

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

June 9, 2016

Minutes

Called to order: 18:36

In Attendance: Commissioner Zoller, Commissioner Connor, Commissioner Montag, (quorum).
Chief Long, Secretary Plumb, Captain Mike Renault, Lloyd Olsen, Debbie Olsen, Chuck Virts.

Approval of agenda: Corrected agenda for minutes of the special meetings to read 'May 23 and May 27' and not 'April' as printed.

Motion to approve agenda made by Commissioner Montag, seconded by Commissioner Connor. (3 yay, 0 nay)

Public Discussion: None noted.

Approval of Minutes:

Motion to approve the minutes for the May 12th, 2016 regular business meeting, and special meetings on Monday May 23rd, and Friday May 27th, made by Commissioner Connor, Seconded by Commissioner Montag (3 yay, 0 Nay).

Minutes Signed. [NB. Commissioner Zoller inadvertently signed the minutes for May 27th for which he was absent. This was corrected in the meeting by striking his signature and he initialed the correction].

Secretary's report:

1. **County Treasurer's Report for May 2016**

Beginning balance	309,451.10	Ending Balance	321,868.31
Deposits	44,616.16	Disbursements	32,198.95

2016 District expenditure shows a year to date (June 8) total of **\$216,361.42**

2. **Bills and items to be signed: Motion to pay the bills as submitted made by Commissioner Connor, seconded by Commissioner Montag, (3 yay, 0 nay).**

Vouchers: Commissioner Voucher May 13 2016 to June 9 2016

- a). 5/13 - \$10,617.49 b). 05/31p - \$7942.30 c). 06/02 - \$1697.46
d). 06/08 - \$7,942.30

3. **Budget:** 2016 budget appears to be struggling. Certain line items are suffering deficit balances. Professional services is over budget and will continue to decline as the ambulance purchase will require additional consultations with Snure Law. Advertising but this is seen as minimal. Vehicle Part/Repairs and rescue Apparatus supplies are both in deficit. This is worrisome as we are only 6 months into the year. Roz noted that some of the apparatus costs have involved pump parts, and she suggested it be reviewed to see if some items could be paid for out of Fire Supplies. Commissioner Connor noted that it will be a bare bones operation for the rest of the year.

4. **Investment of funds**

Maintaining \$100,000.

5. **Correspondence:** none noted
6. **Current priority projects include:**
 - Ambulance finances.

Chief's Report - Chief Wes Long

Roz had e-mailed the written Chief's Report to the Commissioners earlier in the day.

Safety: No injuries or accidents reported during the month of May

Customer Service (emergent and non-emergent):

- Multiple inquiries for information regarding the burn ban.
- 2 additional address signs installed by Eric Bosler.
- Fire Safety survey completed for Riverside/Husum Bed and Breakfast – customer request. This was performed with positive feedback.
- Driveway/access survey request. Eric Bosler is working on a recommendation to the customer. Address signs included.
- Work continues with assessing policies and procedure documents. Long term process planned to begin in July. Staff will begin reviewing policies and ultimately the Commissioners will be approving any updates or new policies.
- Attended the KCFCA - Chief was introduced to Klickitat County Hazard Mitigation Plan. This is a requirement for the County to be able to claim FEMA funds should there be any kind of emergency or disaster that qualifies for funding. This will be a long term plan with the Department of Emergency Management

Projects:

- Actively meeting personnel (ongoing).
- Evaluating facilities; safety, cleanliness, flammable storage, lighting, maintenance – improvements and/or subtle changes will be slow and methodical. Chief Virts and Ron Reynold spent several hours cleaning at station 33.
- Klickitat County EMS Request for Proposal – This activity has been suspended/not feasible. While it is something the district should look at in the future, we are currently not in a position to be able to submit a proposal by June 30th 2016.
- Bingen Point – Emergency planning. Chief missed the meeting on the topic due to a call. However, he has the written information from the meeting and this is a long term project. The next meeting is in June.
- Chief's meeting in June is in Wakiakus.
- Chief is working to coordinate attending WS City Council Meetings.
- Trying to schedule a good time to visit Klickitat County 911 Center. I have made several phone calls into the center for District business.
- WT314 front sweeper (water fans) project has been placed on hold due to budget constraints. Anticipate this being a budget request for 2017.

