

# KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

Thursday March 10, 2022

Due to COVID-19 and restrictions for in person meetings, this meeting occurred using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

**Call to Order:** 15:03 (3p.m.)

## ATTENDANCE

Commissioner Connor (Vice Chair), Commissioner Virts. - (Quorum),

[absent- Commissioner Montag (Chair)]

Staff: Wes Long (Fire Chief), Rozalind Plumb (District Secretary), Eric Bosler (Fire Prevention Coordinator),

Citizens: Melina Heindel, Lloyd Olson (Citizens Advisory Committee),.

## APPROVAL of AGENDA

*"Move to adopt the agenda as presented" -made by commissioner Virts, Seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.*

## MINUTES of LAST MEETING

### February 10<sup>th</sup>, 2022, Regular Business meeting

*"I have reviewed those minutes for the meeting of February 10<sup>th</sup>, 2022, and I move that we approve them as presented." made by Commissioner Virts, seconded by Commissioner Connor.*

### February 24<sup>th</sup>, 2022, Special meeting - Station 32 Collapse and Contract addendums.

*"I have reviewed the minutes for the February 24<sup>th</sup>, 2022, meeting, and move that we approve those minutes." Made by Commissioner Virts, seconded by Commissioner Connor.*

*Voting – In favor of both sets of minutes - (2 y 0 Nay) motion passed.*

**SECRETARY'S/FINANCE REPORT:** *See attached report for details.*

- **GENERAL EXPENSE FUND 667.1**

General Fund spending includes payment for the initial mitigation of the roof collapse at station 32.

This is not funded by the Capital Bond. The district will receive refund from Insurance.

### ***Motion to approve the General expenditure scripts dated:***

***"General expenditure scripts dated 2/14/22- \$2424.33, 2/24/22 -\$1,376.70, 2/28/22 - \$543.27, 3/7/22 -\$4,427.37, 3/8/22 - \$2,277.71. I move to approve those for payment." made by Commissioner Virts, seconded by Commissioner Connor (2 yay, 0 nay,) motion passed.***

- **CAPITAL EXPENSE FUND 667.3**

*“Move to approve the capital scripts dated, in the following amounts , 2/14/22 - \$4321.75, 3/8/22 \$101,410.91 move to approve the payment of the capital fund scripts as documented.” Motion made by Commissioner Virts; Seconded by Commissioner Connor (2 yay, 0 nay) motion passed.*

- **Review of Capital Summary data** – highlighted that remaining fund are now at \$492,792.78. However, most of that is committed under the Hale contract to complete the building projects.
- **Invested funds** -Capital funds have been reinvested. Some discussion to invest more of the general fund.
- **Internal review** occurred on 3/9/2022 by Commissioner Connor.

**CHIEF’S/TRAINING REPORT** – see attached.

Additional information-

- 12 calls since February.
- Commissioner Virts and Chief Long attended the Husum BZ Community Council meeting on Monday 7<sup>th</sup> March.
- Tender 31 – is back from the body shop and looks great, there was a small leak in the tank but that has been repaired. It is having starting issues.
- We have had no real issues with the vehicles having to stay outside during the winter months.
- Waiting to hear from school district on restarting fire safety programs in the schools.
- Mobilization requirements for volunteers – Chief reported back from the fire defense Committee that WSP and DNR need individual volunteers to submit required paperwork to be able to be held over on a mobilization. It was noted that it is very unclear how this will impact fire resources.
- Burn Ban – discussions are underway for scheduling the burn ban in the county. Drought forecast will be important, and we are currently anticipating drought conditions.

**ON GOING BUSINESS:**

1. **PERSONNEL:** Nothing to report.

2. **POLICIES:** Nothing to report.

3. **BOND:**

- **CAPITAL PROJECTS** – Chief Long reported
- **Station 31 Progress Report**  
Contractor is working on the punch list to complete.  
Turn out washer is installed.  
SCBA Compressor has arrived- working with electrician for installation.  
County has granted temporary occupancy permit.  
Generator will get a sound wall and muffler and exhaust will be directed to the west.  
Propane – question on how long the propane will be able run the generator in an emergency. It is estimated it would last 2 days. Chief will investigate the question.

