

**Klickitat County Fire District 3
200 Husum Street Husum, WA 98623
Commissioner's Regular Meeting
December 14, 2023, at 15:00 (3 pm)**

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to order: 15:00

Attendance

Commissioner Montag (Chair), Commissioner Connor (Vice Chair), Commissioner Virts – (Quorum),
Staff/Volunteers: Jennifer McLean (Admin. Assistant)

Approval of agenda

“Move to approve the agenda for regular board meeting December 14, 2023.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

Minutes of the last meeting:

- November 9 Budget Hearing

“Motion to approve the minutes of the November 9 Budget Hearing.” Made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

- November 9 Annexation Public Hearing

“Move to approve the November 9 Annexation Public Hearing minutes.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

- November 9 Regular Board Meeting

“Move to approve the November 9 Regular Board meeting minutes.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

Secretary / Finance Report See attached.

- Approval of the general fund scripts:

“Move to approve paying the following general expense scripts 1) 11/09/23 \$2,484.71, 11/14/23 \$2,574.40, 11/15/23 \$15,923.67, 11/29/23 \$8,291.87, 12/05/23 \$8,140.89, and 12/07/23 \$3,594.46.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

Commissioner Virts inquired about the annual investment schedule and the administrative assistant explained that KCFD3 matures all funds each year on November 31, and reinvests those funds as well as any additional funding that same day.

Capital Expenditures.

- Approval of the capital fund scripts:

“Make a motion to pay the capital fund scripts.” Made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

Chief's / Training Report See attached.

The new engine is still expected to be on time.

There were two chimney fires since the report was submitted.

KCIFA and other agencies have been asking questions about the RFA and the discussions have been positive.

On Going Business

1. Personnel:

- a. A special meeting was held December 13, 2023, at 10 a.m. to review the performance of the district employees and approve the 2024 employee agreements wage, and salary.

2. Policies:

2024 meeting schedule – Resolution 2023-14

“Move to approve resolution 2023-14.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

3. BOND

- CAPITAL PROJECTS

Remaining funds \$37,547.50

- **Station 31**

- a) ADA Walkway- on hold and will need to advertise again in early 2024.
- b) Kitchen (ovens install) – Station 31 stove is complete.
- c) Fence- received one quote, 12% higher than previous. Waiting for more quotes.

- **Station 32**

- a) Oven- need to change hose line.
- b) Fence- received one quote, 12% higher than previous.

4. Engine Replacement

The new engine is on track to be completed on time.

5. West Klickitat Regional Fire Authority

- a. Official results were received 12/4/23.
- b. Consultant fees/shared costs. – discussion on the fees to date.
 - The cost is to be shared with White Salmon (Authorized by Joint activity Interlocal Agreement). Commissioners asked to have a summary of the costs associated with the WKRFA sent to the treasurer of White Salmon to be discussed among the WS City Counsel.

○ New Business:

1. WSP Contract No: K19639

“Move to approve Chief Long to sign WSP contract No. K19639.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

2. District Surplus – Resolution 2023 -15.

"Motion to approve resolution 2023-15." Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

- **Public Discussion:** None.
- **Good of the order.** The overall 2023 budget is on track to be underspent.
- **Next meeting:**
 1. Regular meeting: Thursday January 11th 3:00 pm

"Motion to adjourn." Made by Commissioner Virts, seconded by Commissioner Connor . (3 yay, 0 nay) motion passed.

- **Adjourned: 15:48 (3:48 pm)**

APPROVED BY:

Attest:

Thomas Montag 1/10/24
Chairman – Commissioner Thomas Montag (date)

absent
District Secretary Rozalind Plumb

Robert Connor 11/1/24
Commissioner Robert Connor (date)

Charles Virts 10 JAN 2024
Commissioner Charles Virts (date)