

**West Klickitat Regional Fire Authority  
Regular Meeting**

119 NE Church Street White Salmon WA 98672.

Thursday February 19, 2025. 6:30pm.

- ❖ The meeting was called to order by Chair Thomas Montag at 18:31.
- ❖ Flag Salute.
- ❖ Attendance:  
WKRFA Governing Board: Quorum: Thomas Montag, David Lindley, Ben Giant, Robert Connor, Charles Virts (Via Zoom).  
Absent: *Morella Mora*  
Advisory groups/staff: Chief Long, Eric Bosler, Jenifer McLean, Rozalind Plumb,
- ❖ Agenda:  
*Motion to approve the agenda for February 19<sup>th</sup> 2026.” made by Ben Giant second by Robert Connor, (4 in favor, 0 opposed) motion passed.*
- ❖ Minutes of the last Meeting.  
*Move to approve the minutes from January, made by Charles Virts, second by Robert Connor (4 in favor, 0 opposed) motion passed.*
- ❖ Public Comments: None noted.
- ❖ Administrative Secretary’s report (see attached)
  - The Treasurer’s report for December and January was included.
  - 10% of 2025 taxes have been moved to capital per the RFA Plan.
  - Approval of the scripts.

General Expenditure Scripts for approval

Date	Amount	Date	Amount
01/23/2026	1,541.66	02/11/2026	5,901.17
01/27/2026	1,069.96	2/17/2026	406.11
01/28/2026	372.18		
02/02/2026	3,278.83		
02/05/2026	18,349.55		

***“Move to approve the scripts in the following amounts – January 23<sup>rd</sup> \$1541.66, January 27<sup>th</sup> \$1069.96, January 28<sup>th</sup> \$372.18, 2<sup>nd</sup> February \$3,278.83, 5<sup>th</sup> February \$8,349.55, 11<sup>th</sup> February \$5,901.17, and 17<sup>th</sup> February \$406.11.” Motion made by Ben Giant, second by Robert Connor. (4 yay, 0 opposed). motion passed.***

ACH payments for approval:

Date	Amount
01/10/2026	26,212.77 (payroll)
01/10/2026	12,960.73 (payroll tax & pension)
01/28/2026	2,296.85 (2025 Excise Tax)
01/30/2026	1,587.79 (EAMS UI 2025 4 <sup>th</sup> qtr.)

***“Move to approve the ACH payments as presented.” Motion made by Robert Connor, second by David Lindley. (4 yay, 0 opposed) motion passed.***

**2026 KCFD3 Legacy Funds** – Roz noted that the line item for KCFD3 legacy costs was missed when the 2026 budget was approved. Discussion on how to handle the gap in the budget. Expected costs are in the \$3,000 range. Consensus is to leave the budget line items as they are and show a deficit for KCFD3 legacy costs for 2026. Any costs can be covered from surplus in other line items. It is not expected to impact the budget.

❖ **Fire Chief’s Report** –See attached by Chief Long.

One Firefighter injury claim in progress. One vehicle backing incident (B31) no major damage. Fire Academy has started. Staff reviewed the grant opportunity for Wildfire resilience coordinator and decided against taking it on at this time.

Captain Riggelman has retired after 30 Years of service.

Chief is working with the City and Fordyce water to ensure Hydrant testing is carried out for WSRRB records and fire protection classification.

Strategic Planning Workshop – Chief is booked out through April due to Fire Academy classes on Saturdays. Chief asked the board to consider vehicle replacement and how they would like to proceed. Current build times are in excess of 500 days. One Engine, one Brush Engine and a Utility vehicle are overdue for replacement. Chief is concerned about depleted reserves as there several large unexpected projects in motion (Snowden Tanks, ADA walkway, St 32 Well).

❖ **Training Report:** See attached by Captain Crumpacker.

Fire Academy started with 7 of our new members participating. Training hours are up over last year, and the new online training platform is in use. The L&I minimum requirements will be met.

❖ **Volunteer Representative Report.** Eric Bosler noted Association received donations from Bridge Mart and Everybody’s Brewing, and an additional anonymous donation. Current officers of the Association are Ben Schneider, Jeremy Grose, Chris Moore, Beth Payne and Eric will continue to represent.