- **Rain Garden** - Washington State Department of Ecology Mr. King visited both Station 31 and Station 32 on Tuesday February 8<sup>th</sup>. He assessed the site and confirmed it is installed correctly. There are no further requirements to meet but some recommendations suggested.
- **CAPITAL PURCHASES** – nothing to report currently.

#### 4. STATION 32 COLLAPSE

- **Structure:** Insurance has approved the plans, and the permit process has begun with the County Building Department. Chief has submitted a request to the county Commissioners to waive the fees (will still need to pay the State fees). Hale expects to start next week. The trusses have been ordered but due to supply and demand are not scheduled to be built until mid-April.
- **Fire Engine:** Insurance has approved the claim for the Fire Engine. Estimated Minimum repair cost would be \$28,742.19. Estimated replacement with like vehicle would be \$32,395.14. Insurance will pay the policy limit of \$25,000.

*“Motion to authorize Chief Long to sign off the vehicle to the insurance company and accept the insurance pay out as discussed.” Made by Commissioner Virts, seconded by commissioner Connor (2 Y 0 nay) motion passed.*

#### 5. SURPLUS

- The remaining Plymo-vent system is still available.
- Future surplus – Chief noted that there will be list of surplus items as we sort through the equipment in the gym.

#### 6. OUT OF DISTRICT BILLING – No news.

#### NEW BUSINESS:

None.

#### PUBLIC DISCUSSION:

None.

#### GOOD OF THE ORDER:

- Commissioner Virts stated that Dana Hale of Hale Construction NW, has done an excellent job for the district throughout the construction projects. He even ordered the trusses outside of having a contract in place knowing that the delay would have a significant impact on the work. Virts reminded everyone to let Dana know how much the district has appreciated his work.
- Chief noted he has drafted letters of thanks to everyone that allowed the district to park vehicles on their property during the construction.

**NEXT MEETING:**

Regular Board Meeting will be THURSDAY April 14th at 3pm (1500 hrs.).

**ADJOURN.**

***Motion to adjourn made by Commissioner Virts, Seconded by Commissioner Connor (3 yay, 0 nay) motion passed.***

Meeting adjourned at 15:48 hrs.

**APPROVED BY:**

Attest:

Thomas Montag 4/14/22  
Chairman – Commissioner Thomas Montag (date)

Rozalind Plumb  
District Secretary Rozalind Plumb

Robert Connor 4-19-22  
Commissioner Robert Connor (date)

Charles Virts 18 Apr 2022  
Commissioner Charles Virts (date)

**Klickitat County Fire District 3 Commissioners Meeting**  
**200 Husum Street Husum, WA.**  
**March 10, 2022 at 15:00 (3 pm).**

**AGENDA**

**REGULAR BOARD MEETING -virtual meeting via zoom**

Join Zoom Meeting	<a href="https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUJlc0RVZmdlZz09">https://us02web.zoom.us/j/82329271412?pwd=NjRJa1VFUEJJaFNOMUJlc0RVZmdlZz09</a>
Dial by your location	+1 253 215 8782 US (Tacoma)
Meeting ID	823 2927 1412
Password	493608

The recommendations for in person meetings are subject to change. The district will continue to provide remote access for the public.

- **Open Meeting:** Call to order. **Time** \_\_\_\_\_
- **Attendance**
- **Approval of agenda**
- **Minutes of last meetings:**
  - February 10<sup>th</sup> – Regular Business Meeting (3pm)
  - February 24<sup>th</sup> – Special Meeting re stn. 32 and contract addendum
- **Secretary / Finance Report**
- **Chief's / Training Report**
- **On Going Business**
  1. **Personnel:**
  2. **Policies:**
  3. **BOND**
    - CAPITAL PROJECTS
      - Progress report
      - Rain Garden
    - CAPITAL PURCHASES
  4. **Station 32 Collapse**
    - Insurance claim for Vehicle
    - Rebuild
  5. **SURPLUS** – Plymo-vent sale.
  6. **Out of District Billing** – (2017 141 fire) collections.
- **New Business:**
  - 1.
- **Public Discussion:**
- **Good of the order:**
- **Next meeting:** Regular meeting: *Thursday* April 14<sup>th</sup> 3:00 pm.
- **Motion to adjourn:** (A) **Time** \_\_\_\_\_