Fire District and Firefighter Association Events:

- Participated in Association Business Meeting 5/10/16

Community Events:

- Eric Bosler, Ron Reynolds, Chuck Virts, Captain Riggelman and I attended Spring Fest. They met with a lot of people and will work on the booth for next year. Chief recommended having a vehicle at the site. This would attract children, and therefore more adults.

Fleet:

- Ambulance financing process continues.
- Engine 322 experienced a pump control failure during a drill night. Captain Helton and his crew worked hard to troubleshoot and correct the repairs. Potentially saving a lot of money. They found chaffed wires under the dash that ultimately control the pump pressure module.
- Brush 322 is moving forward with an expectation of completion this week. Captain Helton and his crew are aware of the importance of completing this project.

Personnel Activities and Achievements:

- KCFD has experienced some significant calls during the last month. As instructed, I will begin to provide a summary of what our personnel are doing to measure against our training efforts. Responding personnel have performed various tasks well and within their scope of training. I.e. rope rescue call, water rescue call, train derailment, multiple EMS calls for service.

River rescue showed a significant turnout from different agencies in the community. Captain Riggelman was IC for the event and Commissioner Zoller was also involved along with other surrounding river companies and Search and rescue.

This was followed by another high angle rope rescue with pulled in search and rescue rope teams from Klickitat and Hood River Counties. This again was a successful rescue of a severely injured person.

- While not all inclusive, I want to give a shout out to the following persons for their extra-ordinary work in the short time I've been here. It does not mean in anyway, that I am not observant of everyone's participation. Simply, a lot is going on at one time right now and I want the Board to know I am observing great things by our people:
 - Everyone – Community, fire department and other agency personnel are all helping me with open arms. I appreciate this very much.
 - Roz Plumb – She has been diligently working on Board minutes from multiple meetings, the ambulance situation and has been working extremely hard to make necessary phone and email connections to ensure we are collecting all information needed for this project. In other words, she is taking care of the District in many ways.
 - Captain Renault – Extraordinary work on the ambulance project amongst other items associated with district coverage while we were on the train incident, training, and miscellaneous meetings.
 - Captain Helton – EXTENSIVE work has been put into getting Brush 322 up and running. He also worked extremely hard to get his engine back in service. Cleaning Station 32.
 - Roy Griffith – Extensive work on Brush 322, arranging for hoses for the brush truck.
 - Mark Harmon – Extensive work on radio items and most importantly – finding the problem with Engine 321, cleaning the station.
 - Ron Reynolds- He has returned with a bang and has given extensive time with calls, Spring Fest, Cleaning the Station and picking up needed supplies from Costco – which saved us some money.
 - Eric Bosler – Spring Fest and address signs! Driveway/access surveys and burning ban questions for customers.
 - Chief Nelson – He continues to be a big help and is amenable to a huge amount of questions from me during my attempts to understand how we operate and administrative processes with the Fire District.
 - Captain Riggelman– Communicating his availability. Excellent job on the river rescue incident.
 - Molly Krall – Assisting me to find a residence and multiple emergency responses.
 - Zach Langren – Willingness to respond – at late hours of the night. I know it's not easy.

- Again – the above list is NOT inclusive to all the work our people are doing.
- Tender 314 is currently out in Skamania County working on a DNR fire and earning money for the District.
- Commissioner Connor added that the Memorial Day service was impressive. Chief Virts, Captain Riggleman, Eric Bosler, Amy Long and Roy Griffiths attended.

Training Report: Assistant Chief Nelson.

The Commissioners were e-mailed a copy of the Training Report by Assistant Chief Nelson.

Ongoing Business:

1. Annexation petition: At the May 12 meeting the Commissioners received a petition to annex one parcel into the district on Nestor Peak Road. The Public hearing was scheduled for June 9 2016 at 6:30pm. Notices were posted on Nestor Peak Road and in Husum, but the public notice was submitted late to the newspaper and did not run for the required two weeks leading up to June 9. The hearing can be rescheduled, and will hopefully include petitions for more parcels in the area. (A neighbor had seen the notice on Nestor Peak Road and requested information on annexing into the district). It will be more cost effective to run all the parcels together.
1. Payroll administration update: The following items have been left on the agenda until staff can move forward with them. No progress was made since May 12.
 - a) Direct deposits;
 - b) Deferred Compensation;
 - c) Disability compensation;
2. Ambulance M- 316. Following up on the ambulance purchase. Roz had contacted Attorney Brian Snure to let him know the district may require him to submit documents for the financing. In return he asked for documentation on the meetings that had occurred to date. He noted that while the district met the Open Public Meeting requirements for notifying the public 24 hours ahead of each meeting on May 23 and 27, the written notice to the commissioners for the May 27 meeting was unclear and did not specify the time and place. Commissioner Zoller was absent from the May 27 meeting but had given his input to Chief Long to pass on to the other Commissioners. Two resolutions were approved at the meeting on May 27 (2016-14 approving non voter approved indebtedness, and 2106-15 appointing personnel to enter into contract for finance). Brian Snure suggested the Commissioners ratify those resolutions at the regular business meeting (June 9).

