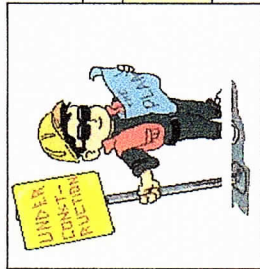


# 2016 CAPITAL PROJECTS MATRIX

CAPITAL PROJECTS GOAL	DESCRIPTION	ELEMENTS	REFERENCE
<p><b>GOAL #1:</b>  <i>Improve overall turnout, response and initiation times for emergency incidents and improve WSRB rating</i></p>	<p>"Develop and implement response goals, performance measures and <u>associated facility and staffing improvements</u> to insure compliance with adopted KCFD#3 response goals, community expectations and projected service demands"</p>	<ul style="list-style-type: none"> <li>♣ Adopted response goals</li> <li>♣ Adequate facility and fleet</li> <li>♣ Consistent staffing response</li> </ul>	<p>KCFD#3 Task Force                      WAC 295.305                      RCW 52                      WSRB Grading Schedule                      NFPA Standards</p>
<p><b>GOAL #2:</b>  <i>Improve safety program, equipment and training for all KCFD#3 operations and activities</i></p>	<p>" Define and enhance KCFD#3 safety program to include education, training, policies, and facility, fleet and equipment upgrades"</p>		<p>KCFD#3 Task Force                      WAC 295.305                      WA State L&amp;I standards                      NIOSH standards                      NFPA standards</p>
<p><b>GOAL #3</b>  <i>Improve sustainability, capabilities, continuity of operations and emergency response at KCFD#3 facilities</i></p>	<p>"Develop <u>facility capital projects</u> analysis, upgrades and improvements/construction schedule that defines minimum facility operational capabilities; staff capabilities; EOC capabilities; communications capabilities; redundancy; continuity of operations; and safety"</p>		<p>KCFD#3 Task Force                      WAC 295.305                      WA State L&amp;I standards                      NIOSH standards                      NFPA standards</p>
<p><b>GOAL #4</b>  <i>Execute standardization and upgrading of emergency fire suppression, EMS and rescue</i></p>	<p>"Develop KCFD#3 standardization protocols tables, upgrades and improvement to insure district-wide standardization and maximum capabilities of KCFD#3 emergency equipment"</p>		<p>WAC 295.305                      WA State L&amp;I standards                      NIOSH standards                      NFPA standards</p>

<p><i>equipment and fleet</i></p>	<p><b>GOAL #5</b>  <i>Reset regular operating budget to facilitate staffing and full funding of Fire District amortization schedules</i></p>	<p>“Develop Capital Projects plan and funding to “re-set” regular operating budget and upgrade/fully-fund current and desired amortization schedules for fleet, facilities and equipment”</p>	<p>KCFD#3 Task Force</p>
<p><b>GOAL #6</b>  <i>Improve Fire District “all risks” training capabilities</i></p>	<p>“Upgrade and construct adequate “all risks” training capabilities within the Fire District to insure compliance with expected minimum and required training standards”</p>	<p>KCFD#3 Task Force  WAC 295.305  WA State L&amp;I standards  NIOSH standards  NFPA standards</p>	<p>KCFD#3 Task Force</p>



*Board of Fire Commissioners*

## Capital Projects

ITEM	DESCRIPTION	DECISION POINT
Task Force Recommendations	“Are the KCFD#3 Community Task Force Findings and Recommendations still ‘relative’ to the Fire Districts strategic direction?”	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
KCFD#3 Capital Project Goals	“Are the KCFD#3 [previously adopted] Capital Projects Goals still ‘relative’ to the Fire Districts strategic direction?”	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Should future ‘cooperative efforts’ with other emergency services entities be considered in the capital projects?	<i>This is what we are considering today</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the Board in favor of a ‘bond option’ to address the Capital needs of the Fire District?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Which method of ‘bonding’ does the Board feel is the most relevant and likely?	There are several methods in which a maniple entity may obtain large amounts of funds to address capital improvement needs.	<input type="checkbox"/> Low interest municipal loan <input type="checkbox"/> Grants <input type="checkbox"/> Council-matic bonds <input type="checkbox"/> General Obligation bonds



<p><b>Will an architect be necessary?</b></p>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Does the Board require a Project Manager for execution of the projects?</b></p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Will the Fire District be required to 'go to bid' for all of the individual projects?</b></p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p><b>What is the 'timing' of the Capital improvement projects?</b></p>	<p>November Ballot – August Resolution Submittal</p>	
<p><b>What kind of public education program will be necessary?</b></p>		
<p><b>Does the Board desire the assistance and input from the Task Force?</b></p>	<p>→ Yes; Already begun  → Yes, we want them to meet with us regularly</p>	