## March 10, 2022 Secretary's Report

### County Treasurer's Report for January 2022 – received after February meeting

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	394,547.27	8,196.00	21,927.73	364,346.71
2	Capital 667.3	1,190,689.62	220,000.00	1,406,564.52	4,152.10
3	Bond 667.2	311,929.70	588.16	0.00	
4	Invested Gen	716,418.88	0.00	0.00	312,517.86
5	Invested CAP	0.00	1,008,001.49	220,000.00	788,001.49

### County Treasurer's Report for February 2022

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 667.1	364,346.71	1,273.85	68,251.59	297,368.97
2	Capital 667.3	4,152.10	220,032.05	145,360.58	78,796.57
3	Bond 667.2	312,517.86	793.52	0	313,311.38
4	Invested Gen	716,418.88	0	0	716,418.88
5	Invested CAP	568,001.49	0	220,000.00	568,001.49

#### 1. GENERAL EXPENSE FUND 667.1:

See 2022 Operating Budget table and graphs.

#### Operating BUDGET

Budget	Year to date expenditure	% of operating budget	Ending Balance
\$504,872.24	\$88,929.39	18%	\$415,942.85

<b>Total Expenditure from General Fund</b>	<b>\$</b>
Additional expenditure (grants etc.)	0
Additional expenditure- Stn 32 collapse	44,656.25
<b>Total expenditure from General Fund</b>	<b>133,574.64</b>

#### General Expenditure Scripts for approval

Date	Amount	Date	Amount
2/14/22	2,424.33	3/8/22	2,277.71
2/24/22	1,376.70		
2/28/22	543.27		
3/7/22	4,427.37		

**2. CAPITAL FUND 667.3:**

**Original balance: \$3,220,750.00** See 2022 Capital summary  
Capital Expenditure Scripts for Approval

Date	Amount
2/14/22	4,321.75
3/8/22	101,410.91

**3. BOND FUND 667.2:**

Debt repayment schedule (2022 June 1 \$58,473.18, December 1 \$176,888.74)

2018 12/18	\$3,225,750.00			
year	Principle	Interest	Sub Total	Annual Total
2019	115435.14	119,926.78		235,361.92
2020	113,981.67	121,380.24		235,361.91
2021 June		58,473.18	58,473.18	
2021 Dec	118,415.56	58,473.18	176,888.74	235,361.92
2022 June				
2022 Dec				

4. Invested General Funds: \$716,418.88

5. Invested Capital Funds: \$788,001.49

**6. Internal Review and reconciliation**

	Date	By
Treasurer's Report	Scheduled -3/14/22	Commissioner Connor
Auditor's Report	Scheduled -3/14/22	"
Credit Card	Scheduled -3/14/22	"
Petty Cash	Scheduled -3/14/22	"
Payroll	Scheduled -3/14/22	"
General Deposits	Scheduled -3/14/22	"

**7. Correspondence:**

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**8. Current priority projects include:**

- Station 32
- Station 31 kitchens
- BVFF 2021 qualifications.
- 2021 State Audit report
- 2021 Annual Report



**KLICKITAT COUNTY  
TREASURER REPORT  
January 2022**

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 394,547.27	\$ 311,929.70	\$ 1,190,689.62
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	8,196.00	588.16	-
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	220,000.00
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	8,196.00	588.16	220,000.00
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	21,927.73	-	398,563.03
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	1,008,001.49
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	16,468.83	-	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	38,396.56	-	1,406,564.52
ENDING CASH BALANCE	16	\$ 364,346.71	\$ 312,517.86	\$ 4,125.10
<u>WARRANTS</u>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 364,346.71	\$ 312,517.86	\$ 4,125.10
<u>INVESTMENTS</u>				
Beginning Inv Balance	23	716,418.88	-	-
Matured Investments	24	-	-	220,000.00
New Investments	25	-	-	1,008,001.49
ENDING INVESTMENT BALANCE	26	716,418.88	-	788,001.49
<u>DEBT SERVICE/BOND ACTIVITY</u>				
Beginning Bond Principle Balance	27	-	2,557,658.57	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	-	2,557,658.57	-





