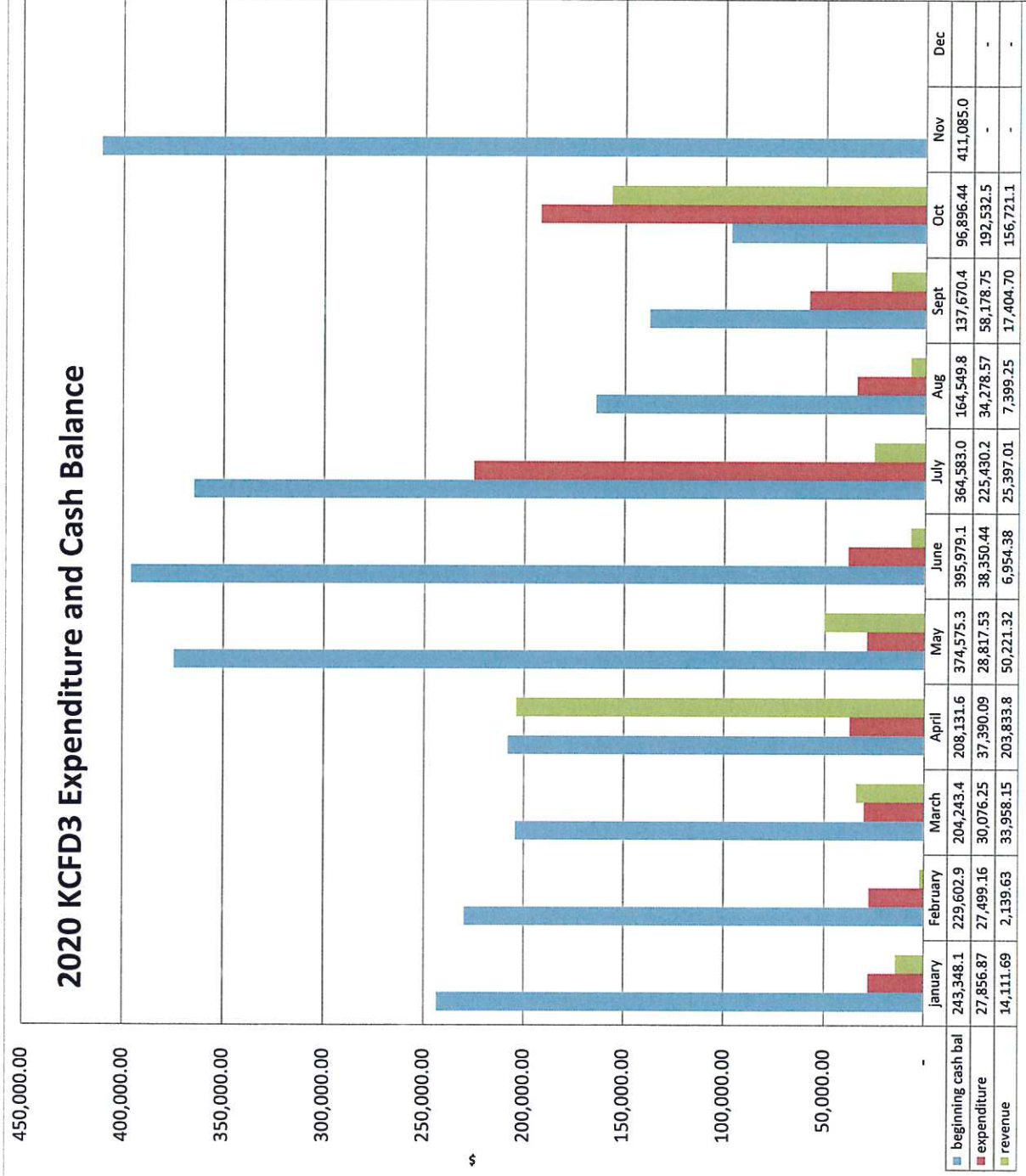
Updated 11/10/2020

This budget sheet is connected to the expenditure spreadsheet.

