

October 12, 2023 Secretary's Report

County Treasurer's Report for September

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	42,416.64	56,192.77	33,662.36	64,947.05
2	Capital 667.3	11,393.59	(515.19)	0.00	10,878.40
3	Bond 667.2	543,897.61	6,542.90	0.00	550,440.51
4	Invested Gen	1,348,294.95	0.00	35,000.00	1,313,294.95
5	Invested CAP	35,000.00	0.00	0.00	35,000.00

1. GENERAL EXPENSE FUND 667.1: See 2023 Operating Budget table and graphs.

General Expenditure Scripts for approval

Date	Amount	Date	Amount
9/13/23	7,098.28	10/9/23	3,781.64
9/20/23	1,530.50		
9/21/23	427.76		
10/4/23	3,318.09		

2. CAPITAL FUND 667.3: See 2023 Capital summary.

Capital Expenditure Scripts for Approval

Date	Amount

3. BOND FUND 667.2:

Debt repayment schedule (2023 June 1 \$56,170.57, December 1 \$179,191.92)

2018 12/18	\$3,225,750.00			
year	Principle	Interest	Sub Total	Annual Total
2023 June		53,777.22	53,777.22	
2023 Dec				

4. Internal Review and Reconciliation

	Date	By
Treasurer's Report	10/11/23	Commissioner Connor
Auditor's Report	10/11/23	"
Credit Card	10/11/23	"
Petty Cash	10/11/23	"
Payroll	10/11/23	"
General Deposits	10/11/23	"



**KLICKITAT COUNTY
TREASURER REPORT
September 2023**

KCFD3
OCT 9 REC'D
2023

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 42,416.64	\$ 543,897.61	\$ 11,393.59
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	21,192.77	6,542.90	(515.19)
Netted Transactions	3	-	-	-
Matured Investments	4	35,000.00	-	-
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	56,192.77	6,542.90	(515.19)
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	16,082.31	-	-
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	17,580.05	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	33,662.36	-	-
ENDING CASH BALANCE	16	\$ 64,947.05	\$ 550,440.51	\$ 10,878.40
<u>WARRANTS</u>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 64,947.05	\$ 550,440.51	\$ 10,878.40
<u>INVESTMENTS</u>				
Beginning Inv Balance	23	1,348,294.95	-	35,000.00
Matured Investments	24	35,000.00	-	-
New Investments	25	-	-	-
ENDING INVESTMENT BALANCE	26	1,313,294.95	-	35,000.00
<u>DEBT SERVICE/BOND ACTIVITY</u>				
Beginning Bond Principle Balance	27	-	2,434,636.65	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	-	2,434,636.65	-



KLICKITAT COUNTY

Fund Revenue Distribution

As of 09-30-2023

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
667	FIRE DISTRICT #3 GENERAL FUND					
	66731111	Real & Personal Propert	2023	\$0.00	\$10,811.73	\$333,861.44
			2022	\$0.00	\$6.12	\$7,963.77
			2021	\$0.00	\$0.00	\$53.62
			2020	\$0.00	\$0.00	\$1,519.76
			2016	\$0.00	\$0.00	\$2.45
			2015	\$0.00	\$0.00	\$2.23
			2014	\$0.00	\$0.00	\$1.73
	66738611	Agency Deposits	2023	\$0.00	\$112.51	\$112.51
			Fund Totals:	\$0.00	\$10,930.36	\$343,517.51
667001	FIRE DISTRICT #3 GENERAL FUND					
	667131211	Private Harvest Tax;	2023	\$0.00	\$0.00	\$4,166.66
	6671317200000	Leasehold Excise Tax	2023	\$0.00	\$0.00	\$273.00
	667136111	Investment Interest	2023	\$0.00	\$5,877.32	\$42,073.06
	667136251	Space&Facil.Leases(StForest)	2023	\$0.00	\$0.00	\$1,437.91
	667138611	Agency Deposits	2023	\$0.00	\$4,385.09	\$16,524.90
			Fund Totals:	\$0.00	\$10,262.41	\$64,475.53
667002	FIRE DISTRICT #3 BOND FUND					
	667231111	Real & Personal Property	2023	\$0.00	\$6,539.08	\$202,351.98
			2022	\$0.00	\$3.82	\$5,284.44
			2021	\$0.00	\$0.00	\$33.77
			2020	\$0.00	\$0.00	\$981.68
	667231211	Private Harvest Tax;Timber	2023	\$0.00	\$0.00	\$605.55
			Fund Totals:	\$0.00	\$6,542.90	\$209,257.42
667003	FIRE DISTRICT #3 CAP FUND					
	667336111	Investment Interest	2023	\$0.00	\$151.32	\$3,216.44
	667338611	Agency Deposits	2023	\$0.00	(\$666.51)	\$0.00
			Fund Totals:	\$0.00	(\$515.19)	\$3,216.44