KLICKITAT COUNTY

Fund Revenue Distribution  
As of 01-31-2022

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
<b>667</b>	<b>FIRE DISTRICT #3 GENERAL FUND</b>					
	66731111	Real & Personal Propert	2021	\$0.00	\$832.71	\$832.71
			2020	\$0.00	\$2.86	\$2.86
			2019	\$0.00	\$127.92	\$127.92
			2018	\$8.17	\$26.55	\$26.55
			2015	\$0.00	\$7.60	\$7.60
			<b>Fund Totals:</b>	<b>\$8.17</b>	<b>\$997.64</b>	<b>\$997.64</b>
<b>667001</b>	<b>FIRE DISTRICT #3 GENERAL FUND</b>					
	667136111	Investment Interest	2022	\$0.00	\$21.36	\$21.36
	667138611	Agency Deposits	2022	\$59.00	\$7,177.00	\$7,177.00
			<b>Fund Totals:</b>	<b>\$59.00</b>	<b>\$7,198.36</b>	<b>\$7,198.36</b>
<b>667002</b>	<b>FIRE DISTRICT #3 BOND FUND</b>					
	667231111	Real & Personal Property	2021	\$0.00	\$496.07	\$496.07
			2020	\$0.00	\$1.92	\$1.92
			2019	\$0.00	\$90.17	\$90.17
			<b>Fund Totals:</b>	<b>\$0.00</b>	<b>\$588.16</b>	<b>\$588.16</b>



**KLICKITAT COUNTY**

**Property Tax/Special Assessment Fund Activity**

From 01-01-2022 To 01-31-2022

District: FIRE DISTRICT #3

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
1995	66712130	(\$54.51)	\$0.00	\$0.00	(\$54.51)
<b>Fund Total:</b>		<b>\$18,793.56</b>	<b>\$33.92</b>	<b>\$997.64</b>	<b>\$17,829.84</b>
<b>Fund: 667001 FIRE DISTRICT #3 GENERAL FUND</b>					
2009	667112110	\$0.99	\$0.00	\$0.00	\$0.99
2009	667112130	(\$1.00)	\$0.00	\$0.00	(\$1.00)
2008	667112110	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2007		(\$0.01)	\$0.00	\$0.00	(\$0.01)
2006		\$17.33	\$0.00	\$0.00	\$17.33
2006	667112130	(\$17.32)	\$0.00	\$0.00	(\$17.32)
<b>Fund Total:</b>		<b>(\$0.02)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$0.02)</b>
<b>Fund: 667002 FIRE DISTRICT #3 BOND FUND</b>					
2021	667212110	\$5,861.57	\$0.00	\$0.00	\$5,861.57
2021	667212130	\$0.00	\$22.02	\$496.07	(\$474.05)
2020	667212110	\$6,151.07	\$0.00	\$0.00	\$6,151.07
2020	667212130	(\$3,818.29)	\$0.00	\$1.92	(\$3,820.21)
2019	667212110	\$6,300.30	\$0.00	\$0.00	\$6,300.30
2019	667212130	(\$4,407.64)	\$0.00	\$90.17	(\$4,497.81)
<b>Fund Total:</b>		<b>\$10,087.01</b>	<b>\$22.02</b>	<b>\$588.16</b>	<b>\$9,520.87</b>



**KLICKITAT COUNTY**  
**TREASURER REPORT**  
**February 2022**

	Fund No.:	667.1	667.2	667.3
	Fund Name:	FIRE DIST 3	FIRE DIST 3 BOND	FIRE DIST 3 CAP
BEGINNING CASH BALANCE	1	\$ 364,346.71	\$ 312,517.86	\$ 4,125.10
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	1,273.85	793.52	32.05
Netted Transactions	3	-	-	-
Matured Investments	4	-	-	220,000.00
Interfund Transfers - In (397)	5	-	-	-
Other Revenue - JE's	6	-	-	-
Subtotal Increases	7	1,273.85	793.52	220,032.05
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	52,124.98	-	143,190.58
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	16,126.61	-	2,170.00
Debt Service P&I	13	-	-	-
Other	14	-	-	-
Subtotal Disbursements	15	68,251.59	-	145,360.58
ENDING CASH BALANCE	16	\$ 297,368.97	\$ 313,311.38	\$ 78,796.57
<u>WARRANTS</u>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
WARRANTS OUTSTANDING (O/S)	21	-	-	-
Cash Balance <O/S Warrants >	22	\$ 297,368.97	\$ 313,311.38	\$ 78,796.57
<u>INVESTMENTS</u>				
Beginning Inv Balance	23	716,418.88	-	788,001.49
Matured Investments	24	-	-	220,000.00
New Investments	25	-	-	-
ENDING INVESTMENT BALANCE	26	716,418.88	-	568,001.49
<u>DEBT SERVICE/BOND ACTIVITY</u>				
Beginning Bond Principle Balance	27	-	2,557,658.57	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
ENDING BOND PRINCIPLE BALANCE	30	-	2,557,658.57	-