Klickitat County Fire District 3

BUDGET 2020 CATEGORY	Original Budget	October expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	230,118.53	24,171.59	200,083.78	30,034.75	87%	
Benefits (excluding employee paid)	45,712.68	9,145.65	50,901.42	(5,188.74)	111%	
Volunteer Stipend	18,000.00	-	2,188.69	15,811.31	12%	
Volunteer Disability/Pension/lifeflight	14,407.00	-	1,475.00	12,932.00	10%	
Volunteer Recognition	3,200.00	-	16.99	3,183.01	1%	
Office Expense/Supplies	5,500.00	647.98	4,333.45	1,166.55	79%	
Professional Services	25,550.00	1,765.50	16,230.27	9,319.73	64%	
Insurance	20,000.00	-	20,624.00	(624.00)	103%	
Communications	2,760.00	64.79	668.31	2,091.69	24%	
Advertising	1,900.00	-	365.00	1,535.00	19%	
Vehicle Parts/Repairs/service	14,000.00	139.87	9,308.44	4,691.56	66%	
Rescue - Apparatus/Supplies	6,800.00	-	5,062.87	1,737.13	74%	
Fuel	9,000.00	492.53	4,861.65	4,138.35	54%	
Facilities/Station Repairs/Supplies	5,000.00	881.02	3,057.00	1,943.00	61%	
Utilities Services	19,100.00	1,062.67	10,788.49	8,311.51	56%	
Travel & Meals	4,000.00	242.11	566.09	3,433.91	14%	
Training	11,000.00	679.00	3,331.37	7,668.63	30%	
Fire Supplies/service	9,000.00	124.99	4,607.36	4,392.64	51%	
EMS Supplies	9,500.00	1,121.54	1,613.50	7,886.50	17%	
Uniform/apparel	4,000.00	300.00	3,624.53	375.47	91%	
Prevention	1,500.00	111.28	1,029.09	470.91	69%	
Taxes (for previous year)	2,500.00	-	1,565.66	934.34	63%	
Dues & Fees	2,200.00	1,260.00	1,399.36	800.64	64%	
Municipal Pool Reserve	34,674.14	-	-	34,674.14	0%	
Capital Pool	-	-	-	-	0.00%	
Total budgeted expenditure	499,422.35	42,210.52	347,702.32	151,720.03	70%	
EXTRA projects using cash balance						
Radio Grant		150,322.02	150,322.02			
Invested funds		-	200,000.00			
State Grant Dept. of Health	1,260.00	-	1,086.15	173.85	86%	
Expense for Wildland						
Total Actual Expenditure		192,532.54	699,110.49			
Ave. property tax estimated in November 2019 + 29,000 TO share	499,422.35					275,831.21

2020 KCFD3 Expenditure and Cash Balance



2020 OCTOBER Capital SUMMARY

Updated 11/10/2020

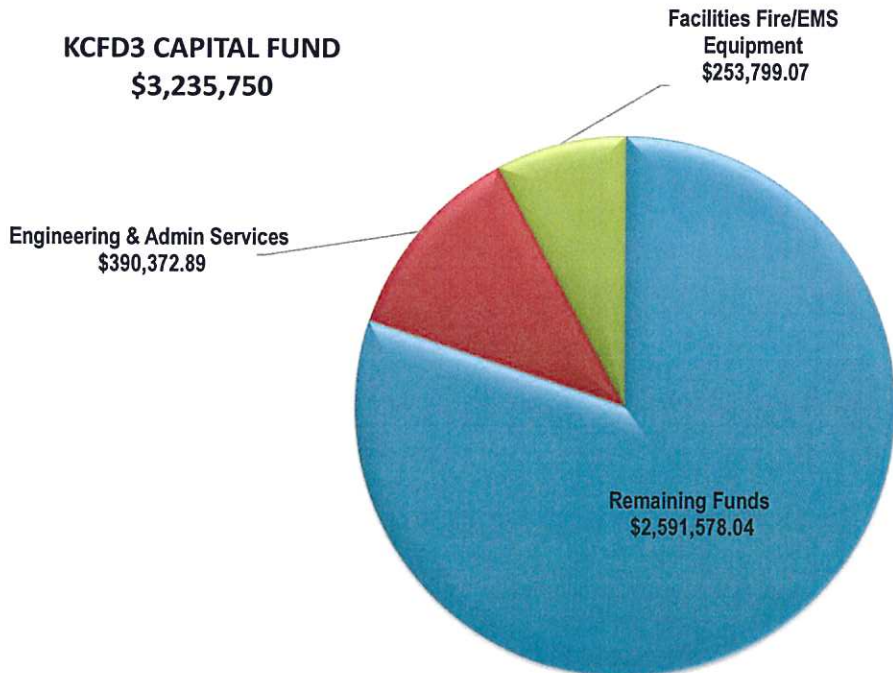
ORIGINAL BOND	\$ 3,235,750.00
2018 Bond Council included in engineering and admin serv. Total.	15,000.00
Beginning balance (dec 2018)	3,220,750.00
2019 total expenses	375,043.23
2020 Beginning balance	2,845,706.77