Motion to ratify resolution 2016-14 and resolution 2016-15 made by Commissioner Connor, seconded by Commissioner Montag.

Clarification of the amount to be financed. Roz read a timeline of the events (attached).

On June 9 staff realized that the dollar amount authorized to purchase the ambulance was not clear. On May 23 the commissioner approved a resolution for emergency purchase. Immediately after the resolution the following motion was made:

‘Commissioner Zoller moved that the staff be authorized to proceed with the purchase of the Braun 2016 Demonstration model ambulance in the amount not to exceed \$145,000. To proceed in looking at financing through REV vehicles for life which has a \$400 closing fee, and for the staff and Commissioner Zoller to obtain and review a contract, and execute that contract if all is in order according to our wishes of \$150,000 with the option to pay off early. Seconded by Commissioner Connor (3 yay, 0 nay).’

The dollar amount authorized to purchase the ambulance is “not to exceed \$145,000”. The financing of the ambulance is to be through REV and not to exceed “\$150,000.”

The subsequent resolutions also specify no more than \$145,000.

On June 8 the district received the invoice for the final cost of the ambulance at \$148,861.27 (including 8.1% sales tax). Roz indicated that the invoice shows the cost of removing the existing decals and adding the safety bar for the cot. She also noted that the initial cost of \$135,313 was used to calculate tax and 7% tax was used for that estimate. This resulted in \$144,784.91 being used to get financing estimates.

The Commissioners now need to clarify the amount to be financed by approving new resolutions that will supersede the existing resolutions.

'Resolution 2016-14 (2) authorizing non-voter approved indebtedness update' was read aloud.

Commissioner Zoller noted that he thought the district would not be financing the entire cost of the ambulance but would put a payment down up front. Commissioners Montag and Connor said the decision to make the first payment in 2017 came about at the May 27 meeting, and at the time E321 was out of service for a pump issue (which has now been fixed). Making the first payment in arrears would maintain the operating budget for 2016, and maintain the reserve for unforeseen events in the next 6 months.

Commissioner Zoller questioned the amount of interest involved in deferring the payment. Chief Long said it was estimated at around 7,000 for 3 years. Commissioner Zoller is concerned about the district being in debt if at some time in the near future they go to the public for a bond. It was also noted that the district would make every effort to make any available funds available for early pay off of the loan.

The draft terms for Cashmere Valley Bank were received just prior to the meeting. Payments would be twice a year following the same format as we have had with Local loan, a payment in June of principle and interest and a payment in December for interest. The interest rate is 2% (less than the Wells Fargo interest rate). There is no penalty for paying off early.

Resolution 2016-14 (2) authorizing non-voter approved indebtedness update' (specifying no more than \$150,000 for the ambulance). Motion to approve resolution 2016-14 (2) authorizing non-voter approved indebtedness update was made by Commissioner Montag, seconded by Commissioner Connor. (3 yay, 0 nay).

Resolution 2016-15 (2) Authorizing personnel to enter into a lease contract agreement. This resolution references 2016-15 and clarifies the maximum loan amount, and specifies the maximum interest rate to consider. The commissioners all reviewed the resolution and made amendments to give flexibility to the staff to allow them to find the best financing option for the district.

5 minute break, back in session 20:03

Motion to approve Resolution 2016-15 (2) Authorizing personnel to enter into a lease contract agreement for purchase of ambulance dated June 9 2016 made by Commissioner Montag, seconded by Commissioner Connor (3 yay, 0 nay).

Roz commented that the REV/Wells Fargo option was not moving anywhere. The Cashmere Valley Bank terms had not been reviewed yet, but looked promising, and the district still has an application in with Local Loan, but funding would not be available quickly.