KLICKITAT COUNTY

Fund Revenue Distribution  
As of 02-28-2022

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
<b>667</b>	<b>FIRE DISTRICT #3 GENERAL FUND</b>					
	66731111	Real & Personal Propert	2022	\$0.00	\$138.98	\$138.98
			2021	\$0.00	\$804.58	\$1,637.29
			2020	\$0.00	\$275.04	\$277.90
			2019	\$0.00	\$0.00	\$127.92
			2018	\$0.00	\$0.00	\$26.55
			2015	\$0.00	\$0.00	\$7.60
			<b>Fund Totals:</b>	\$0.00	\$1,218.60	\$2,216.24
<b>667001</b>	<b>FIRE DISTRICT #3 GENERAL FUND</b>					
	667136111	Investment Interest	2022	\$0.00	\$55.25	\$76.61
	667138611	Agency Deposits	2022	\$0.00	\$0.00	\$7,177.00
			<b>Fund Totals:</b>	\$0.00	\$55.25	\$7,253.61
<b>667002</b>	<b>FIRE DISTRICT #3 BOND FUND</b>					
	667231111	Real & Personal Property	2022	\$0.00	\$86.71	\$86.71
			2021	\$0.00	\$522.32	\$1,018.39
			2020	\$0.00	\$184.49	\$186.41
			2019	\$0.00	\$0.00	\$90.17
			<b>Fund Totals:</b>	\$0.00	\$793.52	\$1,381.68
<b>667003</b>	<b>FIRE DISTRICT #3 CAP FUND</b>					
	667336111	Investment Interest	2022	\$0.00	\$32.05	\$32.05
			<b>Fund Totals:</b>	\$0.00	\$32.05	\$32.05



KLICKITAT COUNTY

Property Tax/Special Assessment Fund Activity

From 02-01-2022 To 02-28-2022

District: FIRE DISTRICT #3

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
1995	66712110	\$56.80	\$0.00	\$0.00	\$56.80
1995	66712130	(\$54.51)	\$0.00	\$0.00	(\$54.51)
<b>Fund Total:</b>		<b>\$17,829.84</b>	<b>\$507,581.18</b>	<b>\$1,218.60</b>	<b>\$524,192.42</b>
<b>Fund: 667001 FIRE DISTRICT #3 GENERAL FUND</b>					
2009	667112110	\$0.99	\$0.00	\$0.00	\$0.99
2009	667112130	(\$1.00)	\$0.00	\$0.00	(\$1.00)
2008	667112110	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2007		(\$0.01)	\$0.00	\$0.00	(\$0.01)
2006		\$17.33	\$0.00	\$0.00	\$17.33
2006	667112130	(\$17.32)	\$0.00	\$0.00	(\$17.32)
<b>Fund Total:</b>		<b>(\$0.02)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$0.02)</b>
<b>Fund: 667002 FIRE DISTRICT #3 BOND FUND</b>					
2022	667212110	\$0.00	\$316,651.45	\$86.71	\$316,564.74
2021		\$5,861.57	\$0.00	\$0.00	\$5,861.57
2021	667212130	(\$474.05)	\$0.00	\$522.32	(\$996.37)
2020	667212110	\$6,151.07	\$0.00	\$0.00	\$6,151.07
2020	667212130	(\$3,820.21)	\$0.00	\$184.49	(\$4,004.70)
2019	667212110	\$6,300.30	\$0.00	\$0.00	\$6,300.30
2019	667212130	(\$4,497.81)	\$0.00	\$0.00	(\$4,497.81)
<b>Fund Total:</b>		<b>\$9,520.87</b>	<b>\$316,651.45</b>	<b>\$793.52</b>	<b>\$325,378.80</b>

## 2022 Operating Budget

Updated 3/10/2022

This budget sheet is connected to the expenditure spreadsheet.