		2019	2020	2020 Totals	Totals
Capital Service	Professional Serv. Admin.	108,111.83	7,487.40		
	Professional Serv. Fire	29,799.65	-		
	Facilities Services		229,974.01		
				237,461.41	375,372.89
Capital Goods	Facilities Fire Equipment	234,713.55	16,667.32		
	EMS Equipment	2,418.20	-		
				16,667.32	253,799.07
TOTAL		375,043.23	254,128.73	254,128.73	
REMAINING FUNDS		2,845,706.77	2,591,578.04		
INVESTED		2,822,552.04	2,636,324.50		
Balance (does not include interest)		23,154.73	(44,746.46)		

2019 Interest Earned	25,877.67	25,877.67	Total Interest Earned
2020 Interest Earned		19,998.22	45,875.89

Treasurer Cash Balance **\$ 1,129.43**

Chart Summary	2018	2019	2020	Totals
Remaining Funds		\$ 2,845,706.77	\$ 2,591,578.04	\$ 2,591,578.04
Engineering & Admin Services	\$ 15,000.00	\$ 137,911.48	\$ 237,461.41	\$ 390,372.89
Facilities Fire/EMS Equipment		\$ 237,131.75	\$ 16,667.32	\$ 253,799.07



Fire Chief's Report to Board of Commissioners

November 12, 2020

No injuries or accidents since your last meeting. Previous injured firefighter is in the end of physical therapy and has healed well. Waiting for a final return slip from doctor.

Customer Service (emergent and non-emergent): calls for service since your last Board meeting. One vehicle/structure fire in BZ Corner which left a couple homeless. Cause: unattended candle. Assisted customer with getting emergency clothing through WA GAP in Bingen as well as temporary housing through American Red Cross. Received assistance on this fire from Bingen, White Salmon and Trout Lake Fire. Note: This was the second time Water Tender 31 was the primary pumping engine on a structure fire. The investment in cross lays and a 750gpm pump paid off – again.

Projects:

1. **Bond:**
 - (a) Exhaust extractors – Made direct calls to chiefs who expressed interest and quickly backed out. Bob Merritt continues to pursue potential buyers.
 - (b) Met with Jeff Dellis and the Hazmat contractor to inspect the building. Waiting for PSE's proposal to conduct abatement mitigation. Note: Only in planned areas of disturbance. This will NOT fully remove Station 31 of all hazardous abatement obligations into the future. Asbestos, lead etc.
 - (c) Architect on target permit applications to Klickitat County by December 1st.
2. **RADIO GRANT:** Radio template completed. Day Wireless beginning on Wednesday 11/8/20. Scheduling install dates.
3. **Apparatus/Fleet:** Replaced batteries on Engine 31. One battery cell went bad and boiled over. Working on dual tire fill connections for brush trucks with Paco's Tire Shop.
4. **KCIFA** continues to be cancelled.
5. **Wildfire assignment:** Provided Strike Team Leader duties for WA DNR to Lassen National Forest 10-15 through 11-1-2020. Unanticipated revenue to district.
6. **Personnel:** Working towards putting together a position announcement to replace Captain Gilmer. Seeking input from Chief Krepps. Also seeking approval to hire a replacement training officer from the Board. Roz and Jennifer are planning for reimbursements to City of White Salmon and Skamania Fire District 3 to compensation during this time when we cannot provide a training officer.
7. **Senate Bill 5010.** 8 out of the 9 parcels included in HB 5010 are still set for annexation. We've asked legal council about one parcel which we received a returned/not delivered certified letter notification from.
8. **Community Building/pre-planning:** No new significant projects in the KCFD3 service area. Unknown if Under Canvas is continuing with their project at this time.
9. **Fire Safety Surveys:** Eric Bosler coordinating a wildfire survey in Snowden on November 17th. Meeting with several property owners – we hope. Jeremy Grose also assisting with his forestry knowledge. Moving forward, KCFD3 will be inviting DNR to attend this type of activity. Doing so, helps our partners with fire prevention efforts from dual agencies.
10. Participated in a Zoom meeting of the White Salmon City Tree Board. Project is to support DNR's fuel mitigation project in the White Salmon area. The goal is to create a fuel break on the East and North perimeter of the City from north of Skyline Hospital up into Jewett Creek drainage and up to Snowden Road (Phase 1). Phase 2 includes lands from Snowden Road to SR 141. Phase 3 and 4, if approved and funded would be down SR 141A south to SR14 and then west to an area around Dock Grade Rd. Note: Only Phase 1 has funding at this time. If the community helps push this effort through, we're likely to receive funding into the remaining phases. Without community support, the entire grant funding can be re-directed to another community.
11. KCFD3 received reimbursement from DNR for wildfire deployments in 2020. One left to process.
12. Ordering tires for Engine 32.