Roz noted that County Treasurer Greg Gallagher and Ron Olsen of Cashmere Valley Bank suggested paying for the ambulance out of district funds and then financing to replenish the ash account. Greg is confident in our ability to secure funding. The commissioners did not pursue this option. Roz also stated that Greg Gallagher has been very helpful and would have been at the meeting if not for family commitments.

New Business:

1. Inter-local Radio System Use and 911/Dispatch Services Agreement : This system would allow an added layer for dispatching calls to members. It automatically sends out a text from dispatch to members phones Chief Long commented that the KCIFA group would like to participate in this system. Set up costs for each agency would be around \$370.00 per year with individual phone charges around \$11.00 per year. The budget allows for the program to be funded and no action is required by the board at this time.
2. Active 911 draft policy: Chief Long has drafted a policy offering the above service to members but specifies the district will not be responsible for data charges incurred for the use of the application. The policy will be read by the Commissioners and the final policy will be presented at the next meeting. Chief Virts said this has been in the works for quite a while.
3. Hazard Mitigation Plan: AS mention in the Chief report the County is applying for approval. The Klickitat application has been approved and now there is a team, which now has to complete a risk management plan. Chief Virts was involved and KCFD3 will remain on the management team. This will be beneficial to our constituents as if there is an emergency declaration then individuals can apply for funding. There would also be funds for prevention in order to reduce risks. That is important to our customers.
4. Crunch time – is a 2.5 day vehicle extrication training event. Class tuition is \$1150.00 for 2 members. We have travel allowance (for travel and per diem). Motion to approve \$12,000 for training for crunch time made by commissioner Montag, seconded by Commissioner Connor.
5. Secretary's contract Chief Long discovered the contract needs to be renewed (expired December 31 2015). ***Motion to extend the current contract through August until a new contract is prepared, made by Commissioner Connor, Seconded by Commissioner Montag. (3 yay, 0 nay).***

Recap on the ambulance; Roz has left a message with the SAO to ensure we are compliant with the emergency purchase rules. Greg Gallagher and Ron Olsen had commented that the emergency purchase is separate from financing. She has made phone calls in order to establish the correct person to e-mail the information to, but has not heard back at this time.

Good of the Order: Commissioner Connor noted that his neighbors are installing a large water tank and want to be sure it is compatible with our engines. He has seen the site and says it will have great access for engines. Chief Long will meet them on site next week. They want nothing from the district.

Glenwood Rodeo – Commissioner Connor mentioned the district may be contacted by the rodeo for the wetting down the rodeo grounds. Chief Virts noted that the district has assisted with this in the past but only when available. It has not occurred in the last few years due to fire season activity. Chief Long asked if it the position of the board to utilize fire district trucks and water for the benefit of an individual group? If so that is fine, and he will ensure it is clear that it is only when there is no other need. The district needs to be careful how it utilizes district resources including water that is accessed from the city water.


Next meeting: June 9, 2016 at 6:30.

Motion to adjourn made by Commissioner Connor, seconded by Commissioner Montag (3 yay, 0 nay).


Meeting adjourned **20:40**

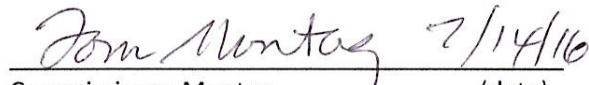
APPROVED BY:

Attest:


Chairman - Commissioner Zoller. 7/14/16
(date)


District Secretary Rozalind Plumb


Commissioner Connor. 7/14/16
(date)


Commissioner Montag 7/14/16
(date)


Board of Volunteer Firefighters local meeting began postponed.