### Klickitat County Fire District 3

BUDGET 2022 CATEGORY	Original Budget	February expenditure	Expenditure YTD	Balance	% Used	NOTES
Salaries & Wages + employee paid benefits	236,151.92	14,275.54	43,156.72	192,995.20	18%	*includes 2021 stipends
Benefits (excluding employee paid)	49,187.00	3,939.37	8,577.35	40,609.65	17%	
Volunteer Stipend	15,600.00	2,098.66	14,381.85	1,218.15	92%	
Volunteer Disability/Pension/lifelight	13,907.00	1,534.00	4,890.70	9,016.30	35%	
Volunteer Recognition	3,500.00	-	-	3,500.00	0%	
Office Expense/Supplies	5,500.00	537.26	947.52	4,552.48	17%	
Professional Services	21,750.00	1,162.09	3,518.22	18,231.78	16%	
Insurance	25,000.00	250.00	250.00	24,750.00	1%	
Communications	4,742.00	169.78	201.84	4,540.16	4%	
Advertising	2,000.00	-	-	2,000.00	0%	
Vehicle Parts/Repairs/service	15,000.00	71.52	1,256.87	13,743.13	8%	
Rescue - Apparatus/Supplies	13,300.00	-	-	13,300.00	0%	
Fuel	11,700.00	398.11	1,357.19	10,342.81	12%	
Facilities/Station Repairs/Supplies	5,000.00	303.88	543.13	4,456.87	11%	
Utilities Services	19,650.00	1,326.47	3,433.24	16,216.76	17%	
Travel & Meals	3,200.00	-	-	3,200.00	0%	
Training	7,000.00	-	29.00	6,971.00	0%	
Fire Supplies/service	8,200.00	-	1,792.90	6,407.10	22%	
EMS Supplies/service	9,000.00	1,599.66	2,158.62	6,841.38	24%	
Uniform/apparel	3,000.00	221.38	221.38	2,778.62	7%	
Prevention	1,700.00	-	107.84	1,592.16	6%	
Taxes (for previous year)	2,500.00	838.78	838.78	1,661.22	34%	
Dues & Fees	2,910.00	1,260.00	1,266.24	1,643.76	44%	
Municipal Pool Reserve	25,374.32	-	-	25,374.32	0%	
<b>Total budgeted expenditure</b>	<b>504,872.24</b>	<b>29,986.50</b>	<b>88,929.39</b>	<b>415,942.85</b>	<b>18%</b>	
Out of Budget - Station 32 Roof Collapse		38,265.09	44,645.25			
State Grant Dept. of Health		-	-	-	#DIV/0!	
Expense for Wildland						
<b>Total Actual Expenditure</b>		<b>68,251.59</b>	<b>133,574.64</b>			
<b>Invested funds</b>			<b>716,418.88</b>			
Ave. property tax estimated in November 2020 + 10,770.76 new construction	507,486.34					



## 2022 February Capital SUMMARY

Updated 03/09/22

<b>ORIGINAL BOND</b>	<b>\$ 3,235,750.00</b>
2018 Bond Council included in engineering and admin serv. Total.	15,000.00
Beginning balance (dec 2018)	3,220,750.00
2019 total expenses	375,043.23
2020 Beginning balance	2,845,706.77
2020 total expenses	266,539.18
2021 Beginning balance	2,579,167.59
2022 Beginning balance	1,141,728.28