13. Ordering three sets of structural turnouts to replace outdated sets.

COVID – 19

1. KCFD3 received reimbursement from Klickitat County regarding EOC 'extra' expenses.

Training: No Report:

Training continues.

Community Events:

Daycare fire prevention session scheduled for October 14th.

Personal Activities and Achievements: No significant activity.

Respectfully submitted:

Wesley W. Long – Fire Chief November 10, 2020



Klickitat County Fire District 3

200 Husum Street – P.O. Box 151 Husum, WA 98623

(509) 493-2996

RESOLUTION 2020-11

Resolution to annex properties into the Fire District

PER

SUBSTITUTE SENTATE BILL 5010

Whereas, RCW 52.04.0181 Final report—Fees assessed for fire protection—Findings—Annexation of parcels by local fire districts—Authority—Procedure. Allows Fire Districts to annex properties wholly surrounded by the district. And;

Whereas KCFD3 identified 9 parcels and followed the procedures for annexation to the best of its ability in the time frame allowed.

Now therefore be it resolved that the Board of Fire Commissioners of Klickitat County Fire Protection District 3 hereby approve the following parcels to annex into Klickitat County Fire Protection District 3.

The private residence properties are:

LOT 3 SP 2005-21 IN SWNW; 1-4-10 Klickitat County parcel 04100162000300	TL 1 IN N2 SESW; 17-4-11 Klickitat County parcel 04111700001800
PARCEL 2 OF SURVEY #1052588 IN NENW; 17-4-11 Klickitat County parcel 04111700000400	TL 4 IN SENW; 28-3-11 Klickitat County parcel 03112800001100
PARCEL 1 OF SURVEY #1052588 IN NWNW; 17-4-11 Klickitat County parcel 04111700000300	NO CONTACT WAS MADE W/PARCEL OWNER SESE4 LYING SOUTH AND EAST OF WHITE SALMON-SNOWDEN ROAD 13-4-11 Klickitat County parcel 04111300000500
LOT 1 SP 2002-34 IN NE 18-4-11 Klickitat County parcel 04111851000100	LOT 4 SP 79-22 IN NWNE; 28-3-11 Klickitat County parcel 03112851000400
PARCEL 4 OF SURVEY #1052588 IN NWSW 17-4-11 Klickitat County parcel 04111700000700	

Adopted after a public hearing of the Board of Fire Commissioners of Klickitat County Fire Protection District 3, during the hearing held via Zoom, on the 12th Day of November 2020.