September 2023 Disbursement Detail
 Matches to E-Transactions on Line 12

Rpt Ttl 11,584,604.04

Seq	Bank	Date	Fund	Fund_A	Sub	BAR	Description	Amt
34	UB	9/8/2023	667.1	667	1		158610 FD3 - Payroll	10,598.11
36	UB	9/8/2023	667.1	667	1		158610 FD3 - Payroll Tax	6,981.94
667.1 Total								17,580.05

2023 Operating Budget

Updated 10/10/2023

This budget sheet is connected to the expenditure spreadsheet.

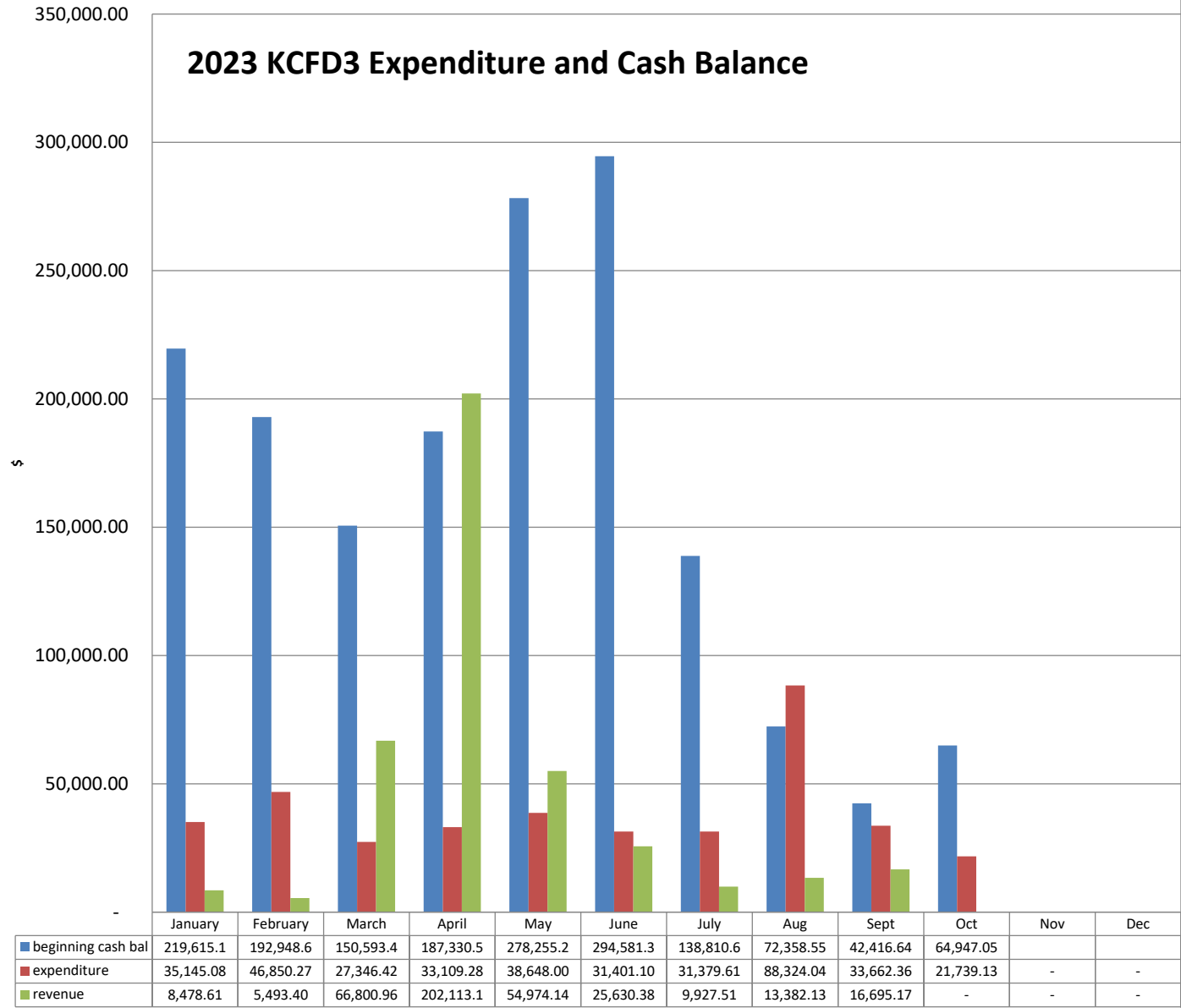
BUDGET 2023

Klickitat County Fire District 3

updated 10/4/2023

CATEGORY	Original Budget	September expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	242,536.18	16,470.31	145,304.29	97,231.89	60%	287,047.79
Benefits (excluding employee paid)	44,511.61	2,607.62	32,670.09	11,841.52	73%	
Volunteer Stipend	16,600.00	-	12,886.76	3,713.24	78%	
Volunteer Disability/Pension/lifeflight	13,907.00	-	1,545.00	12,362.00	11%	send premium to investments for 3 year payment option
Volunteer Recognition	3,500.00	345.00	2,247.53	1,252.47	64%	
Office Expense/Supplies	4,500.00	425.57	5,689.08	(1,189.08)	126%	Replaced laptop
Professional Services	38,530.00	7,739.36	47,232.73	(8,702.73)	123%	mHc \$24,514.35 but \$9,385 reimbursed by WS
Insurance (Enduris)	40,555.00	-	41,060.00	(505.00)	101%	premium increased
Communications	4,875.00	818.23	3,003.47	1,871.53	62%	
Advertising	1,000.00	-	198.00	802.00	20%	
Vehicle Parts/Repairs/service	13,500.00	17.80	12,399.37	1,100.63	92%	
Rescue - Apparatus/Supplies	7,970.00	-	1,272.75	6,697.25	16%	
Fuel	10,000.00	1,256.16	8,224.85	1,775.15	82%	