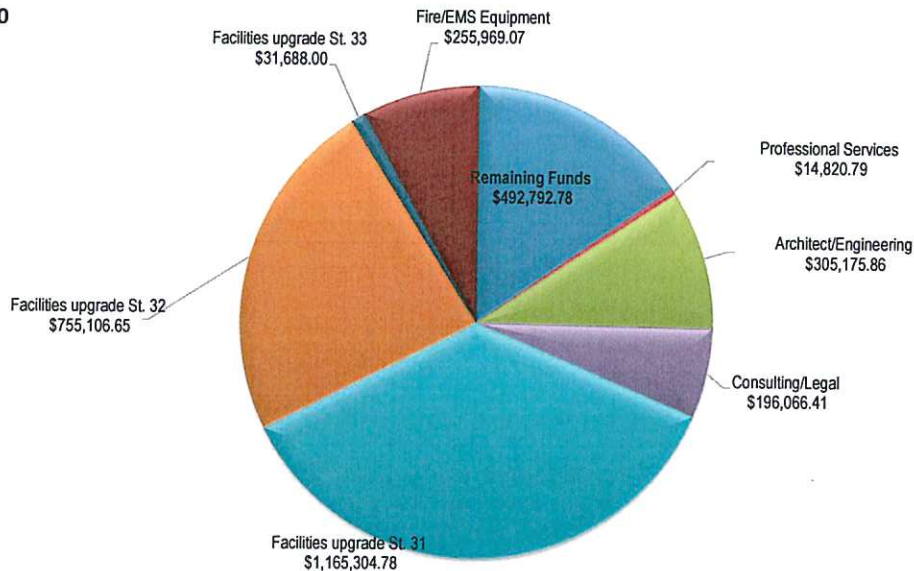
		2019	2020	2021	2022	2022 Totals	Capital Total
Facilities Upgrade/Admin	Professional Serv	8,870.89	5,949.90	-	-		
	Architect/Engineering	38,399.02	237,546.66	62,413.75	6,816.43		
	Architect deposit return	-	(40,000.00)	-	-		
	Consulting/Legal	60,841.92	40,741.15	79,483.34	-		
	Facilities Upgrade 31	27,322.65	1,911.46	674,540.56	461,530.11		
	Facilities Upgrade 32	-	3,722.69	572,965.00	178,418.96		
	Facilities Upgrade 33	2,477.00	-	29,211.00	-	646,765.50	2,453,162.49
Equipment	Vehicles/Fire Equipment	234,713.55	16,667.32	18,825.66	2,170.00		
	EMS Equipment	2,418.20	-	-	-		
	MISC	-	-	-	-	2,170.00	274,794.73
<b>TOTAL</b>		375,043.23	266,539.18	1,437,439.31	648,935.50	648,935.50	2,727,957.22
<b>REMAINING FUNDS</b>		2,845,706.77	2,579,167.59	1,141,728.28	492,792.78		492,792.78
<b>INVESTED</b>		2,822,552.04	2,430,000.00	-	458,001.49		
Balance (does not include interest)		23,154.73	109,167.59	1,141,728.28	34,791.29		

						Total Interest Earned
Interest Earned		25,877.67	20,714.90	2,368.77	-	48,961.34

**Treasurer Cash Balance** \$ 83,752.63 (includes interest)

Chart Summary	2018	2019	2020	2021	2022	Totals
Remaining Funds	\$ -	\$ 2,845,706.77	\$ 2,579,167.59	\$ 1,141,728.28	\$ 492,792.78	\$ 492,792.78
Professional Services	\$ -	\$ 8,870.89	\$ 5,949.90	\$ -	\$ -	\$ 14,820.79
Architect/Engineering	\$ -	\$ 38,399.02	\$ 197,546.66	\$ 62,413.75	\$ 6,816.43	\$ 305,175.86
Consulting/Legal	\$ 15,000.00	\$ 60,841.92	\$ 40,741.15	\$ 79,483.34	\$ -	\$ 196,066.41
Facilities upgrade St. 31	\$ -	\$ 27,322.65	\$ 1,911.46	\$ 674,540.56	\$ 461,530.11	\$ 1,165,304.78
Facilities upgrade St. 32	\$ -	\$ -	\$ 3,722.69	\$ 572,965.00	\$ 178,418.96	\$ 755,106.65
Facilities upgrade St. 33	\$ -	\$ 2,477.00	\$ -	\$ 29,211.00	\$ -	\$ 31,688.00
Fire/EMS Equipment	\$ -	\$ 237,131.75	\$ 16,667.32	\$ -	\$ 2,170.00	\$ 255,969.07

**KCFD3 CAPITAL FUND**  
**\$3,235,750**





**Fire Chief's Report to Board of Commissioners**  
**March 10, 2022**

No injuries, illness, or accidents to report

**Customer Service (emergent and non-emergent):**

- 10 calls within KCFD3's service area since your February meeting.
- 1 EMS call to Skamania County EMS coverage area. Cancelled on arrival, no bill to SCEMS.