Commissioner Chair Thomas Montag

Commissioner Robert Connor

Commissioner Charles Virts

Attest: _____

District Secretary Rozalind Plumb

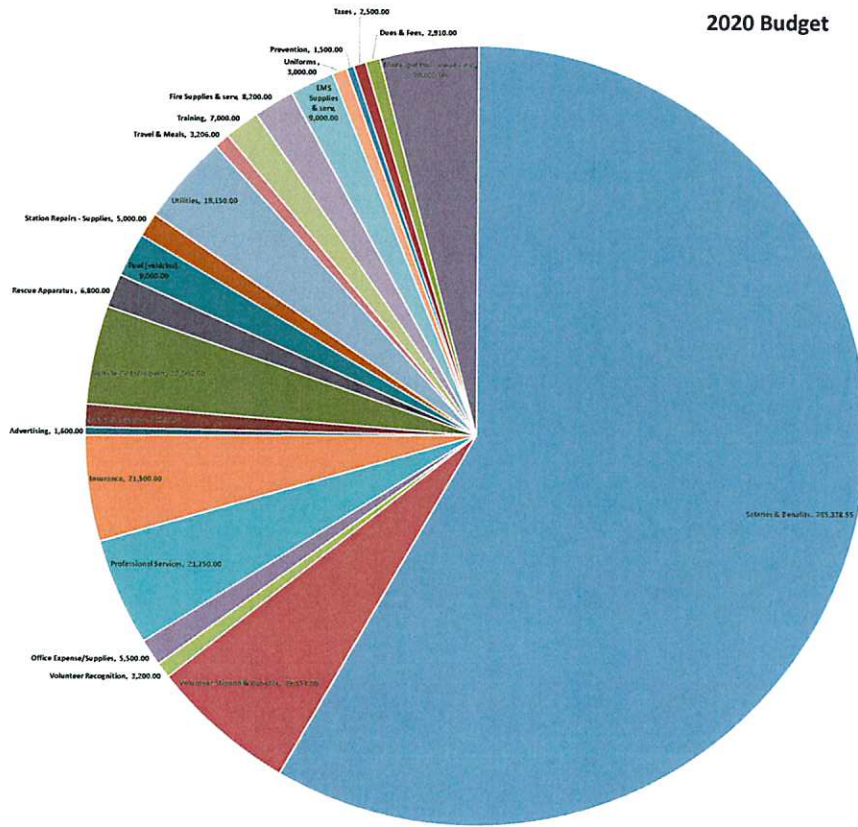
Category	2020 figures		2021 figures		notes	
	\$	sub total	\$	sub total		
admin	Salaries & Wages + employee paid benefits	191,520.61		200,100.00		
admin	Benefits (excluding employee paid)	45,712.68		49,187.00		249,287.00
	buffer OT (wage and bens)	13,564.00		12,464.00		12,464.35
	wildland outlay to be reimbursed	10,000.00		10,000.00	5% over sal & ben wildland will be paid up front and reimbursed	
	archive assistant	7,000.00		-		
3%2020	5% buffer over total	8,033.92		13,587.55	cost of living 1.3% /salary increases/State agency rate increases	
	Salaries & Benefits		275,831.21	285,338.55		
admin	Volunteer Stipend	14,400.00		12,000.00	change stipend to 9.50 per event FF only not captains	15,600.00
	Captain stipend	3,600.00		3,600.00	3,600 retainer for 3 captains look at costs per call revise in 2022	
	BVFF Dis/Pension	5,600.00		5,600.00	pension and dis premium increases to 140 per FF 40x140= 5600	
	LifeFlight	3,000.00		2,500.00	\$59 per person	2,360.00
	Accidental H & D ins LOD	3,807.00		3,807.00	new policy in jan 2021 so payment in Dec 2020 (10,313)	
	AD&D 24/7	2,000.00		2,050.00	2,003.00 estimated cost of additional 24/7 coverage	
	Volunteer Stipend & Benefits		32,407.00	29,557.00		
admin	plaques/dinner	3,200.00		3,200.00		
	Volunteer Recognition		3,200.00	3,200.00		
	printers (rent,link, service)	2,500.00		2,500.00	printer lease estimate	175/month
	supplies (paper, misc,	3,000.00		3,000.00		
admin	Office Expense/Supplies		5,500.00	5,500.00	budget for disruption?	
admin	legal	3,000.00		3,000.00	legal fees	
	Lexipol	3,500.00		3,500.00		
	web site maint	600.00		600.00	web site only	
	IT services- Radcomp	8,300.00		10,000.00	5% increase	
	MRSC	150.00		150.00		
	payroll	2,500.00		2,500.00		
	nov election cost	2,000.00		2,000.00	Position 1 ends 2021	
	STATE AUDIT	5,500.00		-		
	Professional Services		25,550.00	21,750.00		
	enduris	20,000.00		21,500.00	2020 actual \$20,625.00 3.5% increase plus a buffer	20625 721.875
admin	Insurance		20,000.00	21,500.00	reach out for guidance	21346.875
	legal notices/roster	200.00		200.00		
	bids	200.00		200.00	for capital projects and surplus	
	special meetings/hearings	200.00		200.00		
	annexations	800.00		500.00		
	other	500.00		500.00		
admin	Advertising		1,900.00	1,600.00		
	Active 911	360.00		400.00		
	911 station phones			1,000.00	hold for after station changes	
	yahoo domain	100.00		100.00		
	Misc					
	Maintenance radios/pagers	1,000.00		1,500.00	need pagers replaced	
	zoom for meetings			192.00	\$16/month	
	Ops Cell phone	1,300.00		1,500.00	\$120/mo Look at purchasing district phones	
ops	Communications		2,760.00	4,692.00		
ops	Vehicle Parts/Repairs	9,000.00		9,000.00		
	service fleet	5,000.00		5,000.00		
	supplies			6,000.00	tiers? 20,000	
	tires					
	Vehicle Parts/Repairs		14,000.00	20,000.00		
ops	Rescue - Apparatus Supplies	1,500.00			tools	
	hose test	3,600.00		3,600.00	decrease linear foot due to new hose but retain for 2021 budget	
	pump test	1,700.00		1,700.00		
	scba hydro test					
	scba flow test			1,500.00	2021 budget	
	Rescue Apparatus		6,800.00	6,800.00		