**KLICKITAT COUNTY TREASURER
FINANCIAL REPORT
MAY 2016**

	667.1 FIRE DIST. 3
Beginning Cash Balance	\$ 309,451.10
Cash Increases	
Tax Collections	\$ 33,942.38
District Deposits	\$ 1,431.39
State Apportionment	\$ -
State Forest/PILT/Timber Excise	\$ 9,207.14
Federal PILT	\$ -
Leasehold Excise	\$ -
Reimbursements	\$ -
Investment Interest	\$ 35.25
Matured Investments	\$ -
Interfund Transfers In 397	\$ -
G/L Entries & Journal Entries	\$ -
Subtotal	\$ 44,616.16
Total Cash Balance	\$ 354,067.26
Cash Disbursements	
A/P Vouchers & G/L Journal Entries	\$ 30,478.51
Interfund Transfers Out 597	\$ -
New Investments	\$ -
Accounts Payable	\$ -
Payroll/Salary Clearing	\$ -
Misc. Remittances/EFTPS/ACH	\$ 1,720.44
Misc County Fees	\$ -
Bonds Paid: Principle/Interest	\$ -
Lease/Loans: Principle/Interest	\$ -
Other:	\$ -
Total Disbursements	\$ 32,198.95
Ending Cash Balance	\$ 321,868.31
Warrant Activity	
Previous Month Outstanding	\$ -
Warrants Issued (+)	\$ -
Warrants Paid (-)	\$ -
Warrants Canceled (-)	\$ -
Warrants Outstanding (O/S)	\$ -
Cash Balance-Less O/S Warrants	\$ 321,868.31
Investment Activity	
Beginning Investment Balance	\$ 100,000.00
Matured Investments	\$ -
New Investments	\$ -
Ending Investment Balance	\$ 100,000.00
Bond Activity	
Beginning Bond Principle Balance	\$ -
Bond Principle Payments	\$ -
Bond Interest Payments	\$ -
Ending Bond Principle Balance	\$ -

Prepared By: Paul Dunn


 , Chief Deputy Treasurer

2016 BUDGET

Bars #	Category	Original Budget	grant/other	May expenditure	expenditure YTD	Balance	% Used
	Salaries & Wages + employee paid benefits	116,846.00		7,254.76	40,504.05	76,341.95	35%
	Benefits (excluding employee paid)	32,014.00		1,340.57	16,577.88	15,436.12	52%
	Volunteer Stipend/lifeflight	21,000.00	90.00	-	855.00	20,235.00	4%
	Volunteer Disability/Pension	5,000.00		-	2,460.00	2,540.00	49%
	Volunteer Recognition	2,000.00	404.00	558.00	2,828.51	(424.51)	141%
	Office Expense/Supplies	5,000.00		340.41	3,355.76	1,644.24	67%
	Professional Services	7,000.00		1,973.00	11,639.95	(4,639.95)	166%
	Insurance	15,000.00		-	43.00	14,957.00	0%
	Communications	8,000.00		1,209.53	3,425.09	4,574.91	43%
	Advertising	1,000.00		63.00	1,030.75	(30.75)	103%
	Vehicle Parts/Repairs	12,000.00		2,560.82	13,211.81	(1,211.81)	110%
	Rescue - Apparatus Supplies	15,000.00	18,000.00	11,645.04	33,695.00	(695.00)	225%
	Fuel	11,000.00		478.04	2,278.83	8,721.17	21%
	Station Repairs - Supplies	20,000.00		105.43	5,216.69	14,783.31	26%
	Utilities Services	12,000.00		775.61	5,036.50	6,963.50	42%
	Travel & Meals	5,000.00		264.43	1,870.49	3,129.51	37%
	Fire Training - Supplies	25,000.00		1,970.72	10,127.59	14,872.41	41%
	EMS Training - Supplies	20,000.00		1,536.16	4,747.75	15,252.25	24%
	Prevention	2,000.00		60.00	60.00	1,940.00	3%
	Long Term Loans (ends June)	58,000.00		-	55,224.31	2,775.69	95%
	Taxes (for previous year)	1,500.00		-	1,997.46	(497.46)	133%
	Dues & Fees	2,500.00		-	175.00	2,325.00	7%
	Municipal Pool Reserve	13,000.00				13,000.00	0%
	Capital Pool	-				-	0.00%
	Total	409,860.00		32,135.52	216,361.42	193,498.58	53%
	av property tax estimated in October 2015	410,010.12					
	02/23/16 property tax confirmed from Assessor	408,984.12				190,622.70	

chief retirement



COMMISSIONER VOUCHER

FOR PERIOD OF:
May 13 2016-June 09 2016

TOM MONTAG position 1

Meeting	Date	Signature
Special Meeting Ambulance	05/23/2016	<div style="font-size: 2em; margin-bottom: 5px;">X</div>
Special Meeting Ambulance	05/27/2016	
Regular Board Meeting	06/09/2016	
Special Meeting Ambulance	06/09/2016	