**Projects:**

- **Bond:**
  1. Station 32 Plymovent System – Camas Valley FD declined purchase after learning the system would be difficult to mount in their building. Seeking new buyer.
  2. Eric Bosler and I assembling the hose racks purchased for both stations.
  3. Kitchen project placed on hold until ADA solutions can be found. Roz obtaining cost quotes for countertop legs.
  4. Numerous conversations with Bob Merritt
  5. Assisted with labeling network IT "drops" with Merritt. – cost savings to the district.
  6. Coordinating IT needs with Radcomp to move back into the fire station.
  7. Seeking a landscape drag to pull rocks from back of property to prepare for grass seeding and mowing. Need to accomplish this before vegetation begins to green up. This is needed due to disturbance of soil on the property from septic/grading activities.
  8. Authorized Captain Helton to schedule a demo from Toyne for fire engine purchase. Will be seeking input from all vendors once again due to significant delay when three agencies were considering a joint purchase. SCFD3 has ordered their new engine. WSFD has not secured funding as of this time. This will be a required 'Sealed Bid' process for KCFD3.

**Apparatus/Fleet:**

1. Engine 32/Tender 32 remain positioned at Station 33. Brush 32 remains secured at FF Bilette's house.
  2. Water Tender 31 returned from body shop. A fender bracket was broken and when they repaired it, the shop unknowingly penetrated the water tank, causing a slight leak. The leak was discovered during an overnight call. Captain Riggleman quickly found a local welder who repaired the leak. Will have to have the inner lining of the tank inspected this summer to ensure it's not damaged. Due to the age of the truck, it's time to have it inspected anyway to ensure pyrolysis does not occur over time.
  3. As soon as freezing temperatures subside overnight, all brush apparatus will be refilled and thoroughly inspected to ensure if any water that did not get flushed out of valves and pipes have not broken due to freezing.
  4. Station 31 apparatus relocated to Station 31.
  5. Shore power for each apparatus will need consistent plugs.
  6. Still searching for an economical deal on steel wheels for Aid 31 to eliminate studded tire mount/remount expenses 2X's each year.
  7. Engine 331 was totaled. Board to authorize me to sign documents to receive claim.
  8. Self-Contained Breathing Apparatus flow tested for 2022. All passed without issues. Batteries in all units changed.
- **KCIFA.** My efforts for KCIFA have been to share important information to Klickitat County Fire Chief's regarding the following:
    - a. FMAG disaster funding process for wildfires

- b. State Mobilization documentation needs for local agency reimbursement
- c. Volunteer requirements for State Mobilization related to Covid 19 vaccinations and eligibility to work for the State.
- **Inter-Agency Type 3:** 2022 sign-up completed. Unknown the status of the SE Region team structure yet. Pacific Northwest Coordination Group is assembling teams this month.
- **Personnel:**
  - 1. Training officer; proposed the position to a Bingen FD member. That person is considering options.
- **Community Building/pre-planning:**
- Sent written form letter to White Salmon Valley School District superintendent expressing our desire to re-integrate into the schools for; fire safety inspections, CPR/Safety instruction and potential future fire cadet program. Signed by myself and Prevention Coordinator Eric Bosler.
- DNR fuels reduction grant: On hold until DNR fills vacant position.
- **Awards Banquet:** Pending Station 31 completion.
- **Training officer Local-Agreement:**
- **COVID-19:** As social masking in public requirements is soon to be adjusted by the Governor, we will adjust as well. N95 mask requirements for EMS response is still under the authority of the Medical Program Director, Dr. Smith.

**Training Report:**

- Multi-company evolutions on three nights. Offensive fire attack at the training grounds in Bingen.
- WSFD, KCFD3 apparatus inspections. Note: All engine/tenders, Aid 31 and Brush 31 have received full inspections by our members.
- Asbestos, Hearing Conservation, and ladder deployment training slated for this week at White Salmon FD.
- Annual N95 and SCBA Fit testing on schedule for this week as well.

**Community Events:** Nothing scheduled at this time.

**Personal Activities and Achievements:** N/A

Respectfully submitted:



Wesley W. Long – Fire Chief March 7, 2022