ops	Fuel (vehicles)	9,000.00	9,000.00	9,000.00	9,000.00	
	general supplies	5,000.00		3,000.00		*increase due to construction? Tree removal, dump fees
	ground maint			2,000.00		
ops	Station Repairs - Supplies		5,000.00		5,000.00	
	PUD stn 31	4,500.00		4,500.00		*increase due to construction?
	PUD stn 32	2,500.00		2,000.00		
	PUD stn 33	1,000.00		1,000.00		
	Water	650.00		650.00		
	Century Link	4,500.00		5,000.00		
	propane	4,000.00		3,500.00		
	misc/buffer	1,950.00		1,500.00		
ops	Utilities		19,100.00		18,150.00	
		4,000.00		3,206.00		
ops	Travel & Meals		4,000.00		3,206.00	mileage, hotels, meals
	EMS	4,000.00		2,000.00		EMT academy and other training WFCA conf. State Auditors/WFOA/ Chief's Conference Materials purchased & used during drill
	Fire	4,000.00		2,000.00		
	Admin	1,500.00		1,500.00		
	Training Supplies	1,500.00		1,500.00		
ops	Training		11,000.00		7,000.00	
	Emergency Reporting	-		2,700.00		\$2,677.57 2019 rate + 2021 possible 15% increase Capital purchase
	Turnouts x 3	-				
	wildland (pants, boots,)	-		3,500.00		connex box/ Roof prop Fire related supplies - PPE,
	misc	6,500.00		2,000.00		
	fire trainig props	2,500.00				
ops	Fire Supplies & serv		9,000.00		8,200.00	
	EMS licences	500.00		500.00		Capital item
	EMS Supplies	3,500.00		4,000.00		
	AED & monitor service	5,500.00		3,500.00		
	Stryker cot service			1,000.00		
	budget to replace monitor	-				
ops	EMS Supplies & serv		9,500.00		9,000.00	
	Paid staff	2,000.00		1,000.00		tshirts and shirts, commissioners
	Volunteers class B & A	2,000.00		2,000.00		
ops	Uniforms		4,000.00		3,000.00	
	preplanning supplies	200.00		200.00		
	signs	500.00		500.00		
	schools	400.00		400.00		
	misc	400.00		400.00		
ops	Prevention		1,500.00		1,500.00	
admin	Long Term Loans (ends June)	-	-			
admin	Use Tax	2,500.00		2,500.00		for items purchased out of state
admin	Taxes		2,500.00		2,500.00	sales tax owed from purchases and sales
	Category					notes
	WA Fire Chiefs Assoc.	550.00		1,260.00		increased for 2020-21
	NFPA member			1,500.00		admin x2 @75
	WFCA member	1,500.00		150.00		
	WFOA	150.00				
admin	Training Officer membership		2,200.00		2,910.00	
	Dues & Fees			20,000.00		5% goal of tax rev. 24,023.74
	5% of tax rev	22,946.00				
	anticipated annexation out	11,728.14				
admin	Municipal Pool Investment		34,674.14		20,000.00	##### 5%
	Capital Reserve					
	Total		499,422.35		489,403.55	Total Budget
	av property tax estimated in Octobe	458,938.67		480,474.77		
	av estimated increase -new constru	11,483.68	470,422.35	8,929.63	489,404.40	from WSF & SCFD3
	FD training Officer position	29,000.00		0		TOTAL EXPECTED
			499,422.35		489,404.40	remaining
			0.00		0.85	

2021 budget summary		
	\$	%
Salaries & Benefits	285,338.55	58.30
Volunteer Stipend & Benefits	29,557.00	6.04
Volunteer Recognition	3,200.00	0.65
Office Expense/Supplies	5,500.00	1.12
Professional Services	21,750.00	4.44
Insurance	21,500.00	4.39
Advertising	1,600.00	0.33
Communications	4,692.00	0.96
Vehicle Parts/Repairs	20,000.00	4.09
Rescue Apparatus	6,800.00	1.39
Fuel (vehicles)	9,000.00	1.84
Station Repairs - Supplies	5,000.00	1.02
Utilities	18,150.00	3.71
Travel & Meals	3,206.00	0.66
Training	7,000.00	1.43
Fire Supplies & serv	8,200.00	1.68
EMS Supplies & serv	9,000.00	1.84
Uniforms	3,000.00	0.61
Prevention	1,500.00	0.31
Taxes	2,500.00	0.51
Dues & Fees	2,910.00	0.59
Municipal Pool Investment	20,000.00	4.09