MARK ZOLLER Position 2

Meeting	Date	Signature
Special Meeting Ambulance	05/23/2016	<div style="font-size: 2em; margin-bottom: 5px;">X</div>
Regular Board Meeting	06/09/2016	
Special Meeting Ambulance	06/09/2016	

ROBERT CONNOR Position 3

Meeting	Date	Signature
Special Meeting Ambulance	05/23/2016	<div style="font-size: 2em; margin-bottom: 5px;">X</div>
Special Meeting Ambulance	05/27/2016	
Regular Board Meeting	06/09/2016	
Special Meeting Ambulance	06/09/2016	

Fire Chief's Report to Board of Commissioners

June 9, 2016

Safety:

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- 2 additional address signs installed by Eric Bosler
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- Driveway/access survey request. Eric Bosler is working on a recommendation to the customer. Address signs included.
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- I am working coordinate attending WS City Council Meeting
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- Again – the above list is NOT inclusive to all the work our people are doing.

Respectfully yours,

Wes Long

2016 Ambulance time-line

	1999 ambulance on the replacement list, but district has been unable to afford replacement. Ambulance was running and functioning. District was able maintain it, as the most financially viable option.
04/26/16	running rough -out of service
04/28/16	Taken to Northside Ford
05/05/16	diagnosed- engine 'throwing a rod' which is not predictable and is fatal.
05/12/16	Commissioners regular meeting – Commissioners declared an emergency in a statement at their regular business meeting. (estimated cost of new ambulance recorded as 135,313.00)
05/23/16	Special meeting – Commissioners reviewed all the options available to return a transport capable service to the community as soon as possible. (options included replace engine and transmission, replace chassis, purchase used, purchase new). They approved a resolution 2016-13 for emergency purchase of a 2016 ambulance priced at \$135,313.00 (discounted as it is a demonstration model and is immediately available). plus estimated tax@7% \$9471.91 = total cost estimated at \$144,784.91
05/27/16	<p>Special meeting – The commissioners considered several options for financing the ambulance. The loan/lease amounts were for \$144,785.00. Local Loan have been utilized by the district in the past but funds are not available until late August and service needs to be restored before then. First Government leasing options were regarded as too expensive (an additional \$40,000 to the sale price). REV offered a reasonable interest rate and the option to pay off the loan early with no penalty.</p> <p>Commissioners approved a resolution 2016-14 authorizing non-voter approved indebtedness, and resolution 2016-15 authorizing personnel to enter into a lease contract for purchase with REV, or an alternative but for no more than \$145,000 .</p>
05/27/16	Braun documents signed by Chief Long and sent to secure demo model for the district. Braun removed the unit from circulation and is holding it for KCFD3
	Telephone conversation with State Auditor’s Office- appear to be within legal parameters for emergency purchase. Need to be careful regarding the time it would take to go out for bid versus the time it takes to find financing. –can be a

Klickitat County Fire District 3.

	problem with an 'emergency purchase'.
	Submitted requested financial data to REV/Wells Fargo, but Wels Fargo require 'Audited Financial reports' They rejected all reports we have on record with the State Auditor's Office. County Treasurer has talked to them too and feels that they do not understand the way the Washington System works for Small taxing Districts.
	Contacted Brian Snure to inform him of our intent to finance, and let him know we may need him to submit documents on our behalf. He asked for confirmation on OPM procedures. We meet the public notice requirements but the personal notice to the Commissioners for the 5/27 meeting was not written. THERFORE he suggested a special meeting to ratify the resolutions passed in the 5/27 meeting. He was told the commissioners have a regular meeting scheduled for Thursday 6/9 at 6:30 and he said that will be ok.
	County Auditor suggested trying Cashmere Valley Bank as a financing option.
06/08/16	Conference call with Greg Gallagher (County Treasurer) and Ron Olsen, Cashmere Valley Bank. – Ron is familiar with Washington regulations for small districts, could have funding in 3 weeks. – Pointed out that the emergency purchase is separate from the financing. Both suggested making the purchase out of available funds and then financing the replenishment of funds.
06/08/16	Realized we have a clarification to make regarding the \$ amount the commissioners are authorizing to spend on the ambulance – (145,000 or 150,000)
06/08/16	Special meeting posted on the office door and e-mail notices sent to the commissioners of a special meeting to address resolutions, and financing, and any other needs related to the ambulance purchase. Meeting scheduled for 06/09 5:45 pm (before the regular business meeting starting at 18:30).
06/09/2016	Received final invoice for cost of ambulance. (\$148,861.27 including 8.1%tax)
06/09/16	Received confirmation from Brain Snure that all the corrections can be made in the regular business meeting.