## KCFD#3 Task Force Survey Data

	UN-FUNDED LIABILITY	KCFD#3 Status	CURRENT FUNDING LEVEL
1	Long-term contractual obligations	✓ KCFD#3 <input type="checkbox"/> does not have any long-term financial contractual obligations	On-going annual contributions and payments
2	Long-term loans or non-voter approved bonds	✓ KCFD#3 <input type="checkbox"/> does have any current loans, debt or non-voter approved bonds	On-going annual contributions and payments
3	Long-term lease agreements	✓ KCFD#3 <input type="checkbox"/> does not have any active long-term leases	
4	LEOFF II disability leave supplement	✓ Should a full-time KCFD#3 LEOFF II employee go out on a Worker's Comp disability leave the Fire District is responsible for 50% of full pay for 6 months. KCFD#	KCFD#3 does not have any LEOFF II employees
5	LEOFF I liabilities	✓	KCFD#3 does not have any current or past LEOFF I employees or liabilities
6	Apparatus replacement costs	<ul style="list-style-type: none"> <li>✓ KCFD#3 DOES NOT have Apparatus Replacement matrix (ARF) that has not adopted or funding dedicated by the Board of Fire Commissioners.</li> <li>✓ There are several policy questions regarding the ARF that have large financial implications such as which vehicles are subject to the ARF depending on the affordability of annual contributions for larger apparatus.</li> </ul>	
7	Equipment replacement costs	✓ KCFD#3 has not established an 'acquisition and replacement threshold' and a life-span schedule for equipment replacement costs in order to assemble a KCFD#3 Equipment Replacement matrix or	

		<p>fund (ERF).</p> <p>✓ The ERF list is as follows:</p> <ul style="list-style-type: none"> <li>SCBA Packs and Bottles</li> <li>SCBA Compressor</li> <li>Hydraulic Rescue Tool</li> <li>Portable &amp; Mobile Radios</li> <li>Thermal Imaging Cameras</li> <li>Portable generators</li> <li>Master stream devices</li> <li>Haz Mat detectors</li> <li>Large diameter hose</li> <li>Wildland vehicle tank/pump packages</li> <li>Ventilation fans</li> </ul>	
8	Station/station component replacement costs	<p>✓ KCFD#3 has not established an "acquisition &amp; replacement threshold " and a life-span schedule for facility equipment, component replacement or maintenance costs in order to assemble a KCFD#3 Facility Replacement Fund (FRF) for existing and future fire stations. The list includes:</p> <ul style="list-style-type: none"> <li>Apparatus Bay Doors &amp; Systems</li> <li>HVAC components</li> <li>Roof systems</li> <li>Parking lots/surfaces</li> <li>Site improvements/maintenance</li> <li>Painted surfaces</li> <li>Apparatus Bay Exhaust System</li> <li>Emergency back-up generator and automatic transfer switch</li> <li>Fire Station alerting system</li> <li>Fire Station Floor Coverings</li> <li>IT System / AV Components</li> <li>Copy machine</li> <li>Office Furniture and appliances</li> </ul>	



**EXAMPLE OF A TIME LINE FOR A VOTED BOND**

Target Date	Action
<b>Now</b>	<b>District begins to recruit volunteers for a volunteer election committee.</b>
February 9	Notify the Bond Attorney to begin drafting the ballot title. Also discuss with the Bond Attorney if you need a Reimbursement Resolution.
<b>March 1, 2018</b>	<b>District begins the "factual" voter information campaign. Election Committee (of volunteers) begins the "yes vote campaign".</b>
June 14, 2018	Commissioners review the 1st draft of ballot title and resolution.
July 12, 2018	Commissioners approve the ballot title and resolution.
July 19, 2018	Fire Chief or District Secretary file the Ballot Title with the Klickitat County Auditor.
<b>August 7, 2018</b>	<b>Ballot Title filing deadline with the Klickitat County Auditor.</b>
<b>October 19, 2018</b>	<b>Approximate date that the ballots are mailed out to voters.</b>
November 6, 2018	Election Day.
December 6, 2018	Set the final interest rates and present to the Fire Chief.
December 7, 2018	Notify County Assessor & Treasurer of the final payment for the 2019 Tax Roll.
December 20, 2018	Delivery Date for funds to the County Treasurer (on behalf of the District).



## **Klickitat County Fire District 3**

200 Husum Street – P.O. Box 151 Husum, WA 98623

(509) 493-2996

# **NOTICE OF VOTED BOND WORKSHOP**

The Fire Commissioners of Klickitat County Fire District 3 invite you to attend a **WORKSHOP** on the proposed voted Bond.

**Tuesday April 17th 2018 at 12:00pm,**  
at the Husum Fire Hall, 200 Husum Street, Husum WA. 98623.

The purpose of the workshop is to review information for a possible 2018 voted Bond.

The Commissioners will take into consideration information gathered during the workshop before making decisions. All decisions will be made in **PUBLIC MEETINGS** in the near future.

Questions? Please contact the Office at (509) 493 2996