Total 489,403.55

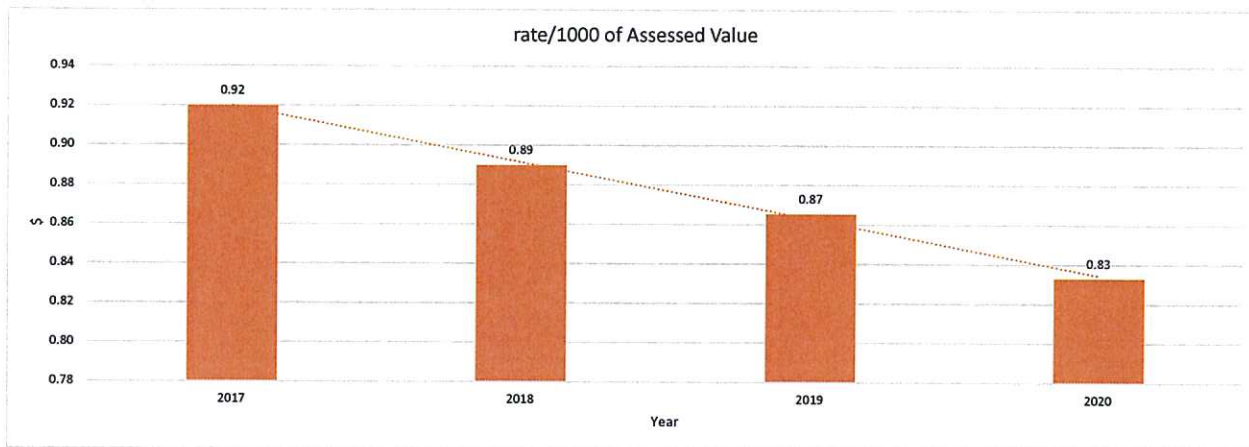
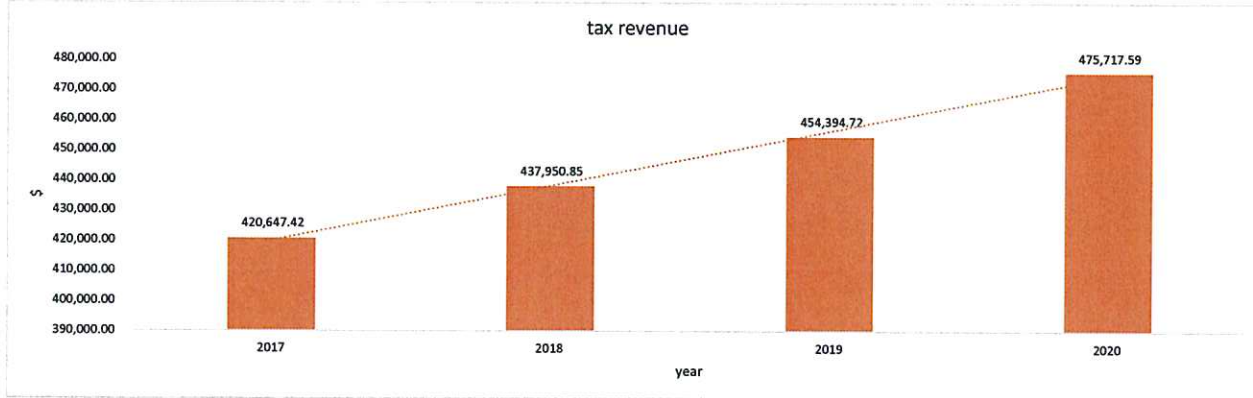
2020 Budget



KCFD3 regular Levy 2017 to 2020

DATA from Klickitat County Auditor's Office Web site..