Klickitat County Fire District 3

200 Husum Street – P.O. Box 151 Husum, WA 98623

(509) 493-2996

RESOLUTION 2016 -15 (2)

Updated Authorization to Approve and Assign Personnel to enter in to Lease Contract for Purchase of Replacement ambulance.

WHEREAS, The Board of Fire Commissioners of Klickitat County Fire District #3 have approved, by Resolution 2016-13 to purchase a new 2016 ambulance; and,

WHEREAS, the board of Fire Commissioners of Klickitat County Fire District #3 have agreed to seek financing to purchase the ambulance.

WHEREAS, The Board of Fire Commissioners have deemed it necessary to purchase a new ambulance as soon as possible to allow emergency medical transport capability to return to the District.

NOW, THEREFORE BE IT RESOLVED, that the Fire Protection District No. 3 Board of Commissioners authorize the Fire Chief and District Secretary, or Fire Commissioner Chair, to enter into contractual agreement with a financing vendor that meets the best financial needs of the Fire District. The Board of Fire Commissioners authorizes the Fire Chief and District Secretary, or Fire Commissioner Chair, to enter into a financing agreement, so long as the maximum loan amount does not exceed the authorized amount of \$150,000.00. The interest rate is not to exceed 3% on the loan amount, without Board approval.


Adopted at a meeting of the Board of Commissioners of Klickitat County Fire District 3 on this 9th day of June 2016.


Commissioner Chair Mark Zoller


Commissioner Thomas Montag


Commissioner Robert Connor

Attest:


District Secretary Rozalind Plumb



Klickitat County Fire District 3

200 Husum Street – P.O. Box 151 Husum, WA 98623

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RESOLUTION 2016 -14 (2)

RESOLUTION AUTHORIZING NON-VOTER APPROVED INDEBTEDNESS -UPDATE

WHEREAS, on May 27 2016, the Board of Fire Commissioners of Klickitat County Fire District deemed it essential and necessary for the protection of public health, life and property that **\$145,000.00** be obtained for purchase of Emergency Medical equipment of the District; and,

WHEREAS, on May 27, 2016, the board authorized resolution **2016-14 authorizing non-voter approved indebtedness** in the amount of **\$145,000.00** for the purpose of purchasing a **2016 Ford F-350 ambulance that is immediately available, to replace the 1999 ambulance that has recently experienced fatal engine problems;** and,

WHEREAS, in the judgment of the Board of Fire Commissioners it would be to the advantage of the taxpayers of the District to incur debt as authorized in *RCW 52.16.061* for no more than **7 years** to secure this amount; and

WHEREAS, since **resolution 2016-14 authorizing non-voter approved indebtedness** was approved on May 27, 2016 the final cost of the ambulance has now been confirmed at **\$148,861.27**, and,

WHEREAS, only the Commissioners can give authorization to change the amount of the debt.

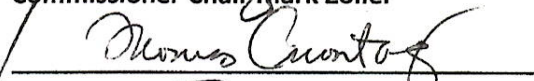
NOW, THEREFORE BE IT RESOLVED, that Fire Protection District No. 3 authorize a General Obligation of the District and that the Commissioners of Klickitat County Fire Protection District 3 be authorized to issue non-voter approved indebtedness in the amount of **\$150,000.00** to be redeemed by payment out of regular property tax levies as authorized under RCW 52 and RCW 84.

All as authorized in Chapter 52 of the Revised Code of Washington

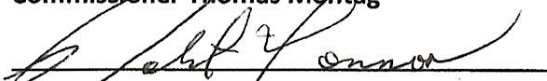
Adopted at a meeting of the Board of Commissioners of Klickitat County Fire District 3 on this **9th** day of **June 2016**.



Commissioner Chair Mark Zoller



Commissioner Thomas Montag



Commissioner Robert Connor

Attest: 

District Secretary Rozalind Plumb




KCFD3 Commissioner's Meeting

Attendance Sign-in Sheet.

Date: 6-9-2016

Regular

Special

Print Name	Signature	Contact Information
Michael Renna		
Lloyd Olson		
Debbie Olson	DKO.	
Chuck Virts		
Les Long	