Facilities/Station Repairs/Supplies	4,500.00	99.51	4,720.71	(220.71)	105%	
Utilities Services	17,150.00	797.55	15,363.57	1,786.43	90%	
Travel & Meals	2,500.00	961.92	2,313.58	186.42	93%	
Training	6,000.00	600.00	5,419.66	580.34	90%	
Fire Supplies/service	15,000.00	1,053.55	25,973.67	(10,973.67)	173%	\$17,042.21 PPE
EMS Supplies/service	4,330.00	-	2,541.10	1,788.90	59%	
Uniform/apparel	2,500.00	-	323.33	2,176.67	13%	
Prevention	1,700.00	469.78	722.70	977.30	43%	
Taxes (for previous year)	2,000.00	-	2,668.01	(668.01)	133%	use tax on purchases
Dues & Fees	2,910.00	-	92.00	2,818.00	3%	
Municipal Pool Reserve	25,000.00	-	-	25,000.00	0%	
Total budgeted expenditure	525,574.79	33,662.36	373,872.25	151,702.54	71%	
Hale Construction - Str. 32 Collapse/Rebuild	29,230.82	-	13,733.04	15,497.78	47%	
		-	-	-	#DIV/0!	
		-	-	-	#DIV/0!	
Total Actual Expenditure		33,662.36	387,605.29			
Invested funds			276,794.95			
<small>Ave. property tax estimated in November 2022 512,656.97 + 12,917.82 new construction</small>	525,574.79					

2023 KCFD3 Expenditure and Cash Balance



2023 SEPTEMBER CAPITAL SUMMARY

10/10/2023

ORIGINAL BOND	\$ 3,235,750.00
2018 Bond Council included in engineering and admin serv. Total.	15,000.00
Beginning balance (dec 2018)	3,220,750.00
2019 total expenses	375,043.23
2020 Beginning balance	2,845,706.77
2020 total expenses	266,539.18
2021 Beginning balance	2,579,167.59
2021 total expenses	1,437,439.31
2022 Beginning balance	1,141,728.28
2022 expenses	943,862.65
2023 Beginning balance	197,865.63