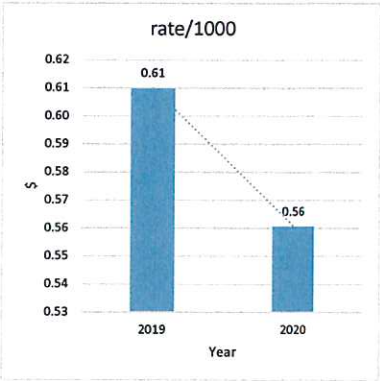
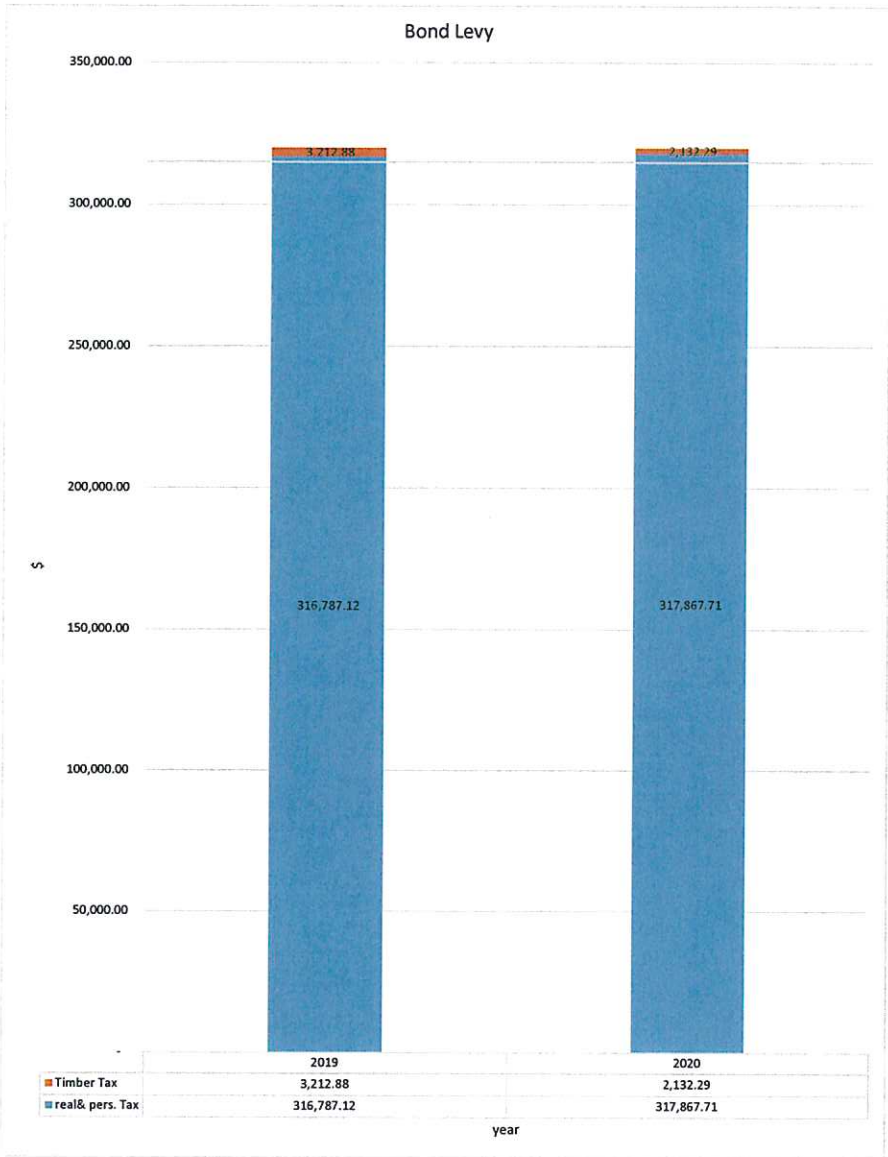
year	regular value	rate/1000	real& pers. Tax
2017	454,363,919.00	0.92	420,647.42
2018	488,666,885.00	0.89	437,950.85
2019	525,041,757.00	0.87	454,394.72
2020	571,051,555.00	0.83	475,717.59



KCFD3 Capital Bond Levy 2019 to 2020

DATA from Klickitat County Auditor's Office Web site..

Bond	excess vlaue	Timber value	rate/1000	real& pers. Tax	Timber Tax	Total
2019	518,009,843.00	5,253,693.00	0.61	316,787.12	3,212.88	320,000.00
2020	566,964,376.00	3,803,253.00	0.56	317,867.71	2,132.29	320,000.00





Ordinance / Resolution No. 2020-12
RCW 84.55.120

WHEREAS, the Commission of Klickitat County Fire Dist³ has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2021; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 475,717.59; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2021 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 4,757.18
which is a percentage increase of 1 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this 12 day of November, 2020.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Rozalind Plumb,
(Name)

District Secretary, for Klickitat County Fire District 3, do hereby certify to
(Title) (District Name)

the Klickitat County legislative authority that the Fire Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2021 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/12/2020 :
(Date of Public Hearing)

Regular Levy: \$489,404.40
(State the total dollar amount to be levied)

Excess Levy: \$320,000.00
(State the total dollar amount to be levied)

Refund Levy: \$0.00
(State the total dollar amount to be levied)

Signature: _____

Date: 11/12/20

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.