❖ **Information Only Items.** None noted

❖ **Unfinished Business- Follow -up Items.**

1. ADA walkway at station 31. 14 bids were received. All vendors appeared to meet the specifications. Board approved awarding to the lowest bidder.  
***“Move to award the bid to Dallumbuildco as the preferred provider for this service with fallback to be Foundry Construction LLC. Should Dallumbuildco not wish to enter into the contract.” Made by Ben Giant, second by David Lindley, (4 yay, 0 opposed) motion passed.***
  
2. Snowden In Ground Tanks. –Asbestos abatement needed before cleaning phase can start. Chief reached out to several vendors on MRSC roster and received one quote for \$57,967 (Apex) and another for \$21,000 (3 Kings). Comparison of the two bids indicated they were not equal service, the higher bid is all inclusive for testing and disposal, while the lower bid appeared open to out of contract additional fees citing exclusions for disposal and lab testing. Chief negotiated the with the higher bidder and redrafted the bid to ‘time and materials’ and includes “Not to exceed \$60,000” language. Chief Long recommended using Apex. Discussion on the method used for requesting bids. This is not classified as “Public Works” and falls under “service-other”. Per policy the RFA is to “use commercially reasonable means to identify and contract with service providers.” Anything over \$10,000 outside of the approved budget requires Board Approval.  
***Motion to move forward [with Apex], made by Charles Virts, second by Robert Connor. (4 yay, 0 opposed) motion passed.***

❖ **Discussion Items/Action Items**

1. **Resolutions – None**

2. **Policies.**

Draft policies presented to the board for review and approval in March.

- Travel
- Infection Control
- Volunteer Duty Shift

Discussion on the duty shift program and clarification on the “eligibility” of personnel.

3. **Agreements.**

- i. **MARS Lease Agreement** – Mount Adams Resource Stewards to use the stage and other areas of Station 31. The agreement has been reviewed by legal counsel.  
***Move to approve the Lease Agreement for the Mount Adams Resource Stewards version dated 1/30/2026.” Made by Ben Giant, second by Charles Virts. (4 yay, 0 nay) motion Passed.***
  
- ii. **Wildfire Resiliency Coordinator** - Resources Lagacy Fund (RLF)– The proposal to host a Wildfire Resiliency Coordinator position in Klickitat County, funded by the RLF and operated by WKRFA has been placed on hold. Potential for WKRFA to take this role in the future.

- iii. **Strategic Planning** - Next workshop to be scheduled in May. Priorities will be capital expenditure and planning for replacement.
- iv. **WSFD Capital Reserve Funds to WKRFA** – 2024 WKRFA Planning Committee arranged for funds to be made available to cover anticipated costs of the transition to WKRFA. Both KCFD3 and WSFD made \$25,000 available (total \$50,000). WS moved money from the Fire Reserve with the understanding that those funds be replaced into a Capital Fund once the RFA was collecting taxes. None of the WSFD funds were used in 2024. Per the WKRFA Plan all assets from both KCFD3 and WSFD are to be transferred to WKRFA. In February 2025 White Salmon transferred \$349,293 to the WKRFA. The \$25,000 was not included in the transfer. WKRFA staff have are asking if they misunderstood the situation. Staff have reached out to City staff but have not received a response. WKRFA recognizes there has been a change in staffing at the City. WKRFA Board members also understood the \$25,000 would be transferred to WKRFA. Ben Giant will be meeting with the City Personnel and Finance Committee and will ask for clarification.

**4. Other Discussion Items- None**

- ❖ **EXECUTIVE SESSION** (as needed per RCW 42.30.110). – None needed.
- ❖ **Action items** – covered above.
- ❖ **Good of the order.**
  - **Ben Giant** Thanked everyone for being patient and understanding during his absence.
  - **Chuck Virts** noted changes at the Klickitat County EMS District. He is stepping down from the board and **Ryan Krepps** will be succeeding him.
- ❖ **Next Meeting:**  
**Regular Board meeting** Thursday March 19<sup>th</sup> 18:30. Location: Station 30, 119 NE Church Street White Salmon.
- ❖ **“Motion to adjourn,” made by, Ben Giant, seconded by Robert Connor. (4 in favor 0 opposed). Motion passed.**  
**Meeting adjourned 19:37.**

**APPROVED:**

  
 WKRFA Chair -Thomas Montag (date)

**Attest:**

  
 Administrative Manager - Rozalind Plumb