

**Klickitat County Fire District 3
200 Husum Street Husum, WA 98623
Commissioner's Regular Meeting
July 13, 2023, at 15:00 (3 pm)**

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to order: 15:06

Attendance

Commissioner Montag (Chair), Commissioner Connor (Vice Chair), Commissioner Virts – (Quorum),
Staff/Volunteers: Wes Long (Fire Chief-via zoom), Jennifer McLean (Admin. Assistant), Eric Bosler (Fire
Prevention/BVFF)

Via Zoom: Bob Merritt (mHc Associates)

Approval of agenda

*"Motion to approve the agenda for July 13, 2023, as presented" -made by Commissioner Virts, seconded by
Commissioner Connor. (3 yay, 0 nay) motion passed.*

Minutes of the last meeting:

- June 8th – Regular Business Meeting (3pm)
*"I move to approve the minutes of the June 8th Regular Business Meeting as presented" made by
Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.*
- June 28th – Joint Special meeting with WS City Council – RFA Planning Committee
Will be approved at the next regular business meeting.
- July 10th– Special Meeting – RFA Planning Committee
*"Motion to approve the minutes of July 10th Special meeting" made by Commissioner Virts, seconded by
Commissioner Connor. (3 yay, 0 nay) motion passed.*

Secretary / Finance Report See attached.

Approval of the scripts:

*"Move to approve the general expense fund scripts outlined in the secretary's report" made by
Commissioner Virts, seconded by Commissioner Connor (3 yay, 0 nay) motion passed.*

*"Move to approve the capital fund scripts as presented" made by Commissioner Connor, seconded
by Commissioner Virts (3 yay, 0 nay) motion passed.*

Discussion on available Bond funds. Question on why the taxes line item was over the budgeted amount. [Post meeting answer - Budget for taxes was *estimated* in August 2022, and payment is in January 2023]. Utilities - Propane expenses have been higher than expected. It was noted that we are in the first year of operation with the new utilities set up. Electricity is trending lower than previous years, but there is concern over the Propane use. A possible issue is the Bays at station 31.

Chief's / Training Report See attached.

The Tunnel 5 fire was reviewed in a After Action Review with the local fire Departments (KCFD3 WSFD and Bingen FD). The response to the fire from local agencies was instrumental in keeping it from spreading further than it did. Several houses were lost.

The structure Fire in BZ corner was a loss. KCFD3 was on scene within 8 minutes of dispatch. It was a newer construction Mobile home. There were only 8 firefighters that could safely go into the building that day. The fire spread through the roof. Many valuable items were salvaged by the firefighters before the building was a total loss.

The training report will be completed later due to the transitioning of laptops and wildland fire activity.

On Going Business

1. **Personnel:** none

2. **Policies:** none

3. **BOND**

- **CAPITAL PROJECTS**

- **Executive Summary** – Bob Merritt will be providing a summary of the Major Building projects.

- **Station 31**

- a) Bathrooms – Very close to completion.

- b) ADA Walkway- will be resubmitted.

- c) Kitchen – complete

- d) Training room kitchenette- need to install the backsplash.

- e) Fence- on hold

- **Station 32**

- a) Oven- needs to be installed.

- b) Fence- on hold

4. **Engine Replacement-** Chassis has not been delivered yet. But states it will be in anytime.

5. **City of White Salmon -Cooperative Services /WKRFA Planning Committee**

Per RCW 52.26 The WKRFA Planning Committee has adopted the Plan. Now it is up to the KCFD3 Board and the City of White Salmon to move it forward to the ballot for the public to vote on.

Joint resolution 2023-10 Proposition to form an RFA can be approved and signed at a joint special meeting with the City of White Salmon scheduled for July 19th,2023. The board reviewed the latest version that is currently under review by White Salmon legal counsel.

6. **Annexation: Resolution 2023-11**

The petition to annex was presented to the board and public hearing was held

“Move to approve resolution 2023-11 to annex properties into the Fire District” made by Commissioner Virts, seconded by Commissioner Connor (3 yay, 0 nay) motion passed.

○ **New Business: None.**

○ **Public Discussion:** Eric Bosler commented that he participated in the DNR Fire Awareness event in the Acorn Place neighborhood. Some questions came up regarding the RFA. Overall, the residents were appreciative of the efforts and had positive feedback regarding the RFA.

- **Good of the order:** Commissioner Virts commented on some funding received by Lyle Fire Department, for equipment, and Bingen Port will be receiving funding for he underpass.
- **Next meeting:**
 1. Special Joint Meeting – Wednesday July 19th at White Salmon City Council Chambers.
 2. Regular meeting: Thursday August 10th 3:00 pm.

“Motion to adjourn” -made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

- **Adjourned: 15:46 (3:46 pm)**

APPROVED BY:

Attest:

Chairman – Commissioner Thomas Montag (date)

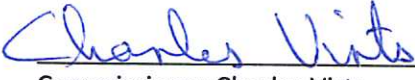


District Secretary Rozalind Plumb



Commissioner Robert Connor (date)

8/10/23



Commissioner Charles Virts (date)

10 Aug 2023