

**Klickitat County Fire District 3
200 Husum Street Husum, WA 98623
Commissioner's Regular Meeting
August 10, 2023, at 15:00 (3 pm)**

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to order: 15:01

Attendance

Commissioner Connor (Vice Chair), Commissioner Virts – (Quorum), Staff/Volunteers: Rozalind Plumb (District Secretary), Eric Bosler (Fire Prevention/BVFF)

Via Zoom: Bob Merritt (mHc Associates)

Commissioner Montag (via zoom) arrived after Secretary report,

Approval of agenda

"Motion to approve the agenda for July 13, 2023, as presented" -made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.

Minutes of the last meeting:

- June 28th – Special Meeting – WKRFA Planning Committee
"I move to approve the meeting minutes for the WKRFA planning committee dated the 28th June 2023" made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.
- June 12th – Special Meeting – WKRFA Planning Committee
"I move to approve the meeting minutes for the WKRFA planning committee dated the 12th June 2023" made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.
- July 13th– Annexation Public Hearing (3pm)
"I move to approve the public hearing Annexation minutes dated the 13th July 2023" made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.
- July 13th– Regular Business Meeting (3pm)
"I move to approve the regular board minutes dated the 13th July 2023" made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.
- July 24th– Special Meeting re RFA (3pm)
"I move to approve the minutes for the 24th July 2023 Special Board meeting" made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.

Secretary / Finance Report See attached.

Approval of the scripts:

"Move to approve the general expense fund scripts presented for payment dated 19th July 2023 in the amount of \$105.68, 25th July 2023 \$5,744.33, 3rd August 2023, 55, \$675.06, 4th August 2023, \$2,535.94, and 9th August 2023 \$5,759.20" made by Commissioner Virts, seconded by Commissioner Connor (2 yay, 0 nay) motion passed.

"Move to approve the capital fund scripts presented 19th July 2023 in the amount of \$17,580.98 and 25th July 2023 for the amount of \$18,721.21." made by Commissioner Virts, seconded by Commissioner Connor (2 yay, 0 nay) motion passed.

Discussion on Fire supplies – New turn outs were bought for \$17,000.

[Commissioner Montag entered the meeting via zoom.]

The insurance premium was slightly over the estimate we had budgeted.

Capital Bond funds are now spent but we still have interest earned that can only be used to purchase capital items. While the meeting packets show the bond expenditure it was recommended that the web site have a page dedicated to the bond.

Chief's / Training Report See attached.

On Going Business

1. **Personnel:** Staff reviews are due in August.

2. **Policies:** none

3. **BOND**

- **CAPITAL PROJECTS**

- **Executive Summary** – Bob Merritt will be providing a summary of the Major Building projects.

- **Station 31**

- a) Bathrooms –Complete (waiting for retainage release)

- b) ADA Walkway- will be resubmitted.

- c) Kitchen – complete

- d) Training room kitchenette- need to install the backsplash.

- e) Fence- on hold

- **Station 32**

- a) Oven- needs to be installed.

- b) Fence- on hold

4. **Engine Replacement-** Chassis has not been delivered yet. But states it will be in anytime.

5. **City of White Salmon -Cooperative Services /WKRFA Planning Committee**

Per RCW 52.26 The WKRFA Planning Committee has adopted the Plan. KCFD3 Board and the City of White Salmon approved a joint resolution to move it forward to the ballot for the public to vote on in November.

○ **New Business:** None

1. **5 County Mutual Aid Agreement**

Review of the 5 county regional mutual Aid agreement. The Commissioners approved maintaining the agreement. Chief will sign it.

○ **Public Discussion:** None

○ **Good of the order.** None

○ **Next meeting:**

1. Regular meeting: Thursday September 14th 3:00 pm.

“Motion to adjourn” -made by Commissioner Montag, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

○ **Adjourned:** 15:25 (3:25 pm)

APPROVED BY:

Attest:

Thomas Montag 9/14/2023
Chairman – Commissioner Thomas Montag (date)

Rozalind Plumb
District Secretary Rozalind Plumb

Robert Connor 9/14/23
Commissioner Robert Connor (date)

Charles Virts 14 Sep 2023
Commissioner Charles Virts (date)