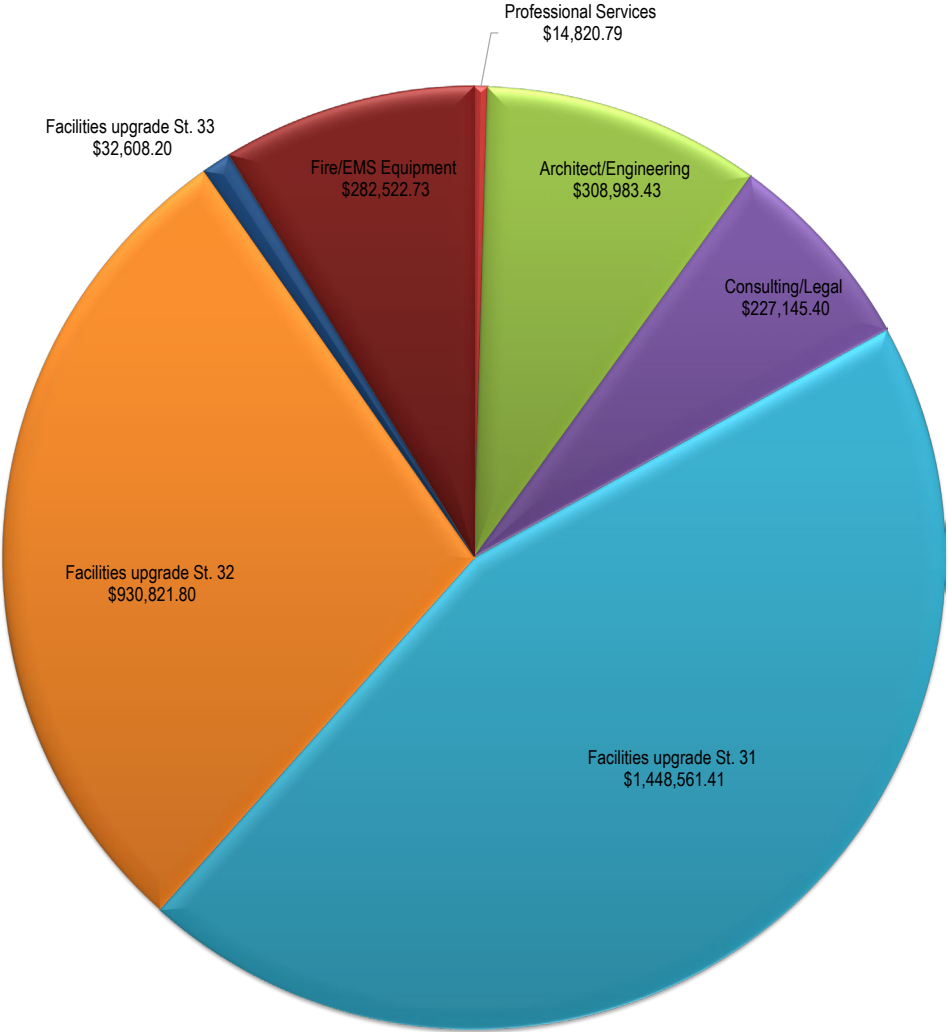
		2019	2020	2021	2022	2023	Total
Facilities Upgrade/Admin	Professional Serv	8,870.89	5,949.90	-	-	-	2,947,941.03
	Architect/Engineering	38,399.02	237,546.66	62,413.75	10,170.25	453.75	
	Architect deposit return	-	(40,000.00)	-	-	-	
	Consulting/Legal	60,841.92	40,741.15	79,483.34	12,357.78	18,721.21	
	Facilities Upgrade 31	27,322.65	1,911.46	674,540.56	592,955.65	151,831.09	
	Facilities Upgrade 32	-	3,722.69	572,965.00	317,560.77	36,573.34	
	Facilities Upgrade 33	2,477.00	-	29,211.00	920.20	-	
Equipment	Vehicles/Fire Equipment	234,713.55	16,667.32	18,825.66	9,898.00	-	282,522.73
	EMS Equipment	2,418.20	-	-	-	-	
	MISC	-	-	-	-	-	
TOTAL		375,043.23	266,539.18	1,437,439.31	943,862.65	207,579.39	3,230,463.76
REMAINING FUNDS		2,845,706.77	2,579,167.59	1,141,728.28	197,865.63	(9,713.76)	
INVESTED		2,822,552.04	2,430,000.00	-	-	35,000.00	
Balance (does not include interest)		23,154.73	109,167.59	1,141,728.28	197,865.63	(44,713.76)	
Agency deposits						112.51	Total Interest Earned
Interest Earned		25,877.67	20,714.90	2,368.77	3,414.38	3,103.93	55,479.65

Treasurer Cash Balance **\$ 10,878.40** (includes interest)

Chart Summary	2018	2019	2020	2021	2022	2023	Totals
Remaining Bond Funds	\$ 15,000.00	\$ 375,043.23	\$ 266,539.18	\$ 1,437,439.31	\$ 943,862.65	\$ 207,579.39	-
Professional Services	-	\$ 8,870.89	\$ 5,949.90	-	-	-	\$ 14,820.79
Architect/Engineering	-	\$ 38,399.02	\$ 197,546.66	\$ 62,413.75	\$ 10,170.25	\$ 453.75	\$ 308,983.43
Consulting/Legal	\$ 15,000.00	\$ 60,841.92	\$ 40,741.15	\$ 79,483.34	\$ 12,357.78	\$ 18,721.21	\$ 227,145.40
Facilities upgrade St. 31	-	\$ 27,322.65	\$ 1,911.46	\$ 674,540.56	\$ 592,955.65	\$ 151,831.09	\$ 1,448,561.41
Facilities upgrade St. 32	-	-	\$ 3,722.69	\$ 572,965.00	\$ 317,560.77	\$ 36,573.34	\$ 930,821.80
Facilities upgrade St. 33	-	\$ 2,477.00	-	\$ 29,211.00	\$ 920.20	-	\$ 32,608.20
Fire/EMS Equipment	-	\$ 237,131.75	\$ 16,667.32	\$ 18,825.66	\$ 9,898.00	-	\$ 282,522.73
							\$ 3,245,463.76

Bond Funds	Meriman remaining	Meriman Retainage	Remaining Bond	Interest	Available Funds [Interest]
\$ (9,713.76)	\$ -	\$ 8,218.24	\$ (17,932.00)	\$ 55,479.65	\$ 37,547.65

KCFD3 Capital Bond and Interest Expenditure
\$3,245,46.73



Fire Chief's Report to Board of Commissioners

October 12, 2023

No injuries, or damage to report.

Customer Service (emergent and non-emergent):

1. As of 10/10/23 there have been 40 calls for service since your last board meeting.
2. No significant events

• Apparatus/Fleet:

1. Brush 31 pump pipe mount repaired. Machine shop donated the new mounting bracket.

• Other items:

1. 10/10/2023 WSRB rep has completed final review of our incident reports and has submitted results to his boss. Awaiting final approval. Verbally, I'm told we're not losing our PPC Ratings. Hoping for improved numbers.
2. 2023 Volunteer Fire Academy has begun. Will be assisting and teaching where needed. Fire District 3 has three students, WSFD has four students. Classes are located in The Dalles and Hood River.
3. 2024 training calendar (pending completion)
4. 10/10/23 Witson Elementary Fire Safety Week. Eric Bosler, Beth Payne, Brinion Berkey, Jeremy Perella and Suzie Gilmer are assisting this year.
5. 10/12/23 Brislawn Loop Daycare 12 children.
6. Fire Extinguisher testing scheduled for October 16th, 2023.
7. 2024 Budget preparations have begun.
8. Spent significant time working with Chief Hunsaker and Bob Merritt reference the Open Houses for the RFA. Ron Reynolds and I were able to get the gymnasium prepared.
9. November 14th, 2023, Spaghetti Feed Station 31 in Husum. Bingo is also planned.

• Personnel:

1. Ron Reynolds will be heading south for the winter this month. I would like to ask all personnel to convey a sincere amount of appreciation towards Ron for the many projects he has worked on. Without Ron's huge gift of time, there are many clear items that would have been left for others to do. Here is a list of just some of the much-needed things Ron gives us each year:
 - a. Yardwork / weeds/ rock removal
 - b. Tool Room set up.
 - c. Apparatus wax and cleaning
 - d. Assists with pump/ladder test shuttling.
 - e. Station cleaning.
 - f. Gymnasium organizing
 - g. Garbage Runs
 - h. Lawn mowing
 - i. Truck inspections
 - j. Responds to most 911 calls for service.
 - k. Tops off water tanks on Snowden.
 - l. Delivers Jennifer cookies and goodies.

• Community:

1. Three public meeting/open houses related to RFA proposal.

• Training Report:

- Training adjusted to allow volunteers to meet with Citizens Advisory Committee Members and attend Open Houses.
- Apparatus inspections / Association Business Meetings
- Chimney Fires – Captain Helton

- **Community Events:**

1. Spaghetti Feed scheduled for November 11th, 2023. Bingo night is planned to be incorporated into that event.

Personal Activities and Achievements: Cancelled All Hazards Operation Section Chief Training due to RFA Open Houses. Will reschedule.

Will be taking incremental vacation time between now and end of the year.

Respectfully submitted: Wesley W. Long – Fire Chief 10/10/2023